



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		VOORHEES COLLEGE
Name of the head of the Institution	Dr. I. STANLEY JONES KARUNAKARAN	
Designation	Principal (in-charge)	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	04162220317	
Mobile no.	9597276744	
Registered Email	iqac@voorheescollege.edu.in	
Alternate Email	voorhees1898@gmail.com	
Address	No.1, Officers Line	
City/Town	Vellore	
State/UT	Tamil Nadu	
Pincode	632001	
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. D. PAULRAJ
Phone no/Alternate Phone no.	04162220317
Mobile no.	9443489922
Registered Email	iqac@voorheescollege.edu.in
Alternate Email	voorhees1898@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://voorheescollege.edu.in/wp-content/uploads/2023/03/AQAR_Report-2016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://voorheescollege.edu.in/wp-content/uploads/2020/11/2017-2018.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	85.05	2005	21-Sep-2005	20-Sep-2010

6. Date of Establishment of IQAC

01-Jun-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
College organizes an Eco-stall	12-Aug-2017 1	1500

National seminar on Goods And Service Tax (GST) In India	26-Sep-2017 1	960
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Preparation of NAAC Accreditation.

2. Conduct of Academic and Administrative Audit.

3. Programmes for quality improvement organised by IQAC.

4. Orientation and Extension Programme for Collection and Documentation of the Required Data.

5. Encourage the Students to participate District, Division, State and National level competition in sports.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Faculty Orientations	Every academic year, programmes for faculty orientation in fundamental pedagogy are organized.
Monitoring the staff progress	It monitored the staff to make sure they were implementing the most recent teaching techniques in the classroom.
Encourage research proposals	It assisted academics in developing research proposals for DST, TNSCST, UGC, and ICSSR.
Encourage to organise seminars and workshops	Workshops, seminars, and quality related topics were organized.
Tracking the Research works	It inspired staff members to submit papers to reputable publications.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Governing Board	13-Apr-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

30-Sep-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Voorhees College collects and maintains both academic and administrative information through Computerised system. This system is used in the college in three divisions namely, 1. To maintain details regarding General

Administration. 2. To maintain details of the staff. 3. To maintain details of the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Voorhees is affiliated to Thiruvalluvar University. The Revision of CBCS syllabi for both UG and PG programmes was done by the University. The new syllabi was implemented from 2017-18. The syllabi were updated for all the disciplines. There is uniformity in the CIA-Internal Assessment Marks especially skilled papers, Non-Major Elective, Soft Skill, Environmental studies and Value Education. The faculty members are nominated as members of Board of Studies (BOS) by the University. They frame the syllabus as per the guidelines of the UGC and Tamil Nadu State Council for Higher Education (TANSICHE). The Institution / IQAC chalk out the activities at the beginning of each Academic session, as per the instruction of Regional Joint Director of Collegiate Education. The Academic Calendar is prepared in accordance with the University Calendar. The tentative dates for conducting and uploading Continuous Internal Assessment (CIA) Examination in each semester is mentioned in the college calendar. The Head of each Department conducts departmental meetings for allotment of classes and distribution of workload and syllabus. They prepare master time table and individual time table too. Various teaching methods like, Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Role Play, Games, Short Films, Industrial Visits, Add-on practical, Open book tests, Assignments, Videos, Use of charts and graphs are adopted instead of the conventional teaching method. Based on semester wise result analysis of every course, corrective measures are suggested by IQAC and bridge courses and remedial lectures are conducted if required. The IQAC take initiative in conducting remedial classes based on the semester wise analysis of results. A bridge course is organized every year for the first year UG students to enhance their personality and proficiency in English.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	TAMIL (SHIFT-II)	01/06/2017
BSW	SOCIAL WORK (SHIFT-II)	01/06/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BSc	ZOOLOGY	16/06/2017
BSc	COMPUTER APPLICATIONS	16/06/2017
BSc	BOTANY	16/06/2017
BBA	BUSINESS ADMINISTRATION	16/06/2017
MA	HISTORY	16/06/2017
MSc	MATHEMATICS	16/06/2017
MCom	COMMERCE	16/06/2017
MSc	ZOOLOGY	16/06/2017
MSc	PHYSICS	16/06/2017
MSc	CHEMISTRY	16/06/2017
MSc	BOTANY	16/06/2017
MSW	SOCIAL WORK	16/06/2017
MA	TAMIL	16/06/2017
MA	ENGLISH	16/06/2017
MA	DEFENCE	16/06/2017
MA	ECONOMICS	16/06/2017
MSc	COMPUTER APPLICATION	16/06/2017
BSW	SOCIAL WORK	16/06/2017
BA	ECONOMICS	16/06/2017
BA	DEFENCE	16/06/2017
BA	HISTORY	16/06/2017
BA	TAMIL	16/06/2017
BA	ENGLISH	16/06/2017
BCom	COMMERCE	16/06/2017
BSc	MATHEMATICS	16/06/2017
BSc	PHYSICS	16/06/2017
BSc	CHEMISTRY	16/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	SOCIAL WORK	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

NIL

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	81	103	80
BA	DEFENCE	81	315	81
BA	HISTORY	81	190	81
BA	TAMIL	81	344	81
BA	ENGLISH	81	317	78
BCom	COMMERCE	81	768	79
BSc	MATHEMATICS	70	471	78
BSc	PHYSICS	58	527	55
BSc	CHEMISTRY	51	540	50
BSc	ZOOLOGY	51	308	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1449	244	133	90	133

