

Voorhees College, Vellore-1

Part – B

Criterion – I

1. Curricular Aspects (For the academic year 2016-17)

1.1 Details about Academic Programmes

Level of the Programme	Department	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D (FT/PT/BOTH)	Zoology	1	0	0	0
BOTH	History	1	0	0	0
PT	Commerce	1	0	0	0
PT	Social Work	1	0	0	0
Level of the Programme	Department	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
M.Phil FT/PT/BOTH	Tamil	1	0	0	0
	English	1	0	0	0
FT	Mathematics	1	0	0	0
FT	Physics	1	0	0	0
FT	Chemistry	1	0	0	0
FT/PT	Zoology	1	0	0	0
FT/PT	Economics	1	0	0	0
FT/PT	History	1	0	0	0
	Defence	0	0	0	0
FT/PT	Commerce	1	0	0	0

Level of the Programme PG (Shift I/II)	Department	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
II	Tamil	1	0	1	0
II	English	1	0	1	0
I	Mathematics	1	0	0	0
II	Physics	1	0	1	0
II	Chemistry	1	0	1	0
I	Zoology	1	0	0	0
II	Economics	1	0	1	0
I	History	1	0	0	0
II	Defence	1	0	1	0
I	Commerce	1	0	0	0
II	Computer Science	1	0	1	0
II	Social Work	1	0	1	0
Level of the Programme UG (Shift I/II)	Department	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
I	Tamil	1	0	0	0
I	English	1	0	0	0
I	Mathematics	1	0	0	0
I	Physics	1	0	0	0
I/II	Chemistry	1	1	1	0
I	Zoology	1	0	0	0
II	BOTANY	1	0	1	0
I	Economics	1	0	0	0
I	History	1	0	0	0
I	Defence	1	0	0	0
I / II (2)	Commerce	3	0	2	0
II	Computer Science	2	0	2	0
II	Computer Application	1	1	2	0
II	Social Work	0	1	1	0
II	Business Administration	1	0	1	0
Total		42	3	18	0

Interdisciplinary				
Innovative				

1.2 Academic Flexibility (New programmes / Courses introduced during the academic year)

Programme with Code	Date of introduction	Course with code	Date of introduction
0	0	0	0

(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yearly two Semesters
Annual	-

1.3 Feedback from stakeholders*

Alumni

YES

Parents

YES

Employers

YES

Students

YES

(On all aspects) if Yes, then

Mode of feedback : Online

NO

Manual

YES

Co-operating schools (for PEI)

NO

****Please provide an analysis of the feedback in the Annexure with supporting documents***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES. (SYLLABI REVISED [2012-13] BY THE THIRUVALLUVAR UNIVERSITY)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

VOORHEES COLLEGE, VELLORE



Part – B Criterion – II

2. Teaching, Learning and Evaluation (For the academic year 2016-17)

2.1 Total Number of Permanent Faculties

Department	Aided / Unaided	Total	Asst. Prof.	Asso. Prof.	Prof.	Others
Tamil	Aided	7	5	2	-	-
	Unaided	6	6	-	-	-
English	Aided	6	6	1	-	-
	Unaided	15	15	-	-	-
Mathematics	Aided	9	9	-	-	-
	Unaided	3	3	-	-	-
Physics	Aided	5	5	-	-	-
	Unaided	5	5	-	-	-
Chemistry	Aided	6	5	1	-	-
	Unaided	4	4	-	-	-
Zoology	Aided	9	6	3	-	-
	Unaided	2	2	-	-	-
Botany	Aided	2	2	-	-	-
	Unaided	3	3	-	-	-
Economics	Aided	5	5	-	-	-
	Unaided	3	3	-	-	-
History	Aided	7	2	5	-	-
	Unaided	-	-	-	-	-
Political Sc.	Aided	1	-	1	-	-
	Unaided	-	-	-	-	-
Defence	Aided	3	2	1	-	-
	Unaided	2	2	-	-	-
Commerce	Aided	8	7	1	-	-
	Unaided	9	9	-	-	-
Physical Edu.	Aided	1	1	-	-	-
	Unaided	-	-	-	-	-

Library	Aided	-	-	-	-	-
	Unaided	1	1	-	-	-
Computer Science	Aided	-	-	-	-	-
	Unaided	11	11	-	-	-
Computer Application	Aided	-	-	-	-	-
	Unaided	6	6	-	-	-
Social Work	Aided	-	-	-	-	-
	Unaided	5	5	-	-	-
Business Administration	Aided	-	-	-	-	-
	Unaided	4	4	-	-	-
Total	Aided	69	55	14	-	-
	Unaided	79	79	-	-	-
Grand Total		148	134	14	-	-

2.2 No. of permanent faculty with Ph.D.

Department	Aided / Unaided	With Ph.D	Name of the Faculty
Tamil	Aided	5	Dr.I. Stanley Jones Karunakaran Capt. Dr. D. Manivanna Pandiayan Dr.S.Raichel Abiranchani Dr.K.Kennedy Dr.S.Sheela Jaikumari
	Unaided	1	Dr. Y. Immanuel
English	Aided	2	Dr. R. Annie Vidhya Dr. Binu Anitha Joseph
	Unaided	-	-
Mathematics	Aided	2	Dr. L. Francis Raj Dr. V. Manjula
	Unaided	-	-
Physics	Aided	2	Dr. D. Jaikumar Dr. M. Paul Dinakaran Dr. A. Duke John David
	Unaided	1	Dr. D. K. Andrew Prasanna Kumar
Chemistry	Aided	5	Dr. S. Ezhil Christadoss Dr. J. Annie Kamala Florence Dr. S. Caleb Noble Chandar Dr. C. Prince Jebadass Isaac Dr. K. Balaji
	Unaided	1	Dr. D. Somasundaram

