



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

VOORHEES COLLEGE, VELLORE

- Name of the Head of the institution **Dr. A. NELSONVIMALANATHAN**
- Designation **PRINCIPAL I/C**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04162220317**
- Mobile no **9380839998**
- Registered e-mail **iqac@voorheescollege.edu.in**
- Alternate e-mail **vorhees1898@gmail.com**
- Address **No.1,Officers Line**
- City/Town **Vellore**
- State/UT **Tamil Nadu**
- Pin Code **632001**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Thiruvalluvar University**
- Name of the IQAC Coordinator **Dr. D. Jaikumar**
- Phone No. **04162900319**
- Alternate phone No. **04162220317**
- Mobile **9443037437**
- IQAC e-mail address **iqac@voorheescollege.edu.in**
- Alternate Email address **tsdjaikumar@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://voorheescollege.edu.in/wp-content/uploads/2023/11/AQAR-2020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://voorheescollege.edu.in/wp-content/uploads/2023/11/calender%202021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.05	2005	21/09/2005	20/09/2010

6. Date of Establishment of IQAC

01/06/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• One of the greatest successes that the Tamil Department carries out all throughout the years is Literary Carnival - MUTHAMIZH KALAI VIZHA. It was held with pomp and show for two days-27th and 28th April, 2022. Various programmes like poetry recitation and drama were held during the fest. Students performed the epic drama, Silapathikaram. • A Virtual Orientation on Explore the American Center Resources & Services was organized on 24th September 2022 in collaboration with the American Center - U.S. Consulate General Chennai. • A special webinar on Higher Education Opportunities in the U.S. was conducted by English Department on 12th October 2021 in collaboration with Education USA@ USIEF, Chennai. • NCC Student CUO Sathiya Priya R of III BA Defence represented in the RDC Camp at Garrison Parade ground, New Delhi. • The Department of Social Work celebrated Social Workers' Day in association with Schfferin Institute of Health Research and Leprosy Center, Karigiri on 30th March, 2022. The Department of Social Work organized an awareness programme on Eye Donation in collaboration with Ramachandra Medical College, Chennai on 24th April, 2022 at Marina Beach, Chennai.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Plan to conduct Career Guidance Programme</p>	<ul style="list-style-type: none"> • A webinar on CAREER GUIDANCE was organized by English Department on 17th September 2021 in collaboration with the Veranda Race (Formerly Chennai Race). • A Career Guidance Programme was conducted by Computer Science Department for the III UG and II PG students on 29th April, 2022 in collaboration with AGS Health Care System. • An Entrepreneur Training Programme was conducted by Chemistry Department for the final year UG and PG students on 5th April, 2022.
<p>Plan to conduct International Seminar/Webinar</p>	<ul style="list-style-type: none"> • An International webinar titled Materials Science and its technological advancement was organized by Department of Physics on 22nd September, 2021. • A Virtual Orientation on Explore the American Center Resources & Services was organized on 24th September 2022 in collaboration with the American Center - U.S. Consulate General Chennai. • A special webinar on Higher Education Opportunities in the U.S. was conducted by English Department on 12th October 2021 in collaboration with Education USA@ USIEF, Chennai.
<p>Plan to conduct National Seminar/Webinar</p>	<ul style="list-style-type: none"> • A National Virtual Conference on Cognizance of Current Trends in New Literature & Research organized by English Department was held on 7th January 2022. A special journal with ISSN was published in collaboration with the Shanlax International Journal of English, Madurai. • A

virtual orientation on Responsibilities of Youth was organized in collaboration with the Bharat Scouts & Guides, Department of Defence & Strategic Studies, and Rotary Club of Vellore (RC Vellore) on 28th January 2022. • A one-day workshop on Workplace Communicative Competencies: Required Vs Acquired was organized by English Department on 16th March 2022. • A Seminar on Leadership Skill for Successful Life was conducted by Computer Science Department on 22nd April, 2022. Prof. J. Christina Yakkal Sarojini, Head, Department of English was the guest of the event. • A State Level Webinar on Role of Adsorbents in Environmental Remediations was organised by Chemistry Department on 18th February, 2022.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Governing Body	22/11/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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- Name of the statutory body

Name	Date of meeting(s)
College Governing Body	22/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	08/03/2023

15. Multidisciplinary / interdisciplinary

Voorhees College is affiliated to Thiruvalluvar University. The

College follows the syllabus framed by the parental university. In III and IV semester of UG courses, Non-Major Elective papers are offered to enrich the students in Interdisciplinary area and in I, II, III and IV semesters of PG courses, Open Elective papers are offered to enrich the students in Multi-Disciplinary area. The Non-Major and Open Elective papers are chosen from any department according to need of the hour and the choice of the students based on job opportunities in the respective sectors.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) system has not yet been introduced/implemented in the college. The Voorhees College plan to introduce and open the Academic Bank of Credits (ABC) in forthcoming years.

17.Skill development:

In III, IV, V and VI semester of UG courses, Skill-based Elective papers are offered to inculcate the hidden talents and skills of the students in the academic area.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- An International webinar titled Materials Science and its technological advancement was organized by Department of Physics on 22nd September, 2021.
- A Virtual Orientation on Explore the American Center Resources & Services was organized on 24th September 2022 in collaboration with the American Center - U.S. Consulate General Chennai.
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- A State Level Webinar on Role of Adsorbents in

Environmental Remediations was organised by Chemistry Department on 18th February, 2022.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Voorhees College, Vellore follows the curriculum designed by the parent university, Thiruvalluvar University, which is based on Programme Outcome and Course Outcome. The curriculum is designed to align with the identified learning outcomes, including learning activities, assessments, and resources. The OBE approach encourages active student engagement and participation in the learning process, utilizing learner-centered teaching strategies, collaborative learning, and practical application of knowledge and skills. Assessments measure student achievement of the defined learning outcomes, using various forms of evaluation, such as exams, projects, presentations, and portfolios. Feedback on students' performance helps them understand their strengths and areas for improvement. OBE promotes a culture of continuous improvement in education, using feedback from assessments and other sources to identify areas for enhancement in the curriculum, teaching methods, or support services to ensure better student outcomes.