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
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133	133	100	8	4	100
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In addition to the 2016-17 Mentoring System, Voorhees College, Vellore started to train class mentors on students counselling and the class leaders were empowered to identify those students who need additional care. Under this system, each student is assigned a mentor, who is typically a faculty member or an experienced senior student. The mentor who is also the class teacher serves as a guide and advisor to the student, helping them to set academic goals, plan their course of study, and navigate any challenges they may face. Mentors also offer advice on career options and help students to develop the skills and knowledge necessary to succeed in their chosen field. The mentoring system at Voorhees College is designed to be holistic, with mentors addressing not just academic issues but also personal and social concerns that may impact a students' well-being and success. The system emphasizes regular communication and interaction between mentors and mentees, with mentors typically meeting with their mentees on a regular basis to provide ongoing support and guidance. Overall, the mentoring system at Voorhees College is seen as a valuable resource for students, helping them to navigate their academic and personal journeys and ultimately achieve their goals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4247	133	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
155	133	22	0	46

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.L.Francis Raj	Assistant Professor	Chaired a Session
2017	Dr.K.Kishore	Assistant Professor	Honored with Ph.D Guideship by Thiurvalluvar University, Chaired workshops, University nominee for Islamiah College and Auxilium College
2017	Dr.S.Prasanna Nithya Sudhan	Assistant Professor	Awarded with Ph.D Degree
2017	Dr.P.Angelin Vinothini	Assistant Professor	Awarded with Ph.D Degree
2017	G.Rekha	Assistant Professor	Honored as Association President
2017	Dr.Y.Edison Nesa	Assistant	Honored with

	Doss	Professor	M.Phil Guideship, Served as a Moderator for international conference
2017	M.Amenraj	Assistant Professor	Honored as Dean of Students Affiars, Keynote speaker at DKM college, Vellore,
2017	Dr.J.Junia Deborah	Assistant Professor	Paper published in Scopus Database
2017	Dr.D.Jaikumar	Assistant Professor	Chairman for Result passing board of university,
2017	Dr.M.Paul Dinakaran	Assistant Professor	Awarded Minor Research Project for the period 2016-2018

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U03	ODD SEMESTER	14/12/2017	07/02/2018
BA	U02	ODD SEMESTER	14/12/2017	07/02/2018
BA	U06	ODD SEMESTER	14/12/2017	07/02/2018
BA	U07	ODD SEMESTER	14/12/2017	07/02/2018
BA	U04	ODD SEMESTER	14/12/2017	07/02/2018
BCom	U10	ODD SEMESTER	14/12/2017	07/02/2018
BSc	U25	ODD SEMESTER	14/12/2017	07/02/2018
BSc	U28	ODD SEMESTER	14/12/2017	07/02/2018
BSc	U17	ODD SEMESTER	14/12/2017	07/02/2018
BSc	U33	ODD SEMESTER	14/12/2017	07/02/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is affiliated with Thiruvalluvar University in Vellore and adheres strictly to the universitys examination pattern and evaluation process guidelines. At the beginning of each semester, the institute academic calendar, based on the university academic calendar, communicates the schedules of three internal assessments to both students and faculty. The institute has transitioned from a faculty-centric to a student-centric approach in reforming the continuous internal evaluation system, and the Voorhees Colleges Controller of Examinations has provided guidelines for conducting the CIE in accordance

with both the calendars of the Affiliate University and the Institutions. To effectively carry out these reforms, the institute has implemented several measures, including scheduling internal examinations, arranging seating and hall invigilators, and preparing question papers for the internal examination. The scrutiny of the question papers is conducted by either the HoD or subject expert to ensure the quality of the questions. Attendance is monitored during the examination, and internal assessment is carried out within the stipulated time. After the internal examination, the faculty evaluates the answer scripts and distributes them to the students for clarification or re-correction. The faculty then sends the re-corrected scripts to the examination branch, and the marks are shared with the students. The institute conducts result review meetings with result analysis, and remedial actions are arrived at after discussion with the faculty, the HoD, and the principal. Assessment marks are uploaded to the university web portal and subsequently communicated to the parents. The faculty uses students performance in internal assessment to identify slow and advanced learners in their respective subjects. Counseling sessions are used to sort out personal issues, academic and non-academic problems, and encourage slow learners to improve their performance in the future.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Voorhees College adopts the Thiruvalluvar University Calendar. Thiruvalluvar Universitys academic calendar consists of 180 working days divided into two semesters. The first semester begins in July and ends in November, while the second semester starts in December and ends in April. The academic calendar provides a structured academic year with clear guidelines for students, faculty, and staff. By adopting this academic calendar, Voorhees College benefit from the following:

Improved academic performance: The academic calendar provides a structured academic year with clearly defined timelines for teaching, learning, and assessments. This structure will helps students stay on track and manage their time better, resulting in improved academic performance.

Better alignment with other universities: Thiruvalluvar University is a recognized institution, and adopting its academic calendar will ensure that Voorhees College aligns with other institutions in the region.

Enhanced student engagement: The academic calendar provides a framework for association activities, which can enhance student engagement and promote a sense of community on campus.

Changes to Voorhees Colleges Association Activities: Adopting Thiruvalluvar Universitys academic calendar will necessitate changes to Voorhees Colleges association activities. The college need to align its association activities with the academic calendar to ensure that they do not conflict with academic schedules. The following changes will occur:

The timing of events: The colleges association activities are scheduled to align with the academic calendar. For example, sports events and cultural festivals will be held during holidays or weekends to avoid conflict with academic schedules.

Increased participation: The academic calendar provides a framework for association activities, which can help increase participation among students. By aligning association activities with the academic calendar, more students are likely to participate.