Zoology	Aided	8	Dr. Balwin Nambikkairaj Dr. F. Gricilda Shoba Dr. S. F. Lesley Soundarraj Dr. D. Anusuya Dr. N. Nirmal Magadalenal Dr. T. Parimala Shantha Kumari Dr. M. Job Gopinath Dr. M. Akilan
	Unaided	-	-
Botany	Aided	-	-
	Unaided	1	Dr.A. Nithya Devakirubai
Economics	Aided	3	Dr. P. Anbalagan Dr. S. Sendil Kumar Dr. C. Rajesh
	Unaided	-	-
History	Aided	6	Dr. G. Nirmal Mohandoss Dr. Roopkumar Williams Dr. M. Jayaselvadosh Dr. P. Navin Philip Devakumar Dr. D. Kothandaraman Dr. T. Dayalan
	Unaided	-	-
Political Sc.	Aided	1	Dr. B. S. Selvakumar
	Unaided	-	-
Defence	Aided	1	Dr. E. R. S. Kumar
	Unaided	2	Dr. J. Mani Dr. K. Udhayakumar
Commerce	Aided	6	Dr. D. Paulraj Dr. A. John Ditto Dr. A. Nelson Vimalanathan Dr. C. Dhayalan Dr. K. Kishore Dr. K. Gnanlin Shiny
	Unaided	-	-
Physical Edu.	Aided	1	Dr. N. Anbu
	Unaided	-	-
Library	Aided	-	-
	Unaided	-	-
Computer Science	Aided	NA	NA
	Unaided	-	-
Computer Application	Aided	-	-

	Unaided	-	-
Social Work	Aided	-	-
	Unaided	2	Dr. Y. Edison Nesadoss Dr. C. Ashok
Business Administration	Aided	-	-
	Unaided	-	-
Total	Aided	42	-
	Unaided	8	-
Grand Total			

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Department	Aided / Unaided	Asst. Professors		R	V	Total	
		R	V			R	V
Tamil	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
English	Aided	-	-	-	-	-	-
	Unaided	4	-	Dr. B. Allen David Isaiah Ms.I.Grace Soundarya Pushpam Mr.J. Prashanth Isaac Mr.K.Gabriel Karthick	-	-	-
Mathematics	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
Physics	Aided	1	0	Dr.A.Duke John David	-	1	0
	Unaided	1	0	Dr.D.K.Andrew Prasanna Kumar	-	1	0
Chemistry	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
Zoology	Aided	-	1	-	-	-	1
	Unaided	-	-	-	-	-	-
Botany	Aided	1	-	Mr. Altrin	-	-	-
	Unaided	2	-	Dr.A.Nithya Devakirubai ??	-	-	-
Economics	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
History	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
Political Sc.	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-

Defence	Aided	-	1	-	-	-	-
	Unaided						
Commerce	Aided	-	-	-	-	-	-
	Unaided	2	-	Ms. Hepsibah Gnan Synthia Ms.C.Vani	-	-	-
Physical Edu.	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
Library	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
Computer Science	Aided	-	-	-	-	-	-
	Unaided	-	-	-	-	-	-
Computer Application	Aided	NA					
	Unaided	5	1	-	-	6	-
Social Work	Aided	NA					
	Unaided	-	-	-	-	-	-
Business Administration	Aided	NA					
	Unaided	-	-	-	-	-	-

2.4 No. of Guest faculty, Visiting faculty and Temporary Faculty

Department	Name, Qualification & Designation	Mobile No & Email ID
Tamil	Dr. B. G. Thiru Enbaezhilan	9524877222
English	-	-
Mathematics	Prof.G.Rajendiran	9443882761
Physics	-	-
Chemistry	-	-
Zoology	-	-
Botany	-	-
Economics		
History	-	-
Political Sc.	-	-
Defence	Dr. Alpheus Benjamin	-
	Prof.Manoj Chelladurai	9585279576
Commerce	Mr.Ashok, Manager SBI, Vellore	
	Mr. A.K. Sarathy Regional Manager, SBI	
Physical Edu.	-	-
	-	-
Library	-	-
	-	-
Computer Science	-	-
	-	-
Computer Application	-	-
	-	-

Social Work	-	-
	-	-
Business Administration	-	-
	-	-

2.5 Faculty participation in conferences and symposia:

Department	No. of Faculty	International level	National level	State level
Tamil	Attended Seminars/ Workshops	1	1	-
	Presented papers	1	1	-
	Resource Persons	-	-	-
English	Attended Seminars/ Workshops	1	4	22
	Presented papers	-	-	-
	Resource Persons	-	-	-
Mathematics	Attended Seminars/ Workshops	3	1	-
	Presented papers	1	1	-
	Resource Persons	-	-	-
Physics	Attended Seminars/ Workshops	0	1	-
	Presented papers	2	2	-
	Resource Persons	1	-	-
Chemistry	Attended Seminars/ Workshops	2	6	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
Zoology	Attended Seminars/ Workshops	-	-	2
	Presented papers	-	-	-
	Resource Persons	-	-	-
Botany	Attended Seminars/ Workshops	-	-	1
	Presented papers	-	-	-
	Resource Persons	-	-	-
Economics	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
History	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
Political Sc.	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
Defence	Attended Seminars/ Workshops	-	0	-
	Presented papers	-	2	-
	Resource Persons	-	1	-
Commerce	Attended Seminars/ Workshops	3	3	3
	Presented papers	3	3	3

	Resource Persons	-	5	5
Computer Sc.	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
Computer Application	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
Social Work	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-
Business Administration	Attended Seminars/ Workshops	-	-	-
	Presented papers	-	-	-
	Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning: (Minimum three points needed)

Department	Innovative Process
Tamil	
English	
Mathematics	Lecture Method, Problem Solving Method, Project Method
Physics	
Chemistry	ICT Tools used in Teaching learning process Evaluation of students' potential by conducting periodical test and seminars Counselling given to students to improve their learning process.
Zoology	Use of ICT for Teaching and Learning Students Seminar Assignments, tutorials, classroom tests and group discussion
Botany	
Economics	
History	
Political Sc.	
Defence	Visit to Vellore Fort, on Vellore Mutiny Day Use of PPTs Materials given to students via WhatsApp
Commerce	Online Submission of Assignments were encouraged, Village Visits were arranged to impart knowledge to villagers on Maximum Retail Prices by students and Quiz competitions based on the subject was introduced.
Computer Sc.	LCD Projector, Puzzles and Games, Creative teaching, Brainstorming
Computer Applications	
Social Work	Field work components, Street Theater, Cultural Awareness on Social Issues, Tribal Camps, Educational Visits.
Business Administration	Seminars Symposiums Student Interactions

