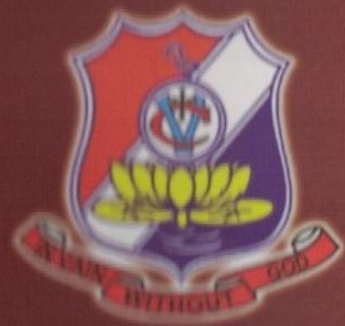


#### MISSION

"To impart holistic education founded on Christian values to all students without discrimination especially the less privileged in moulding a character to emerge as a self-reliant, enlightened, empowered and change-agents of the society".

## VOORHEES COLLEGE VELLORE



CALENDAR  
2016 - 2017

## A TRIBUTE ..



MR. RALPH VOORHEES



MRS. ELIZABETH VOORHEES

The amalgamation of the old Arcot Academy at Ranipet and the Church of Scotland Mission High School into the Arcot Mission High School in 1893 sowed the seed for the germination of the Arcot Mission College. In 1905 Mr. Ralph Voorhees, a friend of the College in the US offered a generous gift of \$25,000 and a further contribution of \$10,000 in 1915 enabled the then missionary-staff to construct suitable buildings for the college. The name of the institution was changed after the donor's wife and was called 'Elizabeth Rodman Voorhees College'. Later it came to be known as VOORHEES COLLEGE.

The noble vision, loving heart and selfless toil of the then missionaries, benefactors and staff have made it possible to be a witness of God, surpassing more than a hundred years of history in educational mission and thriving as a banyan tree.

Voorhees College thanks for this wonderful blessings,  
**IN VAIN WITHOUT GOD.**

## VOORHEES COLLEGE VELLORE

Estd.1898

(Accredited by NAAC with 'A' Grade)

Phone : 0416 – 2220317

Website: [www.voorheescollege.edu.in](http://www.voorheescollege.edu.in)

Email : [voorhees1898@gmail.com](mailto:voorhees1898@gmail.com)



**CALENDAR**  
**2016-2017**

### CLASS HOURS

**Morning Devotion** : 8.45 a.m. - 9.05 a.m.

**Day College** : 9.10 a.m. - 2.00 p.m.  
(Aided Stream)

**Afternoon Devotion** : 1.35 p.m. - 1.55 p.m.

**Evening College** : 2.00 p.m. - 6.50 p.m.  
(Unaided Stream)

### COLLEGE OFFICE HOURS

**Monday to Friday** : 9.00 a.m. to 5.00 p.m.

**Phone** : 0416-2220317

**Fax** : 0416-2220318

**E-mail ID** : voorhees1898@gmail.com

**Website** : [www.voorheescollege.edu.in](http://www.voorheescollege.edu.in)



## **MISSION STATEMENT**

*"To impart holistic education  
founded on Christian values  
to all students without  
discrimination especially the less  
privileged in moulding the character  
to emerge as a self-reliant,  
enlightened, empowered and  
change-agents of the society".*

## **COLLEGE CREED**

*This is our College,  
Let peace dwell here,  
Let the room be full of contentment  
Let love abide here  
Love of one another,  
Love of mankind,  
Love of life itself,  
And love of God.  
Let us remember  
That as many hands build a house,  
So many hearts make a College.*

**COLLEGE MOTTO**  
**"IN VAIN WITHOUT GOD"**



### COLLEGE ANTHEM

*O Voorhees College ever dear  
To every heart who studies here,  
In fellowship we stand and raise  
This simple song of living praise.*

*In service, love and loyalty  
Our mother India is free,  
In God united we prevail;  
The needs are great; we must not fail.*

*Let conflict here among us cease,  
May brotherhood and love increase!  
As sons and daughters we will strive  
To keep this song, our prayer, alive.*

*O Voorhees College ever dear  
May everyone who studies here,  
In service pledge his heart and hand  
To prosper thee and dear homeland.*

— Rev. Blaise Levai.