Improved organization: The academic calendar provides a structure for the academic year, which can help improve the organization of association activities. By aligning association activities with the academic calendar, the college can better plan and organize events.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://voorheescollege.edu.in/wp-content/uploads/2023/ALL%20COURSE%20SYLLABUS>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U03	BA	ECONOMICS	51	28	55
U02	BA	DEFENCE	41	21	51
U06	BA	HISTORY	63	59	93
U07	BA	TAMIL	43	33	77
U04	BA	ENGLISH	52	35	67
U10	BCom	COMMERCE	48	20	42
U25	BSc	MATHEMATICS	48	15	31
U28	BSc	PHYSICS	44	23	52
U17	BSc	CHEMISTRY	37	8	21
U33	BSc	ZOOLOGY	35	13	37

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://voorheescollege.edu.in/wp-content/uploads/2023/03/STUDENTS-FEEDBACK-2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory)	0	0	0	0

by the University)				
International Projects	0	0	0	0
Total	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
workshop on leaders tomorrow as media persons journals writer	Computer Science	26/06/2017
National coference on Recent scenario of climatic change on environment and bodiversity	Zoology	26/07/2017
seminar on IT for better Teaching Learning Outcome	Computer Science	08/07/2017
workshop on R programming for data minners software test Automation	Computer Science	27/09/2017
basic of computer Application current trends	Computer Science	18/09/2017
Basic of Networking	Computer Science	28/09/2017
Basic Cloud Computing	Computer Science	28/09/2017
Basic of Web Applications	Computer Science	24/01/2018
carrier guidance on media coding	Computer Science	23/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	1
Zoology	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PHYSICS	2	0
International	CHEMISTRY	5	0
International	CHEMISTRY	1	0
National	MATHEMATICS	1	0
International	COMMERCE	2	0
National	COMMERCE	3	0
International	ZOOLOGY	1	0
National	ZOOLOGY	2	0
International	SOCIAL WORK	2	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2017	0	0	0
0	0	0	2018	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	12	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Service Scheme Special Camp at Adopted Village	NSS unit-1	3	50
Cleaning inside the School Campus at Adopted Village at Sembedu	NSS unit-1	3	50
Cleaning outside the School Campus at Adopted Village at Sembedu	NSS unit-1	3	50
Cleaning the streets in the Adopted Village at Sembedu	NSS unit-1	3	50
To insist the village people to use toilets at Adopted Village at Sembedu	NSS unit-1	4	50
To encourage the saving habits of the People at Adopted Village at Sembedu	NSS unit-1	3	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
training programme	Tamilnadu police	importing computer training	4	291
Blood on Eye Donation	kalangnayar management and	Awareness camp	2	200

technology

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
importing of computer training	291	0	1
blood donation camp	151	0	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Null	Null	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Null	0	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1380000	2464106

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased	Existing

during the year (rs. in lakhs)	
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
0	Nil	0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24381	36488	33	7700	24414	44188
Reference Books	1097	0	0	0	1097	0
e-Books	0	0	0	0	0	0
Journals	416	0	0	0	416	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	104	2	3	0	0	5	17	100	0
Added	50	0	0	0	0	0	0	0	0
Total	154	2	3	0	0	5	17	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6780000	6923504	8335000	10609123

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical, academic and other activities of the college are monitored by the Chairman and Secretary, Principal and the office bearers. The management constitutes various committees to ensure the overall progress of the institution. The campus is neatly maintained by the grade IV staff (sweepers). The Bursar allots the schedule every week and they follow it accordingly. They clean the washrooms and campus regularly. Every department has an attender (non-teaching staff) to maintain cleanliness and hygiene. Laboratory There are ten laboratories in the college. Each laboratory is monitored by the concerned allotted staff member on rotational basis. There are lab assistants for each laboratory. The staff and the lab assistant are responsible in maintaining and upgrading the lab with necessary equipments as per the syllabus. They take a stock of the equipments and prepare a list of the required items. Library The library is monitored by the Library Advisory Committee. It constitutes the Principal, the librarian and selected staff members. There are two supporting staff in the library. There are approximately 24,414 books at present. Every year books are purchased and the racks are updated. There are also sufficient journals and magazines for each discipline. There are entry registers for students and staff members. The library functions from 8:30 a.m. to 6:30 p.m. on all working days. It will remain closed on Sundays and National Holidays. Sports Complex Sports activities are carried out under the eminent guidance of the Physical Director. There is an Assistant Physical director and also a marker. There is a spacious basketball court in the main campus. The De Boer campus has a sprawling lush green ambience. It has a vast stadium comprising of ten acres. Sports training, practices and competitions for both staff and students are conducted regularly. There is a physical fitness facility (gym) for students and staff. Students and staff make use of this facility. Ramps

Rail facilities are arranged in all the blocks of the campus in order to meet the needs of the physically challenged students. Computers There are computers in the computer labs. Besides these, each department has a computer and printer. Students use the computer lab to do their practical works. Incase the computers are under repair, the expenses are borne by the management. There are computers in the office too. The office staff use them to expedite their work. Classrooms There are sufficient classrooms in the college. All the classrooms are adjacent to the respective departments. The classrooms are cleaned daily by the non-teaching staff (attenders) of the concerned department. All the classrooms are well ventilated. There are adequate furniture, fans and other accessories to facilitate the teaching process. The size of the classrooms is as per the regulation and specification. LCD projectors are available in most of the departments. The repair and maintenance of the furniture and electronic gadgets of the classrooms are reviewed under the guidance of the non-teaching staff of the concerned department.