2.7 Total No. of actual teaching days during this academic year 180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and Online Multiple-choice Questions)

Department	Examination / Evaluation Reforms
Tamil	--
English	As per university norms
Mathematics	
Physics	
Chemistry	Bar coding examinations conducted by university
Zoology	
Botany	
Economics	University Centralised Exam
History	
Political Sc.	
Defence	Affiliated to Thiruvalluvar University
Commerce	Open Book Internal Assessment Tests were initiated Assignments were submitted digitally
Computer Sc.	
Computer Applications	
Social Work	
Business Administration	Open Book Examination

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study /Faculty /Curriculum Development workshop

Department	Type of Work	Name of the Faculty
Tamil	--	--
English	--	--
Mathematics	Board of Studies, Auxilium College, Vellore-6	Mrs.D.Sathiya (2015-18)
Physics	BOD, Chairman	Dr.D.Jaikumar
Chemistry	-	-
Zoology	Syllabus Development, BOS	Dr.Balwin Nambikairaj Dr.Grisilda Shoba Dr.Lesly Sounderraj
Botany	BOS	Mrs.B.Angelin Vijayakumari
Economics	-	-
History	-	-
Political Sc.	-	-
Defence	BOS	Dr.E.R.S. Kumar Mr.D. Thirumaran
Commerce	BOS	Dr.D.Paulraj

		Dr.A.Joh Ditto Dr.A.Nelsonvimalanathan Dr.K.Kishore
Computer Sc.	-	-
Computer Applications	-	-
Social Work	-	-
Business Administration	-	-

2.10 Average percentage of attendance of students

Department		Average Percentage
Tamil	Overall	80.00%
English	Overall	75.00%
Mathematics	Overall	80.00%
Physics	I B.Sc.	87.57%
	II B.Sc.	86.49%
	III B.Sc.	86.77%
	I M.Sc.	92.76%
	II M.Sc.	85.74%
	M.Phil	100%
Chemistry	Overall	88.00%
Zoology	--	--
Botany	Overall	87.00%
Economics	Overall	75.33%
History	??	??
Political Sc.	Not Applicable	Not Applicable
Defence	Overall	80.00%
Commerce	Overall	85.00%
Computer Sc.	Overall	77.33%
Computer Applications	Overall	75.00%
Social Work	Overall	78.00%
Business Administration	??	??

2.11 Course/Programme wise distribution of pass percentage: (specify separately shift I & II)

Department	Title of the Programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
Tamil	I BA	76	-	-	5	10	20
	II BA	45	-	03	15	02	44
	III BA	53	-	19	28	-	89
	I MA	20	-	08	-	-	40
	II MA	12	-	06	-	-	50
English	B.A. Eng. Shift I	50	-	18	35	17	70
	B.A. Eng. Shift II	29	-	18	35	15	68
	M.A. Eng. Shift II	36	-	36	27	6	69
Mathematics	B.Sc. I	61	1	14	5	-	33
	B.Sc. II	49	-	3	8	5	33
	B.Sc. III	51	1	18	2	-	41
	M.Sc. I	28	1	11	-	-	71
	M.Sc. II	31	8	14	-	-	71
	M.Phil	0	2	4	-	-	100
Physics	I	55	1	-	11	01	24
	II	42	1	8	2	-	26
	III	46	-	19	2	-	46
	I M.Sc.	12	1	-	-	-	8
	II M.Sc.	25	6	8	-	-	56
	M.Phil	10	8	2	-	-	100
Chemistry	I	84	-	11.9	5.9	-	17.85
	II	74	-	14.8	5	-	20
	III	32	-	37.5	15.6	-	53
	I M.Sc.	7	-	-	-	-	-
	II M.Sc.	13	-	8	-	-	8
	M.Phil	5	-	80	-	-	80
Zoology	I	33	-	1	1	5	21
	II	34	-	-	8	1	26
	III	42	-	17	4	-	50
	I M.Sc.	16	2	-	1	-	19
	II M.Sc.	17	2	13	-	-	88
	M.Phil	2	1	1	-	-	100
	Ph.D	-	-	-	-	-	-
Botany	I	47	-	2.2	9	4.25	15
	II	31	-	-	10	3.22	13
	III	38	5.2	55.2	5.2	-	65.7

Economics	BA	45	1	20	-	-	46.6
	MA	12		4	-	-	33
History	I	64	-	3	3	-	10
	II	43	-	2	2	-	9
	III	58	-	5	22	3	51
	I M.A	22	-	18	-	-	81
	II M.A	19	15	4	-	-	100
Political Sc.	Not Applicable						
Defence	I	64	-	-	5	-	8
	II	52	-	-	9	-	17
	III	43	-	3	15	10	65
	I M.A	11	1	6	-	-	63
	II M.A.	7	-	-	5	-	71
Commerce	I B.Com Shift I	71	-	-	-	-	15
	II B.Com Shift I	48	-	-	-	-	35
	III B.Com Shift I	55	-	-	-	-	33
	I M.Com						
	II M.Com						
	I B.Com Shift II	136	-	-	-	-	10
	II B.Com Shift II	120	-	-	-	-	24
	III B.Com Shift II	108	-	-	-	-	20
Computer Sc.	B.Sc	80	20	14	18	28	89.5
	M.Sc.	10	100	-	-	-	100
Computer Applications	I	96	-	8	-	-	8
	II	96	-	1	-	1	2
	III	42	-	11	1	9	21
Social Work	I MSW	14	-	78	28	-	73
	II MSW	10	20	80	-	-	100
Business Administration	??	??	??	??	??	??	??