20.Distance education/online education:

Voorhees College has started Learners Support Centre (LSC2593) in Association with IGNOU for the year 2005 and Learners Support Centre (LSC730) in Association with University of Madras for the year 2006. The college offering 150+ Diploma, Certificate, UG, PG and Professional courses through Distance Education mode.

Extended Profile

1.Programme

1.1 158

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 4260

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1530

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1565

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 145

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 0

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	158
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	4260
Number of students during the year	

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Institutional Data in Prescribed Format	View File

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File Description	Documents
Data Template	View File

2.3	1565
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	145
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	65
Total number of Classrooms and Seminar halls	
4.2	25625225
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	175
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The syllabus was framed by the Board of Studies of the university and the college follows the syllabus given by the university. The classes were taught according to the syllabus and students are advised to get the books prescribed by the teacher. The student can avail the prescribed books in the concerned department or college library. The syllabus and the subjects prescribed by the university is based upon Choice Based Credit System, Each subject is given with credit points and the college can choose the subjects which match with the given credit points by the university.

With the guidance of the university, every department of the college conducts three CIA and updates the same in the university IMES portal in a semester. After every CIA assessment the student's performance was valued and with the attendance were updated in the university portal. The CIA system was valued according to the student's performance in the assessment,

attendance and assignment. The university examination is conducted for 75 marks and 25 marks were allotted for the CIA. The concerned teacher of the subject is termed to be the internal examiner for the CIA. The final examination is valued under a central valuation camp conducted by the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Voorhees College understands the significance of a well-structured academic calendar in ensuring effective planning and organization of educational activities. To prepare for the following academic year, the college administration takes proactive measures by starting the academic calendar preparation process in May. The academic calendar is developed through a collaborative effort that involves academic leaders, faculty members, and administrative staff. The process incorporates feedback and suggestions from stakeholders to ensure that the calendar accommodates the needs and priorities of the institution's academic community.

Once the academic calendar is finalized, Voorhees College demonstrates a strong commitment to adhering to it throughout the academic year. The calendar serves as a comprehensive guide for all academic activities, including class schedules, examinations, academic events, and Continuous Internal Evaluation (CIE). Faculty members, students, and staff members are expected to follow the calendar and participate in activities at the designated timelines and schedules.

As part of the adherence to the academic calendar, Voorhees College emphasizes the importance of Continuous Internal Evaluation (CIE). CIE refers to the ongoing assessment of students' progress and learning throughout the academic year. It includes various assessment methods such as assignments, quizzes, presentations, and projects. By conducting CIE as per the scheduled dates mentioned in the academic calendar, the

college ensures that students are regularly evaluated, providing them with timely feedback and opportunities for improvement.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Human Values**

The institution follows the curriculum prescribed by Thiruvalluvar University. It offers 'Value Education' as an elective paper that is common for all the first-year UG programmes. It aims at training the student to encounter the world with the right attitude and values. Besides, there are skill-based papers for each programme. The aim is to develop the skills required to pursue learning throughout their lives. It includes critical thinking, problem-solving, research, and self-reflection skills.

Professional Ethics

Thiruvalluvar University puts forth programmes pertaining to moulding students into socially and ethically responsible beings. It has papers such as Business Ethics, Professional Ethics, Soft Skill, Logistic Management, Human Resource Management, Office Management etc. There are compulsory field visits, observation visits, educational tour, internships and rural and awareness camps for courses like Master of Social Work.

Gender Sensitization

Thiruvalluvar University fosters gender awareness in programmes such as Bachelor and Master of Social Work, English and Tamil. Apart from this, the institution is keen in admitting both men and women students, thereby addressing the gender issues in the current era.

Environment and Sustainability

The institution has prioritized environment and sustainability in every possible manner. Thiruvalluvar University offers papers like Environmental Studies which is common for all the first-year UG programmes. Women's Cell, Eco Club, Consumer Club, NSS, YRC and Rotaract Club serve as the various platforms that uprights the cross-cutting issues in the society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

447

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1530

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1530

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Voorhees College has implemented a comprehensive approach to cater to the diverse needs of its students, whether they are slow or advanced learners. The institution employs various assessment methods, including CIA Tests, Continuous Monitoring,

Standardized Assessments, and Special Programs for Slow Learners to evaluate their learning levels. Individualized Education Plans (IEPs) are created for students identified as slow learners, outlining specific goals, learning strategies, and accommodations.

Voorhees College has also implemented standardized assessments to measure student performance relative to national or international standards. The college offers remedial classes, one-on-one tutoring, and special programmes for advanced learners while working closely with parents. Remedial classes aim to reinforce foundational concepts, provide additional practice, and employ differentiated instructional strategies. One-on-one tutoring provides personalized attention and a supportive learning environment.

Special programmes for advanced learners include enrichment programs, accelerated learning tracks, mentorship and research opportunities, and collaboration with parents. Voorhees College strives to meet the needs of both slow and advanced learners through initiatives such as these.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4260	145

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the academic year 2021-22, Voorhees College has adopted several approaches to create a student-centered educational environment. These approaches include experiential learning,

participative learning, and problem-solving methodologies.