<https://voorheescollege.edu.in/wp-content/uploads/2023/03/INFRASTRUCTURE.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ENDOWMENT / PROFICIENCY SCHOLARSHIP	131	36500
Financial Support from Other Sources			
a) National	SC/ST/BC/MBC SCHOLARSHIP	1908	6220841
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career counseling: A motivational meet for young minds	10/03/2018	70	Department of English
Remedial Class	09/10/2017	27	Department of Computer Applications
Career Guidance:	17/02/2018	178	Department of Computer Science
Parent Teachers Meeting	24/08/2017	70	Department of History
Lecture on Motivation and Leadership	24/09/2017	70	ICFAI - and Department of Commerce
Awareness programme on	04/10/2017	81	ICSI - and Department of

Company
Secretariship

Commerce

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career counseling: A motivational meet for young minds - Special Lecture	250	250	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
INDIAN AIR FORCE	96	13	INDIAN ARMY, TAMIL NADU POLICE, Tamilnadu State Accounting And Taxation Services Cooperative Society Ltd, AGS Health Care, CMCH, Vellore, FLEXTRONICS, MALADI DRUGS, JL MONISON, MANAPURAM GOLD LOAN, RELIANCE, HDFC	29	29

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	10	B.A	ECONOMICS	VOORHEES COLLEGE	M.A ECONOMICS
2017	5	B.A	HISTORY	VOORHEES COLLEGE	M.A HISTORY
2017	2	M.A	HISTORY	VOORHEES COLLEGE	M.PHIL HISTORY
2017	16	B.A	DEFENCE AND STRATEGIC STUDIES	VOORHEES COLLEGE	M.A DEFENCE
2017	1	B.A	DEFENCE AND STRATEGIC STUDIES	UNIVERSITY OF MADRAS	M.A DEFENCE
2017	2	M.SC	MATHEMATICS	VOORHEES COLLEGE	M.PHIL MATHEMATICS
2017	4	B.SC	MATHEMATICS	VOORHEES COLLEGE	M.SC MATHEMATICS
2017	1	B.SC	MATHEMATICS	MADRAS CHRISTIAN COLLEGE, CHENNAI	M.SC MATHEMATICS
2017	2	B.SC	PHYSICS	VOORHEES COLLEGE	M.SC PHYSICS
2017	1	B.SC	PHYSICS	QUEEN MARY'S COLLEGE, CHENNAI	M.SC PHYSICS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Drawing (Pencil Sketching and Painting)	Intra Department Level	32
Essay Writing (Tamil and English)	Intra Department Level	45
Elocution (Tamil and	Intra Department Level	20

English)		
Quiz	Intra Department Level	30
JAM (Just in a Minute)	Intra Department Level	12
Best Manager	Intra Department Level	7
Debate (Tamil and English)	Intra Department Level	25
Poertry Writing (Tamil and English)	Intra Department Level	30
Stress Interview	Intra Department Level	14
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Divisional Inter-College Hockey Tournament (Men)	National	1	Nil	32315U04038	M.B. KISHORE
2017	Tamilnadu Inter-district Junior Championship Athletic Meet	National	1	Nil	32315U08061, 32315U10162, 32316U10138, 32316U10020	S. SANKAR GANESH, V. SURYA PRAKASH, R. MOHAN RAJ, R.HEM ANATHAN
2017	Inter College Basket Ball, Volley Ball and Kabaddi Games	National	1	Nil	32316U10058, 32317U08064, 32315U04038, 32316U08014, 32317U10073	J.THOMAS, V.VELMURUGAN, M.B.K ISHORE, K.GANSH, M.THAMEEM ANSARI
2017	Thiruvalluvar University Vellore Divisional Hand Ball Tournament (Men)	National	1	Nil	32316U08013, 32317U04053, 32316U10176, 32317U18019, 32316U02063	R. DINESH KUMAR, R, SANJAY, B. SANTHOSH KUMAR, S.H EMANATH, M.S.SUBIN
2017	Divisional Inter-College	National	1	Nil	32315U02022, 32315U02011, 32316U07017,	R. MURALI, R. KALAIARASAN, J.ELUMA

	Table Tennis & Shuttle Badminton Tournament				32316U07067	LAI, S.TAM ILSELVAN
2017	Inter-College Volley Ball Tournament (Men)	National	1	Nil	32316U08054	M. SATHIYA NARAYANAN
2017	Vellore Division I Inter-College Kabbadi (Women) Tournament	National	1	Nil	32315U02011, 32315U02034, 32315U02001, 32315U02018, 32315U09076	R.KALAIA RASAN, S.RAVIRAJ K.AJITHKUM AR, S.MANOJ, P .SATHISHRA J
2017	Inter-Collegiate Cricket Tournament (Men)	National	1	Nil	32315U33019, 32315U04033, 32317P25013, 32317P25015	D. NANCY, M.J EEVITHA, S .PRIYADARS HINI, S.SUBA
2017	Vellore Division I Inter-College Kabbadi (Men) Tournament	National	1	Nil	32315U02007, 32315U09086	M.GOWTHAM, M.TAMIZH DHILEEPAN
2017	Boxing Competition for Men	National	1	Nil	32317P25012, 32315U10160, 32316U10041	P. PRASANTH, P.SURENDAR , S.RAJASE KAR

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college promotes students participation in the academic and administrative activities to enhance their skills and leadership qualities. The college has Student Welfare Council (SWC) with the principal as convenor and functions under the supervision of the dean of student affairs. Student Representatives from the all the departments (UG PG) under a staff mentor from their respective departments look in to the welfare of their fellow students. Apart from the student welfare council, each department has academic association with a president (Staff), secretary and joint secretary (Students) to undertake academic activities at the department level. Students leaders organize guest lectures, workshops, industrial visits, rallies, competitions (Intra and Inter Department Level) and also represent the department at inter-collegiate seminars, conferences and competitions. To name a few activities of the associations in the year 2017-18 • The Association of Tamil organized a debate on 'Thamilargalin Munnertamay indraya suzhnilayil perithum thevayanavargal,