### நாட்டுப் பண்

ஜன கண மன அதிநாயக ஜய ஹே  
பாரத பாக்ய விதாதா  
பஞ்சாப ஸிந்து குஜராத மராட்டா  
திராவிட உத்கல வங்கா  
விந்திய ஹிமாசல யமுனா கங்கா  
உச்சல ஜலதி தரங்கா  
தவ சுப நாமே ஜாகே  
தவ சுப ஆசிஸ மாகே  
காஹே தவ ஜய காதா

ஜன கண மங்கள தாயக ஜய ஹே  
பாரத பாக்ய விதாதா  
ஜய ஹே ஜய ஹே ஜய ஹே  
ஜய ஜய ஜய ஜய ஹே

- மகாகவி இரவீந்திரநாத் தாகூர்

### தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே !  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந்  
தமிழணங்கே ! தமிழணங்கே !

உன் சீரிளமைத் திறம் வியந்து  
செயல்மறந்து வாழ்த்துதுமே !  
வாழ்த்துதுமே ! வாழ்த்துதுமே !

- மனோன்மனியம் பெ. சுந்தரம் பிள்ளை

### THE LORD'S PRAYER

*Our father, who art in heaven,  
hallowed be thy name; thy kingdom come; thy  
will be done in earth as it is in heaven. Give  
us this day our daily bread. And forgive us our  
trespasses, as we forgive them that trespass  
against us. And lead us not into temptation,  
but deliver us from evil, for thine is the  
kingdom, the power and the glory, for ever and  
ever. Amen.*

*"God so loved the world that He gave  
His one and only Son JESUS CHRIST that  
whoever believes in Him shall not perish but  
have eternal life." Bible*

*"Come to me, all you who are weary and burdened, and I will give you rest" - Jesus Christ*

*"Hatred ever kills, Love never dies. Such is the vast difference between the two. What is obtained by love is retained for all time. What is obtained by hatred proves a burden in reality, for it increases hatred. The duty of a human being is to diminish hatred and to promote love.*

**- Mohandas K. Gandhi**

## PERSONAL MEMORANDUM

Name: .....

Date of Birth : .....

Department : .....

Class : ..... Reg.No : .....

Father's / Guardian's Name : .....

.....

Residential Address : .....

.....

.....



Tel. No. : .....

Mobile : .....

Bank A/c No. : .....

Blood Group : .....

Aadhaar No : .....

Height : Cms. ....

Weight : Kgs. ....

College Phone No. : 0416 - 2220317

In Case of Emergency  
to Contact : .....

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## PRINCIPAL'S MESSAGE

### Listening helps

It is a God given opportunity for me to connect with my colleagues and Students of Voorhess College with thoughts on listening at the beginning of a new academic year. Bible says be quick to listen and slow to speak in James 1:19. Listening is an important interpersonal skill which is increasingly vanishing due to fast paced lifestyle. Listening half, Understanding quarter and Telling double is the way many of us live.

When we speak we only say things that we know whereas when listen we learn new things that we don't know. Listening is hearing with a purpose just as observation is seeing with a purpose. If we make listening and observation as our occupation we will become more wise and scientific in our approach to life. To be a good listener we need to value others and what they say. Bible says consider others better than yourself.

All of us communicate but only some connect. Communication is not what we speak but what others understand. In an interpersonal communication listening is a pre-requisite for understanding. Stephen Covey says that the right intent to listen is to understand rather than to reply. Listening involves hearing, understanding, analyzing and accepting and hence it is an important classroom skill. Particularly for Students listening is vital since what they listen in classrooms help build their capacities which will stand them in good stead in future. Following are the important principles of listening.

1. Stop talking: When others speak stop talking.
2. Prepare to listen: Focus on the Speaker and put other things out of mind and value what the Speaker says.
3. Put the Speaker and put other things out of mind and value what the Speaker says.

4. Remove distractions: Focus on what is being said and don't shuffle papers or look out of the window or pick your fingernails etc.

5. Empathize: Try to understand the other person's point of view. Look at issues from their perspective. Let go of preconceived ideas.

6. Be Patient: Never interrupt while the Speaker is speaking.

7. Avoid personal prejudice: Focus on what is being said and try to ignore style of delivery.

8. Listen to the tone: This will help us to understand the emphasis of what is being said.

9. Listen for ideas not just words: The listener needs to get the whole picture of what is being said not just isolated bits and pieces.

10. Watch for non-verbal communication: Gestures, facial expressions and eye-movements. This will help grasp completely what is being said.



A word of encouragement to all Teachers and Students

Teachers, speak with right intent and content in such a way that Students enjoy listening to you.