Experiential learning involves several activities such as field trips, excursions, internships, cooperative education programs, laboratory experiments, and simulation activities. Students are given opportunities to visit industries, organizations, and cultural sites related to their fields of study. Voorhees College has collaborated with various industries, companies, and organizations to provide students with internship and cooperative education opportunities. Science programs at Voorhees College incorporate laboratory experiments and simulation activities to allow students to explore and experiment with scientific concepts and principles.

Participative learning involves classroom discussions, debates, group projects, presentations, and peer-to-peer learning. Faculty members facilitate interactive classroom discussions and debates where students actively engage in exchanging ideas, perspectives, and opinions. Students are frequently assigned group projects that require collaboration, research, and presentation skills. Voorhees College encourages peer-to-peer learning, where students are given opportunities to teach and learn from their peers.

Problem-solving methodologies involve case studies, simulations, research projects, critical analysis, and reflection. Students are presented with real-life case studies and simulations that require them to analyze complex situations, identify problems, and propose viable solutions. Students are encouraged to undertake research projects that involve investigating and finding solutions to significant challenges within their respective disciplines. Voorhees College also encourages students to critically analyze and reflect on various subjects and topics.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Voorhees College, teachers use various ICT-enabled tools to

enhance the effectiveness of the teaching-learning process. These tools consist of a wide range of technologies and digital resources that are integrated into classroom instruction. Below is an overview of the utilization of ICT-enabled tools by teachers at Voorhees College:

1. **Multimedia Presentations:** Teachers use multimedia presentations to deliver engaging and visually appealing content. By incorporating images, videos, animations, and interactive elements, teachers can effectively explain complex concepts, capture students' attention, and facilitate better understanding and retention of information.
2. **Google Classroom Online Learning Platforms:** Voorhees College uses online learning platforms to provide access to learning materials, assignments, and assessments. These platforms allow students to review content at their own pace, submit assignments digitally, and receive immediate feedback from teachers.
3. **Communication and Collaboration Tools:** Teachers use various communication and collaboration tools such as email, discussion forums, and video conferencing platforms to facilitate seamless interaction with students. These tools enable teachers to provide timely feedback, answer queries, and engage in online discussions, fostering active participation and collaborative learning.
4. **Educational Apps and Software:** Teachers incorporate educational apps and software specifically designed for academic purposes. These tools offer interactive exercises, quizzes, and games that reinforce learning and provide opportunities for self-assessment and independent study.

The integration of these tools into the teaching-learning process enhances the accessibility of educational resources, encourages active participation, and prepares students for a technology-driven world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****96**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****145**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****68**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1660

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At Voorhees College, we have designed a transparent and robust mechanism for internal assessment to ensure fairness and accuracy in evaluating student performance. Our internal assessment process has the following key features:

1. **Transparency:** Our internal assessment process is completely transparent, ensuring that students have a clear understanding of the evaluation criteria and procedures. This transparency helps students to align their efforts and understand how their performance will be assessed.
2. **Frequency:** We conduct internal assessments at regular intervals throughout the academic year to provide timely feedback, identify strengths and weaknesses, and offer opportunities for improvement.
3. **Modes of Assessment:** Our internal assessment mechanism includes a variety of modes to assess different aspects of students' learning. These may include written assignments,

projects, presentations, practical demonstrations, quizzes, tests, and class participation.

4. **Objective Evaluation:** Our assessment process emphasizes objectivity and fairness. We use standardized marking schemes and rubrics to ensure consistency in grading.
5. **Feedback and Remediation:** Following each assessment, we provide detailed feedback to students, highlighting their strengths and areas for improvement. This feedback enables students to reflect on their performance and take the necessary steps for growth.
6. **Documentation and Record-Keeping:** We maintain comprehensive records to document students' performance in internal assessments. These records serve as a valuable resource for tracking progress, identifying trends, and providing a holistic view of students' academic journey.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Voorhees College has put in place a mechanism to address internal examination-related grievances in a transparent, timely, and efficient manner. The objective is to provide students with a responsive and fair process to handle any issues or concerns related to internal examinations.

1. **Transparency:** The process of addressing internal examination-related grievances is transparent. Students are informed about the steps involved and their rights. The guidelines and procedures for filing grievances are clearly communicated to students, outlining the necessary documentation, timelines, and channels for submitting complaints.
2. **Dedicated Grievance Cell:** Voorhees College has established a Grievance Cell that is solely responsible for handling internal examination-related grievances. The cell comprises experienced faculty members and administrative staff who are trained to handle such matters.
3. **Efficient Resolution Process:** The mechanism aims to resolve grievances efficiently through a structured process. The Grievance Cell conducts a thorough

investigation, gathering relevant evidence and conducting interviews if necessary.

4. Confidentiality and Privacy: The mechanism respects the confidentiality and privacy of the students. Grievances are handled with utmost discretion, and personal information is protected to maintain the privacy of the individuals involved.

By implementing a transparent, time-bound, and efficient mechanism, Voorhees College ensures that students' internal examination-related grievances are addressed promptly and fairly. This process empowers students to voice their concerns, promotes a culture of accountability, and contributes to the overall integrity and credibility of the internal examination system.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

At Voorhees College, the institution takes great care to ensure that program and course outcomes for all offered programs are clearly stated, displayed on the website, and effectively communicated to teachers and students. The programs are categorized into two shifts: Shift I and Shift II.