Nallavargala or Vallavargala'. • The association of English conducted a motivational lecture on the topic 'Motivation for the young minds' by Dr. C. Sylendra Babu, IPS., ADGP, Sothern Railways/ The institute also has Student Christian Movement (SCM) body with student leaders guided by the Dean of Religious Affairs for their spiritual enrichment. The students take-up the responsibility of leading the prayer in most of the events in the college. The college has constituted many other committees and clubs for the welfare and holistic development of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1165

5.4.3 – Alumni contribution during the year (in Rupees) :

180517

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni day for the whole college was organized on August 15th,2017. Various initiatives inputs were put forth by the alumni for future implementations. the event was a a grand success.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an excellent mechanism for decentralizing and delegating autonomy and responsibility to the various departments under the stewardship of the respective heads. The major activities of the institution such as College day, Investiture Ceremony, Graduation Ceremony, Cultural Events, University Examinations etc.. are assigned on rotational basis. This helps them to showcase their commitment and loyalty to the consigned task. A committee was formed to carry out the activities of the placement cell. It was headed by the coordinator Prof Thirumaran. It played a very important role in developing and sustaining long term relation with the industries, NGOs, hospitals and educational intuitions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Every department conducts three internal examinations including a model examination as per the Thiruvalluvar University pattern. Students are encouraged to read and refer various books, journals, e-sources related to their subjects and submit three

assignments before the stipulated dates in each semester. Each department head deposes a staff in-charge for conducting the Continuous Internal Assessment examinations. Staff members evaluate the scripts and give for internal audit as per the instruction of the head of the department. Marks are communicated to the students and the parents. The final internal marks of the three Continuous Internal Assessments and Assignments are uploaded by the concerned class teachers in the university web portal before the scheduled date. The internal mark sheets are counter signed by the Principal, Subject in-charge and the respective heads of the department. The internal assessment is done in an objective manner without any bias.

Research and Development

Students, research scholars and staff members are encouraged to participate in seminars, workshops and publish research articles in approved journals. The management encourages each and every department to actively involve in research activities and projects that lead to educational upliftment. Faculty members are motivated to guide M.Phil/ Ph.D scholars. Every department conducts workshops, seminars, conferences in research methodology order to revamp the research skill.

Curriculum Development

The institution is affiliated to Thiruvalluvar University. The university updates the syllabus every five years. The syllabus of the UG and PG courses were revised in this year. The management encourages the departments to conduct seminars, workshops, symposiums, colloquiums based on the syllabus to enrich the academic learning with practice. The institution bears 50 of the base expenditure

Teaching and Learning

The college conducts orientation programme for I year UG students in the institution and at department levels. Special lectures, programmes are arranged to cater to the needs of the gifted learners. Mentoring, Tutoring, Counselling, Remedial classes and Sponsorships are provided to the disadvantaged sections. The Heads of the Department evaluates the teaching, learning process through staff meetings. Necessary actions are taken

based on the student, teacher and parents' feedback system. Teachers are encouraged to use innovative methods of teaching to foster more student interaction such as power point presentations, field visit and applied extension activities. The institution ensures a healthy environment that promotes human and academic excellence.

Library, ICT and Physical Infrastructure / Instrumentation

The institution has a well equipped library for students, scholars and staff members. It has a collection of 12,000 century old books. Students regularly visit the library. Every department has their own departmental library. They update the relevant resources from time to time. Every year a sum of Rs 25,000 is granted towards the purchase of new books/journals/e-resources. ICT Few departments are equipped with LCD projectors and smart boards. It has been resolved to extend these facilities to other departments. There are two computer labs equipped with 100 computers. Physical Infrastructure • The college has a sprawling Cobb Hall with 300 seating capacity. • The Department of Physical Education has a lush green playground at De Boer Campus. • There is a spacious basketball, shuttle, badminton and volleyball court in the campus. • The Department of Physical Education has a gymnasium for both men and women students. • There is a separate resting room for women staff and students. • There is a Generator with a capacity of 82.5 KVA • The College is a centre for conducting examinations of distance mode of education of University of Madras, Annamalai University and IGNOU • The college also encourages distance mode of learning for University of Madras, Annamalai University and IGNOU • College is a centre for conducting TNPSC and other Government Department Exams • There is a separate car/bike/cycle parking hub in the campus for students and staff.

Human Resource Management

• The institution has dedicated and committed teaching and non-teaching staff. • It appoints teachers with qualification as per the regulations of the UGC and Government of Tamil Nadu from time to time. • Staff requirement is assessed based on the students' strength, vacancies

arising due to retirement and as per the workload norms prescribed by the Government. • The posts for both teaching and non-teaching staff in the aided stream are sanctioned by the Director of Collegiate Education based on the workload submitted by the institution. • The institution begins every academic year with a retreat for both teaching and non-teaching staff and ends with a tour. • Workshops and Training programmes are arranged to enrich the knowledge of the faculty members. • Computer training programmes on MS-Office was conducted for non-teaching staff. • Professional growth of staff members is encouraged through different training programmes such as orientation and refresher courses.

Industry Interaction / Collaboration

• The institution maintains a regular interaction with companies such as KH Leathers Pvt. Ltd., Globalution Shoes Pvt. Ltd., Delphi TVS Pvt. Ltd., Sriram Foams Pvt. Ltd., AGS Health Solutions and Rotary Club of Vellore. • It has a constructive relationship with various other nearby institutions such as Christian Medical College, Sri Narayani Hospital and Research Centre, RUSHA, SHAD-Bagayam, Leprosy hospital-Karigiri, Meenakshi Medical College-Kanchipuram and Ramachandra Medical College-Porur to provide institutional training programmes for students. • M.Com, M.Sc, and MSW students undergo an internship training of three months for project in reputed organizations. • MSW students undergo one month regular internship training in each semester in reputed organizations, industries and medical colleges. • The institution has a constructive relationship with nearby locality to work on various outreach programmes such as Rural camp, NSS camp, NCC camp and extension activities.

