



## C.S.I. VELLORE DIOCESE VOORHEES COLLEGE, VELLORE

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### 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has an excellent mechanism for decentralizing and delegating autonomy and responsibility to the various departments under the stewardship of the respective heads. The major activities of the institution such as College Day, Investiture Ceremony, Graduation Ceremony, Cultural Events, University Examinations, etc. are assigned on a rotational basis. This helps them to showcase their commitment and loyalty to the assigned task.

Convenors are assigned during various programmes. The admission duties are carried out by the senior most faculty members. Campus drive is organized for the benefit of students. Students are being recruited by agencies during in planned training programmes.

Admissions were made online during the pandemic. Committees are formed every year to conduct admission process smoothly. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing of information. Committee members go through the rules of admissions and help students to select the proper subjects and courses. They give the information to the students about career options and conduct the counseling session if required. They verify the admission form and provide guidance to the students.

Webinars and training programmes were conducted to equip and enable the teachers to handle classes through online mode. They were given awareness on the latest technological tools used for online teaching. CIA Examinations were conducted online and assessment marks were conveyed through a teaching tool- 'Google Classroom.'

Coordinator – IQAC

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