2.11a. Course/Programme wise distribution of pass (in number): Shift I & Shift II (Only outgoing students)

TAMIL

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Tamil	U.G Shift – I	Male	-	4	16	-	47
		Female		15	12		
	U.G Shift – II	Male	-	-	-	-	-
		Female	-	-	-	-	
	P.G.	Male	-	01	-	-	06
		Female	-	05	-	-	
	M.Phil. (Full time)	Male	-	-	-	-	-
		Female	-	-	-	-	
	M.Phil. (Part time)	Male	-	-	-	-	
		Female	-	-	-	-	

ENGLISH

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
English	U.G Shift – I	Male	35	6	15	14	35
		Female	15				
	U.G Shift – II	Male	18	4	9	7	20
		Female	11				
	M.A. P.G.	Male	18	8	13	4	25
		Female	18				
	M.Phil. (Full time)	Male					
		Female					
	M.Phil. (Part time)	Male					
		Female					

	Ph.D	Male					
		Female					

MATHEMATICS

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Mathematics	U.G Shift – I	Male – 22	-	3	2	-	21
		Female – 29	1	15	-	-	
	U.G Shift – II	Male	-	-	-	-	-
		Female	-	-	-	-	
	P.G.	Male – 5	-	5	-	-	22
		Female - 26	8	9	-	-	
	M.Phil. (Full time)	Male	-	-	-	-	-
		Female	-	-	-	-	
	M.Phil. (Part time)	Male – 2	1	1	-	-	6
		Female - 4	4	-	-	-	
	Ph.D	Male	-	-	-	-	-
		Female	-	-	-	-	-

PHYSICS

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Physics	U.G Shift – I	Male – 24	-	6	1	-	21
		Female – 22	-	13	1	-	
	U.G Shift – II	Male	-	-	-	-	-
		Female	-	-	-	-	
	P.G.	Male – 13	5	3	-	-	14
		Female – 12	1	5	-	-	
	M.Phil.	Male – 4	3	1	-	-	10

	(Full time)	Female – 6	5	1	-	-	
		Female					

CHEMISTRY

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Chemistry	U.G Shift – I	Male – 13	-	4	1	-	17
		Female – 19	1	7	4	-	
	U.G Shift – II	Male -	-	-	-	-	-
		Female	-	-	-	-	
	P.G.	Male – 9	-	-	-	-	1
		Female – 4	1	-	-	-	
	M.Phil. (Full time)	Male-0	-	-	-	-	4
		Female-5	-	4	-	-	
	M.Phil. (Part time)	Male	-	-	-	-	-
		Female	-	-	-	-	
	Ph.D	Male	-	-	-	-	-
		Female	-	-	-	-	

ZOOLOGY

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Zoology	U.G Shift – I	Male	-	1	2	-	3
		Female					
	U.G Shift – II	Male	-	-	-	-	-
		Female	-	-	-	-	
	P.G.	Male	1	-	-	-	1
		Female	-	-	-	-	
	M.Phil.	Male	-	-	-	-	-
		Female	-	-	-	-	

	(Full time)	Female	-	-	-	-	
	M.Phil. (Part time)	Male	-	-	-	-	-
		Female	-	-	-	-	
	Ph.D	Male	-	-	-	-	-
		Female	-	-	-	-	-

BOTANY

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
		Female	-	-	-	-	
Botany	U.G Shift – II	Male – 8	-	7	1	-	25
		Female – 17	2	14	1	-	

ECONOMICS

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Economics	U.G Shift – I	Male	1	8	-	-	21
		Female	-	12	-	-	
	P.G.	Male	-	-	-	-	4
		Female	-	4	-	-	

HISTORY

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
History	U.G Shift – I	Male	-	2	12	3	30
		Female	-	3	10	-	
	P.G.	Male	2	-	-	-	19
		Female	13	4	-	-	

	M.Phil. (Full time)	Male	-	2	-	-	8
		Female	-	6	-	-	

POLITICAL SCIENCE

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Political Sc.	NOT APPLICABLE						

DEFENCE & STRATEGIC STUDIES

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Defence	U.G Shift – I	Male-43	0	3	15	10	28
		Female	0	0	0	0	
	U.G Shift – II	Male	-	-	-	-	-
		Female	-	-	-	-	
	P.G.	Male-11	1	6	-	-	7
		Female-0	-	-	-	-	

COMMERCE

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Commerce	U.G Shift – I	Male – 5	0	4	4	-	18
		Female - 10	1	4	5	-	
	U.G Shift – II	Male – 11	1	4	6	-	22
		Female – 11	1	3	7	-	
	P.G.	Male	1	-	13	2	38
		Female	1	-	16	2	
	M.Phil.	Male	3	-	-	-	8

	(Full time)	Female	5	-	-	-	
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COMPUTER SCIENCE

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Computer Sc.	U.G Shift – II	Male	12	10	17	28	80
		Female	8	4	1	-	
	P.G.	Male	4	-	-	-	10
		Female	6	-	-	-	

COMPUTER APPLICATIONS

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Computer Applications	U.G Shift – II	Male	-	-	-	21	42
		Female	-	-	-	21	

SOCIAL WORK

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Social Work	U.G Shift – II	Male-8	1	7	-	-	10
		Female-2	1	1	-	-	

BUSINESS ADMINISTRATION

Department	Title of the Programme	Total no. of students appeared	Division (in Number)				
			Distinction	I Class	II Class	III Class	Total
Business Administration	U.G Shift – I	Male	??	??	??	??	??
		Female	??	??	??	??	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. Arrangement of feedback response from students parents on quality related institutional processes. Documentation of information on various quality parameters of higher education. Documentation of various activities leading to quality improvement. Organization of inter and intra institutional workshops, seminars of quality related themes.