Admission of Students

• The institution strictly adheres to the Government norms regarding the admission of students. • Single window counselling for admission is followed to ensure the transparency in admission. • The senior most faculty is deputed as the convenor of the selection committee. • The applications are scrutinized by the selection committee and a selection list is prepared. • Applications are uploaded

in the college website in order to make the admissions online.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • A feedback system for students has been implemented. • The entire activities of the institution are outsourced.
Administration	<ul style="list-style-type: none"> • Implemented SMS system for disseminating information to the staff and students. • Planned for software of student admission and fees payment • ICT enabled administration is planned
Finance and Accounts	<ul style="list-style-type: none"> • Office is computerized • Accounts are maintained and audited by a chartered accountant • Payment of salary bill is computerized • The Service Record (SR) of the faculty is computerized.
Student Admission and Support	<ul style="list-style-type: none"> • Display of all university and college information through college website • Maintains students' database and admission details through computer • The institution has computerized the admission of students-sale of applications, registration, scrutinizing and preparation of the selection list, issue of ID cards and payment of fees.
Examination	<ul style="list-style-type: none"> • Online Portal for submission of Continuous Internal Assessment (CIA) marks for each semester in the university web portal is done within the stipulated period. • The institution has an MoU with TCS-Chennai. Online exams are conducted in the campus for Central Government exams, RRB, Bank exams and GATE

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2017	Nill	Nill	Nill	Nill	Nill	Nill
2018	Nill	Nill	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION COURSE	3	09/10/2017	04/11/2017	28
REFRESHER COURSE IN HUMAN RIGHTS	1	03/11/2017	23/11/2017	21
REFRESHER COURSE IN MATERIAL SCIENCE	1	04/08/2017	24/08/2017	21
REFRESHER COURSE IN RECENT TRENDS IN PHYSICS OF MATERIALS SCIENCE AND TECHNOLOGY	1	17/07/2017	05/08/2017	21
REFRESHER COURSE IN LIFE SCIENCES	1	05/12/2017	25/12/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The staff members are provided with various welfare schemes such as Provident Fund, Health Insurance and other schemes of the State Government. There is also provision for the faculty	The non-teaching staff members are provided with various welfare schemes such as Provident Fund, Health Insurance and other schemes of the State Government. There is also provision for the	The students get the benefit of various scholarship schemes such as SC/ST, BC, MBC from the State government. The college also offers financial support for the deserving students in the

to be a member of the Staff Cooperative Society in Vellore. They offer various welfare schemes such as loans, and group deposit schemes. Every year the staff members go for one day tour to various places for recreation and relaxation. It also organizes competitions such as musical chair, shot-put, hundred metre race and various other events for the staff members. Annual retreats are conducted to enhance the Christian values and spirituality among the staff members. The institution upholds a tradition of contributing generously to the family members of the staff who meet untimely death while in service or are in need of urgent and expensive medical treatment. The institution offers bonus during Christmas to the teaching staff.

faculty to be a member of the Staff Cooperative Society in Vellore. They offer various welfare schemes such as loans, and group deposit schemes. The institution also organizes tour for all the non teaching staff members regularly. They are given an opportunity to participate in competitions such as shot-put, hundred metre race, relayetc. Annual retreats are conducted to enhance the Christian values and spirituality among the non teaching staff. The institution upholds a tradition of contributing generously to the family members of the non teaching staff who meet untimely death while in service or are in need of urgent and expensive medical treatment. The institution offers bonus during Christmas to the non-teaching staff.

form of fee concession, adopting and sponsoring students' educational expenditure, free mid-day meal system and subsidized cafeteria. It takes initiative in developing Christian values and ethics through various activities such as participating in leadership programmes and counselling sessions separately for boys and girls.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal and external financial audit is done regularly. The internal audit for the financial year 2014-2015 was conducted by the statutory auditor CA.W.A.P. THIRUTHUVA DOSS, Chartered Accountant, Vellore. The external audit is conducted by the Accountant and Joint Director of Collegiate Education, Vellore.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0
View File		

6.4.3 – Total corpus fund generated

180517

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	External Expert	Yes	Inter-departmental HODs and Deans
Administrative	Yes	Joint Director of Collegiate Education, Vellore	Yes	Management Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Feedback is obtained from parents in a proper format, wherein they can give their suggestions for the development of the institution.
- Suggestions from teachers are taken into consideration.
- Teachers update the progress of the students to the parents.

6.5.3 – Development programmes for support staff (at least three)

- Retreat
- Tour
- Training Programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has planned to regularize the Academic Audit To organize an ICT training programme for the non-teaching staff To strengthen the research activities of the faculties To increase the infrastructure of the Science departments

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Nil	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	Nil	0
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Staff Retreat- Mind your soul	20/06/2017	20/06/2017	87	83
Couselling Cell	05/07/2017	05/07/2017	885	915
To Develop	06/10/2017	06/10/2017	1024	417

Self confident - Women Cell				
Women Rights And Loss and Redressal Problems of women	13/01/2018	13/01/2018	1016	724
Women cell	01/03/2018	01/03/2018	1012	881

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Panel has been installed (10kw)- May 2018