Shift I includes the following programs:

1. B.A. Defence and Strategic Studies
2. B.A. Economics
3. B.A. English
4. B.A. History
5. B.A. Tamil
6. B.Com Commerce
7. B.Sc. Chemistry
8. B.Sc. Maths
9. B.Sc. Physics
10. B.Sc. Zoology
11. M.A. History

12. M.Com Commerce
13. M.Sc. Maths
14. M.Sc. Zoology

Shift II includes the following programs:

1. B.A. Defence and Strategic Studies
2. B.A. English
3. B.A. Tamil
4. B.B.A Business Administration
5. B.C.A. Computer Applications
6. B.Com Commerce
7. B.Sc. Chemistry
8. B.Sc. Computer Science
9. B.Sc. Physics
10. B.Sc. Botany
11. BSW Social Work
12. M.A. Economics
13. M.A. English
14. M.S.W. Social Work
15. M.A. Tamil
16. M.Sc. Chemistry
17. M.Sc. Computer Science
18. M.Sc. Physics
19. M.Sc. Botany
20. M.A. Defence and Strategic Studies

The institution's website clearly states and displays the program and course outcomes for each program. These outcomes define the expected knowledge, skills, and competencies that students should acquire upon completion of their respective programs. Faculty members are provided with these outcomes to align their teaching strategies and assessments accordingly. Additionally, students are informed about the program and course outcomes at the beginning of their academic journey to set goals for their learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The parent university designs the Programme Outcomes, Programme Specific Outcomes and Course Outcomes along with syllabus in each programme. At Voorhees College, the achievement of program and course outcomes is thoroughly assessed through a comprehensive process to ensure top-notch education. This process includes various assessment methods, such as exams, projects, assignments, presentations, laboratory work, and practical demonstrations, which are tailored to meet each program's specific requirements. Clear criteria and rubrics are established to guide evaluators and ensure objective and consistent assessments. Continuous evaluation is conducted throughout the program or course duration to monitor student progress and provide feedback and opportunities for improvement. The results are then reviewed and analyzed to identify trends, strengths, and areas for improvement, which helps in assessing the effectiveness of the curriculum and teaching methods. Students receive feedback on their performance in relation to the program and course outcomes, guiding them towards remedial actions and further development. This evaluation process ensures that Voorhees College maintains high academic standards and provides quality education to its students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

780

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://voorheescollege.edu.in/wp-content/uploads/2023/06/Student-Feedback-Form-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

16

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Voorhees College has established an innovation ecosystem to facilitate the transfer and creation of knowledge. This ecosystem benefits both the college and its students and includes research and innovation centres. Organized workshops, seminars, and conferences help to disseminate knowledge within the college community and beyond. Industry partnerships provide students with practical experience and opportunities for innovation. Mentorship programs connect students and faculty with experienced professionals to guide them in their research and innovation projects. Access to funding and grants for research and innovation is essential. A central knowledge repository, such as a digital library or database, helps in organizing the storage and dissemination of research findings and innovative solutions. Community engagement programs can broaden the impact of innovations through outreach programs and partnerships. Overall, an innovation ecosystem within a college

fosters creativity, problem-solving skills, and a culture of continuous learning. This contributes to the college's reputation and plays a significant role in regional and national development by generating new knowledge and innovations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

37

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Voorhees College is committed to engaging with the local community through extension activities, which it considers to be an essential part of its educational and social responsibility. These activities aim to promote holistic development, social awareness, personal growth, civic responsibility, networking opportunities, and a tangible impact on the community. Both students and faculty members get involved in these activities, which help them gain empathy, communication skills, and a deeper understanding of social issues, as well as insights into the problems faced by marginalized groups. They also contribute to finding solutions.

In addition, extension activities foster inclusivity and diversity by bringing together individuals from various

backgrounds and perspectives. This commitment to community engagement and social responsibility can enhance Voorhees College's reputation, both locally and nationally. By documenting and sharing the impact of these activities, the college can inspire others and demonstrate its dedication to its social mission. Therefore, Voorhees College should continue to support and expand these extension activities to benefit the community and contribute to the well-rounded education and personal growth of its students.

Provisions were supplied to poor and needy people near the college premises as extensional activities. i.e., Suriyakulum, RS Nagar, Old Town and Vasanthapuram.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

700

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution takes pride in its well-designed classrooms that offer a conducive environment for both teaching and learning. The classrooms are spacious, well-ventilated, and fitted with comfortable furniture. In addition, modern audio-visual aids such as projectors and interactive whiteboards enhance the teaching process and make it more engaging for students. The ergonomic seating arrangements in the classrooms further ensure students' comfort and concentration during lectures.

The Institution also recognizes the importance of practical learning and has well-equipped laboratories for various disciplines. These labs offer hands-on experiences that supplement theoretical knowledge, fostering a comprehensive understanding of the subjects. Each laboratory is equipped with state-of-the-art apparatus and equipment, allowing students to conduct experiments effectively. The Institution ensures that safety measures are strictly adhered to, with proper ventilation systems and emergency protocols in place.

The Institution understands the significance of computing equipment in today's digital era and provides access to modern computing resources for students and faculty members. The

computer labs are equipped with the latest hardware and software, enabling students to gain proficiency in technology-related skills. Additionally, high-speed internet connections facilitate research, online collaboration, and access to digital learning resources.

The Institution has commendable infrastructure and physical facilities for teaching and learning. The well-designed classrooms, well-equipped laboratories, and modern computing equipment create an environment that promotes effective education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

At Voorhees College, we understand the importance of cultural activities in fostering creativity, expression, and appreciation for various art forms among our students. To facilitate cultural events, performances, and exhibitions, we offer dedicated spaces such as Cobb Hall, and Dr. Jayakaran Isaac Indoor Stadium. These venues are equipped with modern sound and lighting systems, providing a vibrant platform for students to showcase their talents in music, dance, drama, and other cultural endeavours.