2.13 Initiatives undertaken towards faculty development

TAMIL

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Tamil	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	3	Dr. S.Raichel Abiranchani Dr. K. Kennedy Mr. G. Thirupathi
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

ENGLISH

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
English	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

MATHEMATICS

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Mathematics	Refresher courses	2	
	UGC – Faculty Improvement Programme	-	
	HRD programmes	-	
	Orientation programmes	2	
	Faculty exchange programme	-	
	Staff training conducted by the university	-	
	Staff training conducted by other institutions	-	
	Summer / Winter schools, Workshops, etc.	-	
	Others	-	

PHYSICS

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Physics	Refresher courses	1	Ms. I. Epsy Devakirubai
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	1	Dr.Paul Dinakaran
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions		-
	Summer / Winter schools, Workshops, etc.		-
	Others	-	-

CHEMISTRY

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Chemistry	Refresher courses	1	Mr.V.Vijaya Kumar
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	1	Dr.K.Balajai

	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions		-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

ZOOLOGY

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Zoology	Refresher courses	1	Dr.D.Anusuya
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	2	Dr.S.Hepcy Christina Mary Dr.N.Nirmal Magdalenal
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

BOTANY

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Botany	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	1	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

ECONOMICS

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Economics	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

HISTORY

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
History	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

POLITICAL SCIENCE

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Political S.	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-

	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

DEFENCE & STRATEGIC STUDIES

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Defence	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	1	Mr.D.Thirumaran
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others – Staff Retreat	5	Dr.E.R.S.Kumar Dr.J.Mani Mr.D.Thirumaran Mr.R.Gowtham Raja Sathish Dr.K.Udhayakumar

COMMERCE

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Commerce	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	1	Dr.K.Kishore
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

COMPUTER SCIENCE

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Computer Sc.	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

COMPUTER APPLICATIONS

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Computer Applications	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

SOCIAL WORK

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Social Work	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-

	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

BUSINESS ADMINISTRATION

<i>Department</i>	<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>	<i>Name of the Faculty</i>
Business Administration	Refresher courses	-	-
	UGC – Faculty Improvement Programme	-	-
	HRD programmes	-	-
	Orientation programmes	-	-
	Faculty exchange programme	-	-
	Staff training conducted by the university	-	-
	Staff training conducted by other institutions	-	-
	Summer / Winter schools, Workshops, etc.	-	-
	Others	-	-

2.14 Details of Administrative and Technical staff

Department	Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily	Name of the Staff
Tamil	Administrative Staff	-	-	-	-	
	Technical Staff	-	-	-	-	
English	Administrative Staff	-	-	-	-	
	Technical Staff	-	-	-	-	
Mathematics	Administrative Staff	-	-	-	-	
	Technical Staff	-	-	-	-	
Physics	Administrative Staff	-	-	-	-	
	Technical Staff	2	1	-	2	
Chemistry	Administrative Staff	1	-	-	-	Mr.T.Arigan (Store incharge)

	Technical Staff	2	-	-	-	Mr.D.Ramesh Mr.P.Anandaraj
Zoology	Administrative Staff	-	-	-	-	-
	Technical Staff	1	-	-	-	Ms.M.Gnana Kalaiaarasi
Botany	Administrative Staff	-	-	-	-	-
	Technical Staff	-	-	-	-	-
Economics	Administrative Staff	-	-	-	-	-
	Technical Staff	-	-	-	-	-
History	Administrative Staff	-	-	-	-	-
	Technical Staff	-	-	-	-	-
Political S.	Administrative Staff	-	-	-	-	-
	Technical Staff	-	-	-	-	-
Defence	Administrative Staff	-	-	-	-	-
	Technical Staff	-	-	-	-	-
Commerce	Administrative Staff	1	-	-	-	Mr.Jernus
	Technical Staff	-	-	-	-	-
Computer Sc.	Administrative Staff	-	-	-	-	-
	Technical Staff	02	-	-	-	-
Computer Applications	Administrative Staff	-	-	-	02	-
	Technical Staff	-	-	-	02	-
Social Work	Administrative Staff	-	-	-	-	-
	Technical Staff	-	-	-	-	-
Business Administration	Administrative Staff	1	-	-	-	-
	Technical Staff	-	-	-	-	-

Criterion – III

3. Research Innovations and Extension (For the academic year 2016-17)

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications: 31

	International	National	Others
Peer Review Journals	13	01	02
Non-Peer Review Journals	04	02	-
e-Journals	-	-	-
Conference proceedings	02	06	01
Total	19	09	03

3.5 Details on Impact factor of publications:

Range 1.40-7.74 Average 6.094 h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project (ongoing)	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number	03	-	02	-	01
Sponsoring agencies	-	-	College	-	college

3.12 No. of faculty served as experts, chairpersons or resource persons
(attach documents)

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research during the current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	-	-	01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

15

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

6.2.4 Research and Development (Kindly give the detail report)

3.21 No. of Extension activities organized

University forum - College forum 01 NCC 02
NSS 50 Red Cross - YRC -
Any other -

3.21a. No. of students Participated in NSS events:

College level 150 University level 50
State level - National level -

3.21b. No. of students participated in NCC events:

College level 36 University level -
State level 43 National level 02

3.21c. No. of students Participated in Red Cross events:

College level - University level -
State level - National level -

3.21d. No. of students Participated in YRC events:

College level - University level -

	State level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>
3.21e. No. of Awards won in NSS:				
	College level	<input type="text" value="-"/>	University level	<input type="text" value="-"/>
	State level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>
3.21f. No. of Awards won in NCC:				
	College level	<input type="text" value="-"/>	University level	<input type="text" value="-"/>
	State level	<input type="text" value="01"/>	National level	<input type="text" value="02"/>
3.21g. No. of Awards won in Red cross:				
	College level	<input type="text" value="-"/>	University level	<input type="text" value="-"/>
	State level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>
3.21h. No. of Awards won in YRC:				
	College level	<input type="text" value="-"/>	University level	<input type="text" value="-"/>
	State level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>