Students, the most sincere form of respect for your Teachers is to listen to what they say and hence listen in such a way that Teachers love to speak to you.

May the Tribe of good Listeners increase in our campus and elsewhere.

**Dr. Ezhil Christadoss**  
Principal-i/c

## **VOORHEES COLLEGE**

Voorhees College is a first grade College affiliated to Thiruvalluvar University, Vellore. It is a minority institution, established by the American Arcot Mission of the Reformed Church in America, administered by a Governing Board with the C.S.I. Bishop in Vellore Diocese as the Chairman.

The College admits all students belonging to every community and creed. Their religious sentiments and freedom of conscience are respected. The College lays importance on character building and the development of the whole personality of young people.

## **A BRIEF HISTORY**

Voorhees College incepted in 1898, is one among the several institutions founded by the American Arcot Mission of the Reformed Church in America. Rev. Dr. W.I. Chamberlain, of the

Arcot Mission was the First Principal. With the magnificent gift of Rs.75,000/- by missionary Ralph Voorhees, the main building for the College was constructed and was named in memory of the donor's wife Elizabeth R. Voorhees.

The institution was started as an Intermediate College and it has now grown into a Postgraduate institution. It offers B.A. Economics, B.Sc., Mathematics, B.Sc., Physics, B.Sc., Zoology (1957), B.Com., (1970), B.A., Defence Studies (1976), B.A., History and B.Sc. Chemistry (1978), B.A. Tamil (1982) and B.A. English (1985) M.Sc., Mathematics, M.Com., (1977), M.A. History (1986), M.Sc., Zoology (1987).

In order to facilitate the needs of the deserving students of the rural community the College offers Undergraduate and Postgraduate courses in the evening college in the self-financing stream. They are B.Com (1985), B.Sc., Computer Science (1994), B.B.A.(2004), M.Sc. Physics (1991), M.A.

Tamil (2003), M.Sc. Chemistry (2004), M.S.W. (2005), B.C.A. (2007), B.Sc. Botany (2007), M.A., English (2013) M.A., Economics (2013), M.A., Defence (2014) and M.Sc., Com.Sc., (2015) The College is under Semester system since the academic year 2007 – 08.

Research Programmes leading to M.Phil and Ph.D. Degrees have also been started in the Postgraduate Departments of the College.

## SYSTEM OF EDUCATION

The Objective of the College is to provide a sound secular education based on Christian values to train young men and women for the service of the country and community. Religious instruction based on the Bible is an integral part of the curriculum for Christian students. Alternative courses in Moral Instruction are provided for others.

## MOTTO AND OBJECTIVES

*Nisi Dominus Frustra* in Latin is the motto of the institution. The English version is given as '*In Vain without God*'. The Motto on the emblem links this institution with the lofty ideals of its founding fathers who have learnt the ever necessary lesson that "*it is not by might nor by power but by the Spirit*".

## THE COAT OF ARMS

The coat of arms of the institution is simple and dignified. The traditional lotus plant portrays a sign of purity and integrity; the plant lying down is blue, signifying aspiration towards heavenly things. The letters VC (Voorhees College) beside Cross on which Jesus died are symbols of Love. The lamp and the red colour background signify the flame of knowledge.

## ADMINISTRATION

### THE COLLEGE GOVERNING BOARD

**The Rt. Rev. Dr. A. Rajavelu**  
Bishop in Vellore, Chairman & Secretary,  
Voorhees College.

**Dr. S. Ezhil Christadoss**  
Principal -I/C

**Rev. Dr. I. Isacc Kathirvelu**  
Vice-President, Vellore Diocese

**Rev. H. Sharma Nithyanandham**  
Secretary, Vellore Diocese

**Rev. D. Barnabass Absalom**  
Treasurer, Vellore Diocese

**Dr. E.R.S. Kumar**  
Vice Principal (Day)



**Dr. M. Jayaselvadoss**

Vice Principal (Eve)

**Dr. I. Stanley Jones Karunakaran**

Bursar.

**Dr. D. Chellaiah**

Diocesan Council Representative

**Dr. Thomas Ram**

Diocesan Council Representative

**Dr. D. Daniel Ezhilarasu**

Nominated Member

**Mr. T. Robert Rajasekar**

H.M. Voorhees Hr.Sec. School, Vellore.