Physical fitness and sportsmanship are also crucial to us at Voorhees College. We offer ample opportunities for students to participate in a wide range of sports and games, both indoors and outdoors. Our facilities include well-maintained courts for basketball, volleyball, tennis, and badminton. Additionally, we have spacious fields for cricket, football, and athletics. We provide the necessary equipment and trained coaches to enable students to engage in competitive sports and develop their skills.

We also understand the importance of physical well-being, which is why we offer a well-equipped gymnasium. The gym provides students with access to modern exercise equipment that enables them to engage in strength training, cardiovascular workouts, and overall fitness activities. Trained instructors are

available to guide and assist students in achieving their fitness goals.

By providing adequate resources in these areas, Voorhees College nurtures well-rounded individuals who are not only academically competent but also culturally enriched and physically fit. Continued investment in these facilities will contribute to the overall growth and well-being of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,12,91,962

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Voorhees College is currently going through a transformation to automate its operations. The administration has taken several measures to facilitate this transition. One essential step is the implementation of a barcode system. This system assigns unique identifiers to library materials, which makes it easier to track, manage circulation, and control inventory. The library staff is working hard to barcode the existing collection and integrate it with the Integrated Library Management System (ILMS). This will make the borrowing and returning process more efficient, improve accuracy, and reduce the time spent on manual record-keeping.

To support the automation process, Voorhees College has provided internet connectivity within the library premises. This connectivity is essential for accessing online resources, updating the ILMS database, and enabling remote access to the library's catalogue and services. With internet connectivity, students, faculty, and staff can search for books, reserve materials, and access digital resources from anywhere within the campus. The integration of internet connectivity with the ILMS provides a seamless online library experience and enhances accessibility for all library users.

The ongoing process of library automation at Voorhees College demonstrates the institution's commitment to embracing modern technologies and enhancing library services. The administration's proactive approach to automation will undoubtedly benefit the entire academic community, fostering a more efficient and dynamic learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

75,805

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Voorhees College places a high priority on maintaining and regularly updating its IT facilities to keep pace with the latest technological advancements. The institution invests in hardware, software, and infrastructure upgrades to provide a secure and efficient IT environment. This includes the installation of modern computers, printers, servers, and other equipment necessary for effective teaching, research, and administrative tasks. Software and operating systems are also updated regularly to improve performance, functionality, and security.

To meet the connectivity needs of its students, faculty, and staff, Voorhees College ensures reliable and high-speed Wi-Fi throughout the campus. The institution recognizes that wireless access to the internet is essential for online research, accessing digital learning resources, collaborating on projects, and effective communication. By investing in the latest hardware, software, and infrastructure, the college ensures that its academic community has access to modern tools and resources that enhance teaching, learning, and administrative functions.

The availability of reliable Wi-Fi connectivity throughout the campus further enables seamless communication, collaboration, and access to online educational content. Through these initiatives, Voorhees College fosters an environment that embraces technology and supports the evolving needs of its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

174

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

20,96,465

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is responsible for overseeing the physical, academic, and support facilities. The Chairman, Secretary, Principal, and office bearers are in charge of the management, and committees are formed to ensure progress. Weekly schedules are set by the Bursar. Each department has an attender who

maintains cleanliness and hygiene. Ten laboratories are supervised by the staff members, and the library is managed by the Principal, Librarian, and selected staff. Books are regularly purchased and updated, and journals and magazines are available for every discipline. The library is open from 8:30 a.m. to 5:30 p.m., and it is closed on Sundays and national holidays.

The Physical Director, along with an Assistant Physical Director and marker, guides the sports activities. The De Boer campus has a spacious basketball court and a lush green atmosphere. The college owns a ten-acre stadium for sports training, practices, and competitions, as well as a physical fitness facility for students and staff. Ramps and rails are provided for physically challenged students. Computer labs and offices are equipped with computers for students' practical work. Classrooms are well-ventilated, and furnished with fans and accessories. The size of the classrooms is based on regulations and specifications, and the non-teaching staff regularly reviews the maintenance of furniture and electronic gadgets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://voorheescollege.edu.in/wp-content/uploads/2023/11/442-ES1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1596

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

136

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2010	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2010	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

26

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

112

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a strong academic and administrative bodies for student representation. The student body conducts events in the college to enhance their skills and leadership qualities. The college has a Student Welfare Council (SWC) with the principal as convenor and functions under the supervision of the dean of student affairs. Student Representatives from all the departments (UG & PG) under a staff mentor from their respective departments look into the welfare of their fellow students. Apart from the student welfare council, each department has an academic association with a president (Staff), secretary and joint secretary (Students) to undertake academic activities at the department level.

During the COVID-19 pandemic, the college functioned in online mode. The college's student leaders conducted webinars, guest lectures, workshops, and quiz programs through online platforms like GOOGLE CLASSROOM, WEBEX, ZOOM, etc. After revoking quarantine from November 2021, the students organized rallies, lectures, and competitions directly by adopting the standard

operating procedures (Wearing masks, Maintaining Social Distancing, hand Sanitizing, etc.) issued by the government. The students were encouraged to create awareness among the public and the society about the pandemic and the need to take precautionary measures.