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	18/07/2017	1	Educational visit- Tambaram Air Force station and the Army vehicles factory , Avadi	Educational visit Department of Defence	35
2017	1	1	26/09/2017	3	In commemoration of 60th	Good And Service	960

					year, National seminar- Departmen t of Economics	Tax (GST) In India	
2017	1	1	07/08/2 017	1	Restless developme nt of UK	English associati on UG, PG M.Phil. students	215
2017	1	1	21/09/2 017	1	Applica tions of Mathemati cs	Poster presentat ion on uses of m athematic s in our daily life	267
2017	1	1	01/09/2 017	1	career awareness Programme , Dept. of Commerce	a workshop cum seminar IBS Business school to commemora te teacher day	419
2017	1	1	09/10/2 017	1	one day Seminar - Dept. of Botany	An Insight on plants and their uses	94
2017	1	1	10/11/2 017	1	A Talk on Advances in material science T echnology	Paper on recent advanced materials (NCRAM 2018)	192
2017	1	1	24/11/2 017	1	Medical transcrip tion, Medical billing - Departmen t of chemistry	A training programme for UG III year, PG Students	78
2018	1	1	23/01/2 018	1	A one day seminar -BCA	Big data And data analysis	280

2018	1	1	05/02/2018	1	a one day workshop issues	creativity management	863
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Rules for Staff:	01/06/2017	Rules for Staff: Members of the faculty are privileged to borrow up to 5 books at a time and the number of books in their possession shall not exceed 10 at a time. A book may be held for a maximum period of our weeks. When it is necessary to hold a book for a longer period, the book may be returned and borrowed again for a further period of four weeks. All books be returned a week before the last working day of the academic year.
Examination Rules:	01/06/2017	Examination Rules: 1. If a student loses more than 25 of the total number of working days through absence without leave he/she will not be eligible to appear for the university examination. In case where the absence has been for genuine reasons he/she may be permitted to apply to the university through the principal for condonation, paying a condonation fee of Rs.250/- provided the shortage of attendance does not exceed 12.5 and the principal considers that the reasons given for failure to keep the prescribed attendance satisfactory. 2. if a student is detained in the I II years due to shortage of attendance below 50, he/she will be

		<p>allowed to take I II years examination only after the completion of the III year course or II year PG degree courses as the case may be provide he/she puts in 40 attendance during the detention year, otherwise he/she will not be promoted to II/III.</p>
College Hostel Rules:	01/06/2017	<p>College Hostel Rules: The warden shall be responsible for the strict enforcement of the rules and by laws and for the conduct of the inmates. Each year a managing committee of 5 students is elected for the internal management. Any student whose name is on the rolls of the college is eligible for admission. No one who ceased to be a student of the college shall retain the privileges of membership. Expulsion from the hostel for a serious offence shall involve expulsion from the college also. No member any absent himself from the hostel for any night without obtaining previous permission of the warden. The members shall not receive visitors except in the evening from 4.30p.m to 7.00p.m. The mess is run by dividing system. The estimated mess rate per month is Rs.1500/- all scholarship holders must pay mess charges regularly up to the end of the I term as the scholarship amount will not cover board charges in full. Study time commerce at 7.00p.m in the hostel. Roll call will be taken at 9.30p.m. Rooms must be kept open during this period. Electricity and water</p>

Library Rules:	01/06/2017	<p>charges will be borne by the residents.</p> <p>The Library: The library contains approximately one lakh volumes at present and substantial additions are made every year, there are also a good number of journals and magazines.</p> <p>The library Library Rules: The library is open on all working days from 8.30 a.m. to 5.00 p.m. the library will remain closed on Sundays and national holidays.</p> <p>Books are lent on production of tokens. Students will be given token as follows: Undergraduate students 2 tokens Postgraduate students 4 tokens Each token entitles the Holder to borrow one book. The token is not transferable and books cannot be borrowed on behalf of others. If a token is lost, mutilated, or defaced, it will be replaced at a cost of Rs.10/- students will have to surrender their tokens at the close of each academic year. Books borrowed may be retained for 4days. A fine of Re.1/- will be imposed for each day a book is overdue. Reference books cannot be taken out.</p> <p>Students may read magazines, periodicals and newspapers in leisure periods but are not allowed to take them outside the library. Any kind of marking, clipping or highlighting of book is absolutely forbidden.</p> <p>Readers shall be held responsible for damage done by them and shall be required to replace such books or pay the value thereof. Silence shall be</p>
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		observed at all times in the library.
Parking Rules:	01/06/2017	<p>Parking Rules: 1. All vehicle must be parked in the places allotted for the purpose. 2. Motorized vehicle of students should be parked only at the place near the main gate. 3. No vehicle belonging to the outsiders other than the visitors to the college should be parked inside the campus. 4. No vehicle belonging to the outsiders will be allowed to enter the campus without permission. 5. Residential students are not permitted to have motorized vehicle.</p>
General Discipline	01/06/2017	<p>1. Student should at all times be neatly dressed and should practice courtesy to each other and to their lectures. 2. Under no circumstance will students be allowed to borrow or lend pens erasers, instruments, mathematical tables and so forth during college examinations. 3. Disobedience coping or promoting in examinations and other moral delinquencies shall be severely dealt with. 4. When a lecture enter the class room the students shall rise and remain standing until asked to sit or till the lecturer sits. 5. All students are requested to be in their seats before the bell rings. 6. No student shall leave the class room until the class is dismissed, but do so with the permission of the lecturer. 7. Student are not to deface or damage the building or furniture in any way: any damage</p>

done will be repaired by the college and the cost of the repair shall be recovered from the erring student. 8. No student is allowed to attend or take part in any political meeting or in any gathering of any kind which is likely to result in disturbance of peace, expressions or actions of disloyalty to the government. 9. Any student found to be indifferent to or careless in his work whose conduct is considered to be detrimental to the best interests of the college may at any time be suspended or dismissed from the institution. In case of a dismissal, a record or such dismissal shall be kept and the fact of dismissal report will be sent to the parent or guardian and to the appropriate authority. 10. Smoking, consuming alcohol and using abusive language in the college premises are strictly prohibited. 11. The government prohibits ragging. Any student caught in this act is liable for severe punishment including dismissal and criminal proceeding. 12. Any student found willfully preventing other students attending classes or inciting a strike will be expelled from the college. 13. Students who come late may be admitted into the class at the discretion of the staff - in charge but they may not be given attendance. 14. Students should take up all the three continuous class internal assessment examinations