3.22 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility (Short report)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6,04,676 sqft	-	-	
Class rooms	75,799 sqft			
Laboratories	10,876 sqft			
Seminar Halls	7,936 sqft			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. In Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24,381					
Reference Books	1,097					
e-Books						
Journals	416					
e-Journals	05					
Digital Database						
CD & Video	04					
Others (specify) – Magazine						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	104	02	03			05	17	
Added	00	00	00			00	00	
Total	104	02	03			05	17	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs:

i) ICT		
ii) Campus Infrastructure and facilities	12 Lakhs	
iii) Equipments	18,645	
iv) Others	58,837	Garden Work
Total:	Rs. 12, 77,482	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC plays an active role in providing sufficient support in helping the student community to make use of the various services that are available to them. Primarily, the student services and amenities are made known by issuing the academic year Calendar to every student. An orientation programme is conducted for freshers and they are enlightened about the various curricular, co-curricular and extracurricular activities. Circulars regarding these services are sent to the departments and the notice boards are updated periodically. In addition to this, the IQAC maintains the college website to ensure that the students are informed about all the necessary features.

- The issues pertaining to academics are handled by the respective departments.
- The Administrative office of the college takes care of student scholarships, ID cards and other student related matters.
- The following cells function to guide, encourage and empower the students.
 - Placement Cell
 - Counselling Cell
 - Women's Cell
- Students are also encouraged to enroll in the following extracurricular activities.
 - National Cadet Corps (NCC)
 - National Service Scheme (NSS)
 - Youth Red Cross
 - Red Ribbon Club
 - Blood Donors Club
 - Enviro Club
 - Consumer Club
 - Fine Arts Club

5.2 Efforts made by the institution for tracking the progression

- Class teachers act as mentors and monitor the academic progress of the students.
- The University results are analyzed every semester at the Department level to introspect the overall teaching and learning process.
- Remedial classes are arranged, if necessary for slow learners.
- The head and staff members also meet the parents to discuss the performance of their wards.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (M.Phil)	Total no. of students
3239	500	31	79	3849

(b) No. of students outside the state

-

(c) No. of international students

3

No	%
2682	69.68

Men

Women

No	%
1167	30.32

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
39	964	53	2165	-	3221	57	1053	62	2677	-	3849

Demand ratio: 1: 5

Dropout: 0.64 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

For students who are academically inclined, it is advised for them to prepare for exams like UGC-NET, SET, GATE, IIT-JAM and other eligibility tests conducted at the state level. Students who are interested in social issues are encouraged to appear for civil services exams conducted at the national and state levels.

Latest and relevant books are available in the college library for these students to prepare for the various competitive exams. In addition to this, students are also asked to enroll in the Government Central Library to get access to a wide range of books.

During summer, a special coaching class is conducted for XII standard students for CMC Entrance Examination and NEET from 10.04.2017 to 30.04.2017. 1140 students from different part of Tamil Nadu and India were trained.

No. of students beneficiaries

1140

5.5 No. of students qualified in these examinations (document attached)

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others (NEET)	-

5.6 Details of student counselling and career guidance

Students are informed about the future prospects and the various employment opportunities by their class mentors.

Special seminars and workshops are arranged separately for each discipline. During these times, students get the opportunity to interact with resource persons about the opportunities in their respective field of study or research.

The Department of Defence and Strategic Studies conducted a career guidance programme on serving in the Indian Air Force. Mr Sadasivam, Wing Commander (Retd.), Bangalore was the resource person.

A Career Guidance Seminar on Medical Coding and Current Trends in BPO was organized by the Department of Computer Science on 31.01.2017. Mr John, HR Manager, AGS Healthcare Solutions, Vellore was the resource person.

No. of students benefitted

300

5.7 Details of campus placement (supportive document attached)

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>	
	Number of Students Participated	Number of Students Placed	Number of Students Placed	
1	96	20	Nil	

5.8 Details of gender sensitization programmes

- On 10th March 2017, the Department of Social Work along with Share organization conducted a program on “Women Empowerment Through Self-help Group”. Mrs Vijayalakshmi, SHG Coordinator, Ariyur, ORD was the resource person.
- An awareness programme on “Adolescence Changes” was organized by the Department of Social Work on 11th March 2017. Mrs Milka Mary Kala, Coordinator Child Abuse & Protection Project was the Chief Guest.
- A counseling and guidance programme was conducted for women students. Mrs Deborah Arul Golda, Campus Crusade, Chennai was the chief guest.
- On the International World Women’s Day, 8th March 2017, a special event was organised for the women students. Around 600 students took part in the event. Dr Selva Titus Chacko, Dean, College of Nursing, CMCH, Vellore was the chief guest.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	65	Rs. 12,900
Financial support from government	1880	Rs. 61,54,969
Financial support from other sources		
Number of students who received International/ National recognitions	2	Rs. 2,40,000

5.10 Scholarships and Financial Support (Management/others) if any give a report

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances were received.

Voorhees College, Vellore-1

Part – B

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To become a Christian Higher Educational Institution where young men and women without any discrimination are moulded into agents of change in the service of God, the Church and the Society at large and to that end continue to offer the best possible instruction, modern and up-to-date facilities at affordable cost.

To build within the College a Community of Teaching and Non-Teaching Staff who are united in their purpose to excel in their profession and committed to the Mission of the College.

To be governed by a body of men and women who direct the present and future of the College following the best practices of Christian Higher Educational Institution.

6.2 Does the Institution has a management Information System

To impart holistic education founded on Christian values to all students without discrimination especially the less privileged in moulding the character to emerge as self-reliant, enlightened, empowered and change-agents of the society.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is based on Thiruvalluvar University norms.

6.3.2 Teaching and Learning

The college conducts orientation programme for I year UG students in the institution and at department levels.

Special lectures, programmes are arranged to cater to the needs of the gifted learners. Mentoring, Tutoring, Counselling, Remedial classes and Sponsorships are provided to the disadvantaged sections.

The Heads of the Department evaluates the teaching, learning process through staff meetings. Necessary actions are taken based on the student, teacher and parents' feedback system.