The committees and clubs of the college established for the welfare and holistic development of the students also actively engaged in their respective club activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

621

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumni association meeting was held on 22nd December 2022 in the Cobb Hall. Alumni dignitaries participated and discussed plans for the development of the college. The meeting was presided over by Rt. Rev. H. Sharma Nithyanandham, Bishop in Vellore, Chairman and Secretary, Voorhees College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
VISION AND MISSION STATEMENT	
VISION	
<p>To become a Christian Higher Educational Institution where young men and women without any discrimination are moulded into agents of change in the service of God, the Church and the Society at large and to that end continue to offer the best possible instruction, modern and up-to-date facilities at affordable cost.</p> <p>To build within the College a Community of Teaching and Non-Teaching Staff who are united in their purpose to excel in their profession and committed to the Mission of the College.</p> <p>To be governed by a body of men and women who direct the present and future of the College following the best practices of Christian Higher Educational Institutions.</p>	
MISSION	
<p>To impart holistic education founded on Christian values to all students without discrimination especially the less privileged in moulding the character to emerge as self-reliant,</p>	

enlightened, empowered and change-agents of the society.

File Description	Documents
Paste link for additional information	https://voorheescollege.edu.in/wp-content/uploads/2023/11/6.1.1-VISION-AND-MISSION.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has an excellent mechanism for decentralizing and delegating autonomy and responsibility to the various departments under the stewardship of the respective heads. The major activities of the institution such as College Day, Investiture Ceremony, Graduation Ceremony, Cultural Events, University Examinations etc. are assigned on rotational basis. This helps them to showcase their commitment and loyalty to the assigned task.

Convenors are assigned during various programmes. The admission duties are carried out by the senior most faculty members. Campus drive is organized for the benefit of students. Students are being recruited by agencies during in planned training programmes.

Admissions were made online during the pandemic. Committees are formed every year to conduct admission process smoothly. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing of information. Committee members go through the rules of admissions and help students to select the proper subjects and courses. They give the information to the students about career options and conduct the counseling session if required. They verify the admission form and provide guidance to the students.

Webinars and training programmes were conducted to equip and enable the teachers to handle classes through online mode. They were given awareness on the latest technological tools used for online teaching. CIA Examinations were conducted online and assessment marks were conveyed through a teaching tool- 'Google Classroom.'

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development

The institution is affiliated to Thiruvalluvar University. The university updates the syllabus every five year. The management encourages the departments to conduct seminars, workshops, symposiums, and colloquiums based on the syllabus to enrich the academic learning with practice. The institution bears 50% of the base expenditure

Teaching and Learning

The college conducts orientation programme for I year UG students in the institution and at department levels. Special lectures, programmes are arranged to cater to the needs of the gifted learners. Mentoring, , Counselling and Remedial classes are provided to the disadvantaged sections. The Heads of the Department evaluates the teaching, learning process through staff meetings. Necessary actions are taken based on the student, teacher and parents' feedback system.

Teachers are encouraged to use innovative methods of teaching to foster more student interaction such as power point presentations, field visit and applied extension activities. The institution ensures a healthy environment that promotes human and academic excellence.

When the pandemic set in, classes were in online mode. Teachers engaged classes in an interactive way. Web resources like movies, video clippings, portraits pertaining to the syllabi were shared to the students. Assignments were given and students used to post them through Google Classroom.

Examination and Evaluation

Every department conducts three internal examinations including

a model examination as per the Thiruvalluvar University pattern.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administration : The college is a minority institution. It was established by the American Arcot Mission of the reformed church in America. It is administered by Rt. Rev. H. Sharma Nithiyanandam, C.S.I. Bishop in Vellore, Chairman and Secretary and the office bearers.

Academic Administration : The academic administration of the college is scrutinized by Dr. A. Nelson Vimalanathan, the Principal, Dr. J. Annie Kamala Florence, Vice-Principal (Shift-I), Mr. A. Russell Premraj Benjamin Vice-Principal (Shift-II), Dr. S. Caleb Noble Chandar, (Bursar).

Committees : The management has chalked out various committees for the effective utilization and application of the human resources.

Internal Quality Assurance Cell (IQAC) : There were regular meetings with the NAAC criterion heads. A report was submitted to (NIRF) for India ranking 2021 on 19th February, 2021. Bar coding for library books has been completed and online journals were subscribed with INFLIBNET.

Appointment and Service Rules: The college follows the rules and regulations laid down by the Thiruvalluvar University, Vellore, UGC, New Delhi and Government of Tamil Nadu for recruitment of the teaching and non-teaching staff. Promotion of teachers is based on the (CAS) of the UGC and Government of Tamil Nadu. Non-teaching staff are promoted as per government rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

a) Teaching

The staff members are provided with various welfare schemes such as Provident Fund, Health Insurance and other schemes of the State Government. Festival allowances for Christmas are given to shift II teaching and non-teaching staff members.

Every year the staff members go for one day tour to various places for recreation and relaxation. It also organizes competitions such as musical chair, shot-put, hundred meter race and various other events for the staff members. Annual retreats are conducted to enhance the Christian values and spirituality among the staff members.

The non-teaching staff members are provided with various welfare schemes such as Provident Fund, Health Insurance and other

schemes of the State Government. There is also provision for the faculty to be a member of the Staff Cooperative Society in Vellore. They are given an opportunity to participate in competitions such as shot-put, hundred metre race, relay etc.

The students get the benefit of various scholarship schemes such as SC/ST, BC, MBC from the State government. It takes initiative in developing Christian values and ethics through various activities such as participating in leadership programmes and counselling sessions separately for boys and girls.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system is materialized through the evaluation and assessment of the university exam results. The heads of the departments are assigned the duty to analyze the

performance of the teaching faculty. If the performance needs to be improved, necessary suggestions and recommendations are offered for better performance. The Management adds their final remarks on the Teachers' Appraisal form and recommends him/her for CAS.