**Mr. D. Alfred Arunkumar**

Eastern Area Council Representative

**Rev. I. Baskaran**

Central Area Council Representative

**Mr. A. Peter**

Northern Area Council Representative

**Dr. V. Thiayagarajan**

Southern Area Council Representative

**Rev. B. B. C. Kumar**

RCA Representative, U.S.A

**Dr. R. Rajasekar**

University Nominee, Thriuvalluvar University

Staff Representatives : 1. **Dr. P.Navin Philip Devakumar**

2. **Dr. D. Kothandaraman**

## **SENATUS OF THE COLLEGE**

Principal : **Dr. S. Ezhil Christadoss**

Vice-Principal (Day) : **Dr. E.R.S.Kumar**

Vice-Principal (Eve) : **Dr. M.Jayaselvadoss**

Bursar : **Dr. I.Stanley Jones Karunakaran**

### HEADS OF DEPARTMENT

|                         |                                   |
|-------------------------|-----------------------------------|
| Tamil                   | : Dr. I.Stanley Jones Karunakaran |
| English                 | : Mr. P.Thomas Sekar              |
| History                 | : Dr. G.Nirmal Mohandoss          |
| Economics               | : Dr. P.Anbalagan                 |
| Defence                 | : Dr. E.R.S. Kumar                |
| Mathematics             | : Ms. E. Roseline Gladis Siromani |
| Physics                 | : Dr. D.Jaikumar                  |
| Chemistry               | : Dr. S.Ezhil Christadoss         |
| Zoology                 | : Dr. Balwin Nambikkairaj         |
| Commerce                | : Dr. D.Paulraj                   |
| Political Science       | : Dr. B.S.Selvakumar              |
| Botany                  | : Ms. B. Angelin Vijayakumari     |
| Computer Science        | : Mr. A.Russel Premraj Benjamin   |
| Computer Applications   | : Mr. M. Amen Raj                 |
| MSW                     | : Dr. Y. Edison Nesadoss          |
| Business Administration | : Mr. S. Sathyanathan Prasanna    |
| Librarian               | :                                 |

Director of Physical Education : Dr. N. Anbu

Warden :

### TWO PERMANENT MEMBERS OF TEACHING FACULTY :

1. Dr. S.F. Lesley Soundarraaj

2. Dr. A. John Ditto

|                               |                                  |
|-------------------------------|----------------------------------|
| Dean of Research              | : Dr. Balwin Nambikkairaj        |
| Dean of Religious Work        | : Dr. P. Anbalagan               |
| Dean of Sciences              | : Dr. F. Gricilda Shoba          |
| Dean of Humanities            | : Dr. G. Nirmal Mohandoss        |
| Dean of Student Affairs (Day) | : Dr.P.Navin Philip Devakumar    |
| Dean of Student Affairs (Eve) | : Mr.S.Sathiyathan Prasanna      |
| Controller of Examinations    | : Dr. D. Kothandaraman           |
| Dean of Women Students (Day)  | : Dr. J. Annie Kamala Florence   |
| Dean of Women Students (Eve)  | :                                |
| Co-ordinator Evening College  | : Dr. D.Manivanna Pandian        |
| Alumni Officer                | : Mr. A. Russel Premraj Benjamin |

## STUDENT WELFARE COUNCIL

The Student Welfare Council has been functioning effectively from 1982 – 83. The Council consist of 27 Student Representatives One from each Department UG & PG nominated by the faculty members of the Department, Parent Representatives, a Revenue and Police Official, & 16 Staff Representatives. The Principal is the Chairman of the Council, and will meet whenever necessary to discuss and implement the suggestions put forward by the student community.