		(CIA) and should do all the assignments given.
Anti-Ragging	01/06/2017	<p>Anti-Ragging Ragging is totally banned under the orders of the central and state governments and the Thiruvalluvar University there should be no ragging orientation initiation of any sort in campus or outside. Students of the college who violate this directive will be severely dealt with. Punishment up to a period of two years / fine up to Rs.10, 000/- or expulsion from college. Incidents of ragging or attempted ragging, whether in the college campus, in the hostel or anywhere else should be reported to the dean of student's affair or to the principal.</p>
Attendance Rules	01/06/2017	<p>Attendance Rules: 1. Attendance will be marked at the beginning of each class hour. 2. Students shall assemble in their respective lecture rooms five minutes before the hour. They shall occupy the fixed places, assigned for them in the class, and shall answer with promptness when the attendance is taken. 3. Student who come after the attendance is taken shall report himself to the lecturer - in charge at the close of the session. 4. No student should absent himself/herself from the college without previously obtaining leave, expect in case of sudden illness or other circumstances with may prevent him/her from doing so. 5. Application for leave must state clearly the reasons and must be countersigned by parent/</p>

guardian or warden in case of residential students. 6. If a student absents himself/ herself from the college without leave he/she shall pay a fine of Rs. 5/- for each day of absence. 7. No Leave can be granted from examinations or tests except for reasons for grave necessity. In case of illness, proper medical certificate must be produced before the close of the examination. 8. If without leave or under any false pretext a student be absent from any college examination, he shall be treated as having failed in the same.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of the Birth annivesry of Thanthai periyar, Per Aringar Anna	27/09/2017	27/09/2017	812
Multi Culturalism in church Music in the united states of america-Mr.Ralph Voorhees Endowment oration	03/10/2017	03/10/2017	1020
Indias Foreign policy	22/08/2017	22/08/2018	619
In Commemoration of the first sepoy Revolt of vellore- A Humanitirain vision of Armed conflict zones	11/09/2017	11/09/2017	511
Anti Drug Campaign	26/07/2017	26/07/2017	343
Indian Independence Day Celebration	15/08/2017	15/08/2017	735
A. P. J. Abdul Kalam birthday celebration	16/10/2017	16/10/2017	1305
Teachers day	05/09/2017	05/09/2017	1675

Republic day	26/01/2018	26/01/2018	813
International Women day- A Talk on Press for progress	12/03/2018	12/03/2018	920
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Campus Greening 2017: It Is Initiated To Maintain The Green Ambience of the Campus by Planting Encumber of Saplings and to Educate Students to Maintain a 'Liter Free Zone'.
2. Forest Week World Ozon Day: A Special Lecture on Natural Resource Management is Organized to Mark Forest Week and Ozone Day'. The Forest Range Officer Mr. K. R. Cholarajan gave an Awareness Lecture to Protect and Preserve.
3. Campus Cleaning Tree Plantation: The students are Involved in Cleaning Work at 'Anbu Illam' A Home for Special Children Which is Located Near the College. Saplings are Planted in the Campus after the Completion of Massive Cleaning Work.
4. YMCA: A Tree Plantation Programme Is Conducted at YMCA, Vellore. Students Planted Various Sapling Sponsored by the Neighboring Department.
5. College organizes an Eco-stall "Green Stop" on 12th august 2017 in the college campus to inculcate the environmental consciousness among the students and to drive the theme Healing our Environment

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Service - Learning programme: college organizes an Eco-stall "Green Stop" on 12th august 2017 in the college campus to inculcate the environmental consciousness among the students and to drive the theme Healing our Environment As part of the programme six different stalls as are installed. 1. Green drive 2. Pledge board 3. Reduce, Reuse and Recycle 4. Waste management 5. Organic food 6. Flash mob Green Drive: sapling of various species from shade trees, fruit bearing plants, flowering plants to kitchen garden plants are distributed. Reduce, Reuse, and Recycle: recycle consumers more energy. Hence reusing a product prevents pollution the manufacturing cycle. Materials like cloths, electronic gadgets ovens, sound systems, books, kitchen utensils etc. are generously contributed by the members of church, faculties of our college and friends which in turn are sold for a meagre amount of Rs.5 to Rs.50. 2. Competitive Exams Aid: Competitive exams aid to determine the initial career path of the students and to be successful in these exams improve their learning skills, logical reasoning aptitude and subject too. Hence quantitative aptitude test is competitive exams like UPSC, TNPSC Baking Exams.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://voorheescollege.edu.in/wp-content/uploads/2023/03/Best-Practices-2017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The 119 year old college admits all students belonging to every community and creed. Their religious sentiments and freedom of conscience are respected.

The college lays importance on character building and the development of the whole personality of young people. 2. The objective of the college is to provide a sound secular education based on Christian values to train young men and women for the service of the country and community. Religious instruction based on the bible is an integral part of the curriculum for Christian students. Alternative courses in moral instruction are provided for other students.

Provide the weblink of the institution

<https://voorheescollege.edu.in/wp-content/uploads/2023/03/Institutional-Distinctiveness-2017-18.pdf>

8.Future Plans of Actions for Next Academic Year

1. Plan to Introduce Online Admission Portal. 2. Plan to induct Management Information System Software for Fees Payment, Attendance, Internal Marks etc. 3. Academic Audit to be conducted. 4. Plan to give training Programme for the Teaching and Non-teaching staff. 5. Plan to update the Digital Library. 6. To encourage the students to take-up Competitive Examinations. 7. Making the Campus more Eco-friendly by planting more saplings.