Non-teaching faculties' performance appraisal is done by the Office Superintendent and the Heads of the respective departments in terms of their record maintenance and updating of information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audit is done regularly.

The internal audit for the financial year 2018-2019 was conducted by the statutory auditor CA.W.A.P. THIRUTHUVA DOSS, Chartered Accountant, Vellore.

The external audit is conducted by the Accountant and Joint Director of Collegiate Education, Vellore.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3,18,000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college is a government-aided institution, therefore the salary of the Aided Stream (Shift-I) is provided by the State Government of Tamil Nadu. Also, the Tamil Nadu Government provides for laboratory expenses (for chemicals, equipment, etc.), The substantial part of our financial needs are met with the finances mobilized through Self-Financed Seram (Shift-II) fee collection.

Besides, the funds collected from the State Government and Un-aided stream fees collection, the college mobilizes funds from the sale of applications, Alumni contributions, shop rent, and donations from retired staff, students and individuals.

The funds are utilized in a clear and transparent manner. All the expenditures are incurred keeping on view the academic and infrastructural requirements of the institution.

The funds received from the state Government are utilized strictly as per the guidelines of the government. Likewise, college funds are utilized as per the guidelines and approval of the College Governing Board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

It organized various webinars like "Mathematician Enroute to Data Analytics and Machine Learning", Career Guidance, International Web Conference on Materials Science & its Technological Advancements and World Humanitarian Day in collaboration with the department of Mathematics, English, Physics and Youth Red Cross Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process through regular supervision and conduct of CIA examinations. The students are continuously evaluated through three CIA examinations conducted by the respective departments. The poor performers and irregular students are asked to complete the CIA exams and their performance is evaluated. If their performance is not satisfactory, they are asked to submit special assignments and guidance sessions are conducted for them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. A Mini Marathon was organized on 2nd March, 2022 in the presence of the Deputy Inspector General of Police Vellore. Around 50 girl's students participated.
2. The Women's Empowerment Programme was organized by JCI Vellore King on 28th April, 2022. Around 280 women's staff and students participated.
3. The Department of Computer Science conducted a drawing competition for women students on 6th January, 2022 Amidst the pandemic situation.
4. The final year B. Sc. Botany student participated and won 3rd place in the World Women's Day Marathon Competition.
5. First-year B.Sc. Physics student won the 1st Prize in the Mini Marathon conducted for Women Students.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/folders/1X16rmfD9GqwoYJvAk144h-16XYc0Znmv
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management:

The waste materials in the college and De Boer campus are disposed in an eco-friendly manner. Different colours of dustbins are placed and carefully segregated as Degradable and Non- Degradable waste. The waste from plants are managed regularly by the volunteers to maintain cleanliness the biodegradable waste from the college & De Boer campus are converted into vermin- compost which is used as organic manure. Non-degradable waste are sent to pollution control municipality for recycling.

2. Hazardous waste management:

The use of plastics in the college campus is drastically minimized after the persistent awareness programmes and rallies conducted by various clubs and departments in the college. Toxic and radioactive wastes are not produced on the campus in order to avoid the generation of hazardous waste.

3. Liquid waste management:

The chemical waste from the chemistry laboratory is minimized. The excessive accumulation of gases.

4. E-Waste Management:

The minor repairs and troubleshooting electronic items are set right by the staff and lab assistant and are reused. The damaged Electronic items are handed over to the agent of the suppliers

of electronic equipment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The Department of Tamil organized a 24-hour online drama enacted in association with Tamil Nadu Teacher Education University to commemorate the birthday of Dr. A.P.J. Abdul Kalam.
2. Department of Tamil organized a three-day seminar in collaboration with VIT University and Sentamil Thiru Manavar Amaippu.
3. Literary Carnival - Muthamizh Kalai Vizha was held for two days 2th and 28th April 2022. Various competitions such as poetry recitation was conducted for the students. An epic drama Silapathikaram was enacted during the fest.
4. A Webinar on CAREER GUIDANCE was organized by the Department of English on 17th September 2021 in collaboration with the VERANDA RACE (formerly Chennai RACE)
5. A Virtual Orientation to explore the American Center Resources & Services was organized on 24th September 2022 in collaboration with the American Center -U.S. Consulate General Chennai.
6. A Special webinar on Higher Education Opportunities in the U.S. was conducted on 12th October 2021 in collaboration with Education USA @ USIEF, Chennai.
7. A National Virtual Conference on cognizance of current trends in new literature and research organized by the English Department on 7th January 2022.
8. A one-day workshop on workplace communicative competencies: Required vs. Acquired organized on 16th March 2022 by the English Department.
9. The Post-Graduate Students of the English Department

participated in the Write's Den, an exclusive instruction programme with the eminent writer Bava Chelladurai on 2nd April 2022 in Tiruvanamalai.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. A virtual orientation on the Responsibilities of youth was organized in collaboration with the Bharat Scouts & Guides Department of Defence & Strategic Studies and Rotary Club of Vellore (RC) Vellore on 28th January, 2022.
2. The Department of Computer Science organized the 1th Blood Donation camp in collaboration with CMC (Christian Medical Hospital) Blood Bank on 29th April, 2022.
3. The Department of Social Work organized a Special Puppet Show on COVID-19 awareness among children in collaboration with the three NSS units at CSI MD Elementary School, Saduperri.
4. Social Workers Day was celebrated in association with the Schieffelin Institute of Health - Research & Leprosy Centre, Karigiri.
5. The II-year Students of the Master of Social Work department organized an awareness programme on Eye Donation in collaboration with Ramachandra Medical College, Chennai on 24th April, 2022 at Marina Beach, Chennai.
6. A Guest Lecture on Perspectives and Challenges in social works practices today was conducted on 27th April, 2022.
7. A Community programme on Drug addiction was conducted by the MSW Students in association with TTK Foundation, Chennai and World Vision on 30th April, 2022.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Online competitions in two categories of diverse nature were conducted by the English department on account of the 75th Independence Day Celebrations of our nation at the college level from 9th August 2021 to 15th August 2021 in collaboration with the VERANDA RACE.
2. A 24-hour online drama was enacted in association with Tamil Nadu Teacher Education University to commemorate the birthday of Dr. A. P. J. Abdul Kalam by the Tamil

Department.