Chairman : **Dr. S. Ezhil Christadoss**  
Principal I/C

Deans of Student Affairs :

1. **Dr. P.Navin Philip Devakumar** (Day)
2. **Dr. J. Annie Kamala Florence** (Day)
3. **Mr. S. Sathianathan Prasanna** (Eve)

## STUDENT REPRESENTATIVES

|                   |  |
|-------------------|--|
| Tamil             | UG : Ms. A.Shandhini, III B.A<br>PG : Mr. I.Leo Robin, II M.A                |
| English           | UG : Ms. T.Praveena, III B.A<br>PG : Mr. A.Vasanth Kumar, II M.A             |
| History           | UG : Mr. Santha Kumar, III B.A<br>PG : Ms. R.Vidhya, II M.A                  |
| Economics         | UG : Ms. S.Jayashree, III B.A<br>PG : Ms. P.Poogunzhali, II M.A              |
| Def. Studies      | UG : Mr. R.D.Prabanjan, III B.A<br>PG : Mr. Praveen Kumar, II M.A            |
| Commerce<br>(Day) | UG : Mr. I.Isaac Swamidoss, III B.Com<br>PG : Mr. A. Sathish Kumar, II M.com |
| Mathematics       | UG : Ms. A.Saranya, III B.Sc<br>PG : Mr. S.Dinesh, II M.Sc                   |
| Physics           | UG : Ms. S.Sumathi, III B.Sc<br>PG : Ms. P.Suganya, II M.Sc                  |



Chemistry UG : Mr. G.Agilan, III B.Sc  
PG : Ms. V.Suganya, II M.Sc

Zoology UG : Ms. S.Jayashree, III B.Sc  
PG : Ms. S.Yesumani Preethi, II M.Sc

Botany UG : Mr. J.Vignesh, III B.Sc

Com. Science UG : Mr. Suriya, III B.Sc  
PG : Ms. M.Priya, II M.Sc

Com. Appl. UG : Mr. S. Prasanth, III B.C.A

Commerce(Eve) UG : Mr. M. Gunasekaran, III B.Com

Bus. Admin. UG : Ms. K. Afreen Sulthana, III B.B.A

Social Work PG : Ms. J.Blessy Jeba Deborah, II M.S.W

#### Representation

Parents : Mr. W. Edwin  
The Revenue Department :  
The Police Department :

#### STAFF REPRESENTATIVES

Tamil : Mr. D.Michael

English : Dr. Annie Vidhya

History : Mr. David Naresh Benjamin

Economics : Mr. V.Anantha Babu

Defence Studies : Mr. J.Mani

Commerce (D) : Dr. A.Nelson Vimalanathan

Mathematics : Ms. D.Sathiya

Physics : Ms. M.K.Mohanapriya

Chemistry : Dr. K.Balaji

Zoology : Dr. M.Job Gopinath

Botany : Ms. K.Poonkodi

Comp. Application : Mr. K.Martin Paul Rufuskumar

Comp. Science : Mr. P.Jousha Premkumar

Commerce(E) : Mr. A.Gnanavel

Business Admin. : Mr. S.Sanjay Subramani

Social Work : Dr. C. Ashok

### ACADEMIC ASSOCIATION 2016-2017

|                   |   |
|-------------------|---|
| Tamil             | President : Mr. D.Michael<br>Secretary : Mr. D.Vasanth, III B.A<br>Joint Sec : Ms. A.Dorathy, II M.A                        |
| English           | President : Dr. Binu Anitha Joseph<br>Secretary : Ms. S.Udhaya Prakash, III B.A<br>Joint Sec : Mr. A.Thaslim Banu, II M.A   |
| History           | President : Dr. T.Dayalan<br>Secretary : Mr. R.B.Sai Gunarajan, III B.A<br>Joint Sec : Ms. C.Girija, II M.A                 |
| Economics         | President : Dr. S.Sendil Kumar<br>Secretary : Mr. G. Ajith Kumar, III B.A<br>Joint Sec : Mr. P. Revanth Kumar, II M.A       |
| Def. Studies      | President : Mr. D. Thirumaran<br>Secretary : Mr. M. Thulasidharan, III B.A<br>Joint Sec : Mr. W. Prasanna, II M.A           |
| Commerce<br>(Day) | President : Mr. D. Sathya Prasath Kumar<br>Secretary : Mr. J.V.Thilagan, III B.Com<br>Joint Sec : Ms. B.Aishwarya, II M.Com |