Teachers are encouraged to use innovative methods of teaching to foster more student interaction such as power point presentations, field visit and applied extension activities.

The institution ensures a healthy environment that promotes human and academic excellence.

6.3.3 Examination and Evaluation

Every department conducts three internal examinations including a model examination as per the Thiruvalluvar University pattern. Students are encouraged to read and refer various books, journals, e-sources related to their subjects and submit three assignments before the stipulated dates in each semester. Each department head deputes a staff in-charge for conducting the Continuous Internal Assessment examinations. Staff members evaluate the scripts and give for internal audit as per the instruction of the head of the department.

Marks are communicated to the students and the parents. The final internal marks of the three Continuous Internal Assessments and Assignments are uploaded by the concerned class teachers in the university web portal before the scheduled date. The internal mark sheets are counter signed by the Principal, Subject in-charge and the respective heads of the department.

The internal assessment is done in an objective manner without any bias.

6.3.4 Research and Development

Students, research scholars and staff members are encouraged to participate in seminars, workshops and publish research articles in approved journals. The management encourages each and every department to actively involve in research activities and projects that lead to educational upliftment.

Faculty members are motivated to guide M.Phil/ Ph.D scholars. Every department conducts workshops, seminars, conferences in research methodology order to revamp the research skill.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution has a well equipped library for students, scholars and staff members. It has a collection of 12,000 century old books. Students regularly visit the library. Every department has their own departmental library. They update the relevant resources from time to time. Every year a sum of Rs 25,000 is granted towards the purchase of new books/journals/e-resources.

ICT

Few departments are equipped with LCD projectors and smart classrooms. It has been resolved to extend these facilities to other departments. There are two computer labs equipped with 100 computers.

Physical Infrastructure

- The college has a sprawling Cobb Hall with 300 seating capacity.
- The Department of Physical Education has a lush green playground at De Boer Campus.
- There is a spacious basketball, shuttle, badminton and volleyball court in the campus.
- The Department of Physical Education has a gymnasium for both men and women students.
- There is a separate resting room for women staff and students.
- There is a Generator with a capacity of 82.5 KVA
- The College is a centre for conducting examinations of distance mode of education of University of Madras, Annamalai University and IGNOU
- The college also encourages distance mode of learning for University of Madras, Annamalai University and IGNOU
- College is a centre for conducting TNPSC and other Government Department Exams
- There is a separate car/bike/ cycle parking hub in the campus for students and staff.
- The institution renovated the Defence Block, M.Sc Chemistry and Zoology classrooms.

6.3.6 Human Resource Management

Human Resource Management

- The institution has dedicated and committed teaching and non-teaching staff.
- It appoints teachers with qualification as per the regulations of the UGC and Government of Tamil Nadu from time to time.
- Staff requirement is assessed based on the students' strength, vacancies arising due to retirement and as per the workload norms prescribed by the Government.
- The posts for both teaching and non-teaching staff in the aided stream are sanctioned by the Director of Collegiate Education based on the workload submitted by the institution.
- The institution begins every academic year with a retreat for both teaching and non-teaching staff and ends with a tour.
- Staff members begin the classes with morning devotion in the chapel. Christian students and staff partake in it.
- TEACH PLUS programme and a workshop on SERVICE LEARNING IN ENVIRONMENT AND HEALTH were conducted to enrich the knowledge of the faculty members.
- Professional growth of staff members is encouraged through different training programmes such as orientation and refresher courses. One faculty member attended refresher course during the academic year.

6.3.7 Faculty and Staff recruitment

12 permanent non-teaching staff were appointed in this academic year.

6.3.8 Industry Interaction / Collaboration

- The institution maintains a regular interaction with companies such as KH Leathers Pvt. Ltd., Globalution Shoes Pvt. Ltd., Mitsubishi Heavy Industries Indian Precision Tools Ltd., C. Gopal Naiker Sons
- It also maintains a good relationship with government projects such as Rural Development and Department of Panchayat Raj-New Life Project.
- It has a constructive relationship with various other nearby institutions such as Christian Medical College, Sri Narayani Hospital and Research Centre, Leprosy Mission Trust India, Schieffelin Institute of Health Research and Leprosy Centre-Karigiri and Ramachandra Medical College-Porur to provide institutional training programmes for students.
- M.Com, M.Sc, and MSW students undergo an internship training of three months for project in reputed organizations.
- MSW students undergo one month regular internship training in each semester in reputed organizations, industries and medical colleges.
- The institution has a constructive relationship with nearby locality to work on various outreach programmes such as Rural camp, NSS camp, NCC camp and extension activities.

6.3.9 Admission of Students

- The institution strictly adheres to the Government norms regarding the admission of students.
- Single window counselling for admission is followed to ensure the transparency in admission.
- The senior most faculty is deputed as the convenor of the selection committee.
- The applications are scrutinized by the selection committee and a selection list is prepared.

6.4 Welfare schemes for

Teaching	<p>Provident Fund, Health Insurance and other schemes of the State Government</p> <p>provision for the faculty to be a member of the Staff Cooperative Society in Vellore (They offer various welfare schemes such as loans, and group deposit schemes.)</p> <p>Staff Tour</p> <p>Sports Events/Games</p> <p>Annual retreats are conducted to enhance the Christian values and spirituality among the staff members.</p> <p>The institution upholds a tradition of contributing generously to the family members of the staff who meet untimely death while in service or are in need of urgent and expensive medical treatment.</p> <p>The institution offers bonus during Christmas to the teaching staff.</p>
Non teaching	<p>Provident Fund, Health Insurance and other schemes of the State Government</p> <p>provision for the faculty to be a member of the Staff Cooperative Society in Vellore (They offer various welfare schemes such as loans, and group deposit schemes.)</p> <p>Staff Tour</p> <p>Sports Events/Games</p> <p>Annual retreats are conducted to enhance the Christian values and spirituality among the staff members.</p> <p>The institution upholds a tradition of contributing generously to the family members of the staff who meet untimely death while in service or are in need of urgent and expensive medical treatment.</p> <p>The institution upholds a tradition of contributing generously to the family members of the non teaching staff who meet untimely death while in service or are in need of urgent and expensive medical treatment.</p>