3. The Department of Economics Paid Tribute to Dr. B. R. Ambedkar owing to his birthday on 13th April, 2022.
4. The World Earth Day was celebrated on 22nd April, 2022 by Computer Science Department.
5. Social Workers Day was celebrated by the Department of Social Work in association with the Schieffelin Institute of Health Research and Leprosy Center, Karigiri on 30th March, 2022.
6. The Women's Cell of the college celebrated International Women's Day on 8th March, 2022.
7. The Youth Red Cross Conducted World Health Day on 5th April, 2022.
8. The 134th Birthday of Dr. Sarvepalli Radhakrishnan the Former President of India, an alumnus of our heritage institution was celebrated as Teachers Day on 5th September 2021.
9. The 75th Independence Day (Platinum Jubilee) was celebrated by hoisting the National Flag from 8th August to 15th August 2021.
10. The 73rd Republic Day was celebrated on 26th January, 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES - I

a. Title: Give blood and keep the world-beating.

b. Objectives of the Practice:

- To encourage the younger generation to extend their humanitarian services to the society.

- To understand and accept human responsibilities.
- To inculcate the theme of World Blood Donor Day through the Blood Donors' Club, Youth Red Cross, Red Ribbon Club, NCC and NSS units of the college.
- To supply blood to the authorized blood banks for patients suffering from health issues and accident victims.

BEST PRACTICES - II

TITLE: All about the mindset - Women Empowerment

OBJECTIVE OF THE PRACTICE:

- To educate people about gender stereotypes.
- To understand the difference between sex and gender.
- To create an environment in which women and men enjoy similar opportunities.
- To educate the rights and obligations in all spheres of life.

CONTEXT:

The women cell of the college along with various clubs and NSS, NCC Units organized awareness programmes, rallies, marathon for women students.

THE PRACTICE:

Women students are groomed to face the challenges of the society. A mini marathon was organized on 2nd March 2022. It was inaugurated by Dr. Annie Vijaya. Deputy inspector General of Police, Vellore. First year B.Sc. Physics student won the 1st prize in the Mini Marathon conducted for women students.

A virtual meeting was organized to commemorate the Girl Child Day on 24th January 2022. The panel of key speakers are consultant pediatrician, consultant psychiatrist and consultant adolescent specialist from Vellore and Coimbatore.

File Description	Documents
Best practices in the Institutional website	https://voorheescollege.edu.in/wp-content/uploads/2023/11/7.2-Best-Practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Career Guidance Programme, a boon to the students of this heritage college where majority of them are first-generation learners. The college in collaboration with the VERENDA RACE, a premier coaching institute for competitive examinations conducted a webinar on Career Guidance to the students on 17.09.2021 with the aim to usher the student community in the right path and to lead them to explore the ocean of career opportunities.

National webinar on Career Counselling Programme was organized on 16th September, 2021. A Career Guidance Programme on 29th April 2022 was organized in collaboration with AGS Health Care System. A campus Pool Drive was held on 30th April 2022.

The NCC cadets performed the parade and cultural events on 15th August 2021. Basic Leadership Camp (BLC) for the cadets was held from 9th September 2021 to 18th September, 2021. Swatch Bharath Mission was held on 26th October, 2021. The Annual Training was conducted on 8th November, 2021. Ms. Sathya Priya of III B.A. Defence is a pride to the college as she was the first women cadet from 10TN BN, NCC to attend Republic Day Camp Parade, Garrison Parade ground, New Delhi.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. ACADEMIC PLANS

- To continue to provide holistic value-based education.
- To continue to cater the needy students and the downtrodden.
- To improve the pass percentage.
- To conduct more career opportunities-oriented programmes.
- To increase the number of soft-skill personality development workshops and training programmes.
- To conduct regular placement drives for the students.
- To continue improving and reassure a safer environment for

women students and staff.

- To conduct more gender sensitization programmes for the students.
- To impart the knowledge of AI among the student community.

2. RESEARCH, LINKAGE AND EXCHANGE PLANS

- To facilitate faculty and student exchange programmes with other academic institutions.
- To encourage and facilitate research culture among faculty and students.
- To motivate the faculty to undertake fellowship programmes and apply for research projects offered by Government and Private agencies.
- to enter into more formal MoUs with premier organisations.
- To strengthen the relationship of Alumni with the Institution.

3. INFRASTRUCTURE DEVELOPMENT PLAN

- Proposed to renovate Zoology and Tamil block.
- Plan to construct a new Basketball Court.
- To improve the landscape and fencing inside the campus.
- To facilitate the staff and students with ICT tools for better learning.

4. GREEN INITIATIVES

- To create awareness and initiate measures for protection and promoting the environment.
- To undertake green audit and energy audit.
- To promote a plastic-free campus.

5. WELFARE MEASURES

- To support various staff and student welfare measures.
- To provide free mid-day meals for underprivileged students.
- To reward and incentivize outstanding performance of faculty.
- To create a corpus fund for the management staff.