|             |  |
|-------------|--|
| Mathematics | President : Mrs. D. Sathiya<br>Secretary : Mr. S. Baskar, III B.Sc<br>Joint Sec : Ms. S. Rubi, II M.Sc                         |
| Physics     | President : Dr. M. Paul Dinakaran<br>Secretary : Mr. M. Gopalakumaran, III B.Sc<br>Joint Sec : Mr. B. Neethi, II M.Sc          |
| Chemistry   | President : Dr. S.Caleb Noble Chandar<br>Secretary : Mr. M.Collin Samuel, III B.Sc<br>Joint Sec : Mr. M. Satish Kumar, II M.Sc |
| Zoology     | President : Dr. T. Parimala Shantha Kumari<br>Secretary : Ms. M. Swetha, III B.Sc<br>Joint Sec : Ms. P.S. Subashini, II M.Sc   |
| Botany      | President : Mrs. A. Subhashini<br>Secretary : Ms. M. Usha, III B.Sc<br>Joint Sec : Ms. B. Anupriya, II B.Sc                    |
| Comp.Sci.   | President : Ms. A. Ruby Priyadharashni<br>Secretary : Mr. Ezekiel Edward, III B.Sc<br>Joint Sec : Ms. S. Priya, II M.Sc        |

Comp. Appl. President : Ms. B. Sudha  
 Secretary : Mr. S. Santhosh, III B.C.A  
 Joint Sec : Mr. V. Saran Raj, III B.C.A

Commerce President : Mr. S.Daniel Shankar  
 (Evening) Secretary : Mr. P.Prabhu, III B.Com, 'A' Sec  
 Joint Sec : Mr. L. Rinkesh Patel, III B.Com, 'B' Sec

Business President : Mr. C.Colin Crispin  
 Admin. Secretary : Mr. S. Jagadishwaran, III B.B.A  
 Joint Sec : Ms. S.Rajeswari, III B.B.A

Social President : Ms. Jayasudha  
 Work Secretary : Mr. A. Kapil Kumar, II M.S.W