Students	<p>The students get the benefit of various scholarship schemes such as SC/ST, BC, MBC from the State government.</p> <p>The college also offers financial support for the deserving students in the form of fes concession, adopting and sponsoring students' educational expenditure, free mid-day meal system and subsidized cafeteria.</p> <p>It takes initiative in developing Christian values and ethics through various activities such as participating in leadership programmes and counselling sessions separately for boys and girls.</p>
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6.5 Total corpus fund generated

Rs. 2.9 crore

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	No	--
Administrative	Yes	Joint Director of Collegiate Education, Vellore	Yes	Management Auditor

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

✓

No

For PG Programmes

Yes

✓

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Frequent reforms in examination are carried out by the university as per the UGC guidelines.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association
(PTA in charge For the academic year 2015-16)

6.13 Development programmes for support staff

- Staff Retreat
- Staff Tour

6.14 Initiatives taken by the institution to make the campus eco-friendly (Activities)

The institution strives hard to maintain the campus Green and Plastic Free Zone.

Eco Club and the Department of Computer Science initiated 'Green Corner' at Centenary Block during the academic year 2015-2016. This was well maintained during the following year (2016-2017) too.

Every Saturday, a batch of 15 students clear out the plastics and garbage around the Centenary Block and water the Green Corner.

The English Department took initiatives in promoting eco-cultural and environmental awareness among students by planting and maintaining saplings under the guidance of Dr. S.A.Nesamani Maragatham.

Staff in-charge (Criterion V)

Signature of the Coordinator, IQAC

Signature of the Principal & Chairman IQAC

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details. (Minimum 3 points)

The Department of English and Economics turned out to be a full-fledged Research Department by introducing M.Phil as regular course and Ph.d in English as Part-Time course.

Smart Classrooms with LCD Projectors are installed in the Research Departments to update and upgrade young research scholars.

A new Laboratory (renovated lab in the Arts Block) with the latest equipment for P.G Chemistry students is inaugurated. Students are motivated to carry their practical work with zeal and commitment.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

The Research Scholars in all the Departments are persuaded to get practical training to explore, to do projects, experiments and research work with passion and enthusiasm.

The ample experience and exposure that Staff and Students receive in the college moulds them to excel in their career. Hence both Faculties and Students are motivated to Present Papers and publish articles in National, International Conferences, Workshops and Symposium.

Career Development Programmes are initiated in each Department.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. To inculcate the **Spirit of Patriotism**, respect for national traditions, ethics and values. The UG, PG and M.Phil. Students in History, Defence and Tamil Departments visited Archives, Historical places every year. The students are taken to Vellore Museum on 10TH July in order to pay tribute to the martyrs of Vellore Sepoy Mutiny which was held on 10th July 1806.

2. Sports is one of the predominant socio-cultured learning experience for each and every student in the college. Especially girls or women who play sports will have more positive body image and experience higher state of psychological well-being. Hence female students in the college are motivated to participate in various sports and games competitions conducted in and around the college premises so that girls and women achieve higher level of confidence and self-esteem and lower levels of depression. In the Inter- collegiate (women) Kabaddi Tournament, Voorhees college team entered finals and obtained second place. Three students are selected for inter – division and are University Blues and brought laurels to the college.

3. **Plastic Free Campaign** has minimised the usage of disposable plastic goods in and around the campus.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The Green Ambience of the college campus and De Bore Hostel campus is largely due to the tree plantation. It is the major concern of the college to maintain the serenity and beauty of the college and also to provide a congenial atmosphere. Personal experience of sowing seeds, watering plant, preparing organic manure, removing weeds are carried out by the Eco-Club members and their students.

The Remarkable mission of the Eco-Club is to create an Eco-friendly atmosphere. Giving training in nature conservation and Eco-Development, Providing awareness about de-forestation, global warming, preparing vermin compost pits, planting, sapling, visiting the natural Eco system like water bodies and forest in the nearby areas are par closed every year. Conducting and organizing competitions, and rallies to evince the environmental protection are the major activities of the Eco club and NSS Unit of our college.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

Green Audit of the campus is carried out by the Staff periodically by supervising the maintenance of the trees.

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

- As Anaemia is the world's second leading cause of disability and one the most serious, global public health Problem. Reducing the burden of anaemia will make a major contribution to achieve several goals. Hence a Medical Awareness Programme regarding Anaemia is organized for the benefits of women staff and students in the college.
- Citizen Consumer Club organized an Awareness Campaign where more than 300 students participated in the rally.
- The Department of Mathematics organised various competitions to enhance the numerical ability and skills in students through Portrait competition where mathematicians' portraits are pictured.
- The Master of Social work Department Organizes "A Project Proposal Writing" lecture which is an eye opener to all the young social work trainees to serve for the needy community in a large scale which is essential for each and every efficient consultant.
- Quantitative aptitude test is conducted to motivate students to take up competitive exams like UPSC, TNPSC & Banking exams.
- Blood donation camp is conducted where 105 students along with staff donated blood to CMC blood bank and received applause for their noble cause.
- On account of **World Suicide Prevention Day** the Master of Social Work Department and NSS students along with Udavum Ullangal of Vellore and Doctors from Meenakshi Medical college Hospital, Kanchipuram organizes an awareness rally to create a mass awareness among the general Public of Vellore regarding Suicide Prevention.

8. Plans of Dept. for next year

- The Eco-Club of the college decided to conduct Green Audit in the forthcoming years.
- The Post Graduate and Research Departments decided to display the attendance percentage details of students every month on the notice board of each department hoping that it would improve the attendance percentage of the students in the forthcoming year.
- Planned to buy ICT tools.
- The Department of Botany decided to conduct State level Seminar on the topic "Medicinal Uses of Plants".

Signature of HOD (with Seal)

Signature of the Coordinator, IQAC

Signature of the Principal & Chairman IQAC