## TEACHING STAFF (Aided)

**Dr. S.Ezhil Christadoss**, M.Sc.Ed. M.Phil., Ph.D.  
 Principal- 1/C

## DEPARTMENT OF TAMIL

**Dr. I. Stanley Jones Karunakaran**, M.A., M.Phil., Ph.D.,  
 Associate Professor, HOD & Bursar

**Capt. Dr. D.Manivanna Pandian**, M.A., M.Phil., Ph.D.,  
 Associate Professor, Co-ordinator (Eve)

**Mr. A. J. Theodore Rajkumar**, M.A., M.Phil.,  
 Assistant Professor

**Dr. S. Raichel Abiranchani**, M.A., M.Phil., Ph.D.,  
 Assistant Professor

**Dr. K.Kennedy**, M.A., M.Phil., Ph.D  
 Assistant Professor.

**Mr. G. Thirupathi**, M.A., M.Phil.,  
 Assistant Professor

**Dr. S. Sheela Jaikumari**, M.A., M.Phil., B.Ed., Ph.D.,  
 Assistant Professor

### DEPARTMENT OF ENGLISH

**Mr. T.Thomas Sekar**, M.A., B.Ed., M.Phil.,  
Associate Professor & HOD

**Mrs. J.Christina Yakkal Sarojini**, M.A., M.Phil.,  
Assistant Professor

**Mrs. A.Kalpana**, M.A., M.Phil.,  
Assistant Professor

**Mrs. M.Praveena**, M.A., M.Phil.,  
Assistant Professor

**Dr. R.Annie Vidhya**, M.A., M.Phil., Ph.D.,  
Assistant Professor

**Dr. Binu Anitha Joseph**, M.A., M.Phil., Ph.D.,  
Assistant Professor

**Mrs. G. Rekha**, M.A., M.Phil.,  
Assistant Professor

### PG DEPARTMENT OF MATHEMATICS

**Mrs. E.Roseline Gladis Siromani**, M.Sc., M.Phil.,  
Assistant Professor & HOD

**Mr. S. Sasikumar**, M.Sc., M.Phil.,  
Assistant Professor

**Mrs. D. Dorathy Prema Kavitha**, M.Sc., M.Phil.,  
Assistant Professor

**Mrs. R. Themangani**, M.Sc., M.Phil., PGDCA.,  
Assistant Professor

**Mrs. S.E. Annie Jasmine**, M.Sc., M.Sc.(Stat.), M.Phil.,  
Assistant Professor

**Dr. L. Francis Raj**, M.Sc., M.Phil., Ph.D.,  
Assistant Professor

**Mrs. D. Sathiya**, M.Sc., M.Phil.,  
Assistant Professor

**Dr. V. Manjula**, M.Sc., M.Phil., Ph.D.,  
Assistant Professor



### DEPARTMENT OF PHYSICS

**Dr. D. Jaikumar**, M.Sc., M.Phil., M.Ed., PGDCA., Ph.D.,  
Assistant Professor & HOD

**Mrs. I. Epsy Devakirubai**, M.Sc., M.Phil.,  
Assistant Professor

**Dr. M. Paul Dinakaran**, M.Sc., Ed., M.Phil., Ph.D.,  
Assistant Professor

**Mr. J. John David Chelliah**, M.Sc., M.Phil.,  
Assistant Professor

### DEPARTMENT OF CHEMISTRY

**Dr. S. Ezhil Christadoss**, M.Sc., Ed., M.Phil., Ph.D.,  
Associate Professor, HOD & Principal - i/c

**Dr. J. Annie Kamala Florence**, M.Sc., M.Phil., B.Ed., Ph.D.,  
Assistant Professor & Dean of Women Students (Day)

**Dr. S. Caleb Noble Chandar**, M.Sc., M.Phil., M.Ed., Ph.D.,  
Assistant Professor

**Mr. V. Vijaya Kumar**, M.Sc., M.Phil.,  
Assistant Professor

**Dr. C. Prince Jebadass Isaac**, M.Sc., Ph.D.,  
Assistant Professor

**Dr. K. Balaji**, M.Sc., Ph.D.,  
Assistant Professor

### PG & RESEARCH DEPARTMENT OF ZOOLOGY

**Dr. Balwin Nambikkairaj**, M.Sc., M.Phil., B.Ed., Ph.D.,  
Associate Professor, HOD & Dean of Research

**Dr. F. Gricilda Shoba**, M.Sc., M.Phil., B.Ed., Ph.D.,  
Associate Professor & Dean of Science

**Dr. S.F. Lesley Soundarraaj**, M.Sc., M.Phil., B.Ed., Ph.D.,  
Associate Professor

**Mrs. D. Anusuya**, M.Sc., M.Phil.,  
Assistant Professor

**Mrs. S. Hepcy Christina Mary**, M.Sc., M.Phil., B.Ed.,  
Assistant Professor

**Dr. N. Nirmal Magadalenal**, M.Sc., M.Phil., Ph.D.,  
Assistant Professor

**Dr. T. Parimala Shantha Kumari**, M.Sc., M.Phil., M.Ed., Ph.D.,  
Assistant Professor

**Dr. M. Job Gopinath**, M.Sc., M.Phil., Ph.D.,  
Assistant Professor

**Dr. M. Akilan**, M.Sc., M.Phil., Ph.D.,  
Assistant Professor

#### **DEPARTMENT OF BOTANY**

**Mrs. B. Angelin Vijayakumari**, M.Sc., M.Phil.,  
Assistant Professor & HOD

#### **DEPARTMENT OF ECONOMICS**

**Dr. P. Anbalagan**, M.A., M.Phil., Ph.D.,  
Assistant Professor, HOD & Dean of Religious Works

**Mr. V.P. Prince Prabakaran**, M.A., M.Phil.,  
Assistant Professor

**Dr. S. Sendil kumar**, M.A., M.A.(Crim), M.A. (Eng), M.Phil., Ph.D.,  
Assistant Professor

**Mr. R. Joshuva Benjamin Devaraj**, M.A., M.Phil.,  
Assistant Professor

**Dr. C. Rajesh**, M.A., M.Phil., B.Ed., M.B.A., Ph.D.,  
Assistant Professor

#### **PG & RESEARCH DEPARTMENT OF HISTORY**

**Dr. G. Nirmal Mohandoss**, M.A., Ph.D.,  
Associate Professor, HOD & Dean of Humanities

**Dr. Roopkumar Williams**, M.A., M.Phil., Ph.D.,  
Associate Professor

**Dr. M. Jayaselvadoss**, M.A., M.Phil., Ph.D.,  
Associate Professor & Vice Principal (Eve)

**Dr. P. Navin Philip Devakumar**, M.A., M.Phil., Ph.D.,  
Associate Professor & Dean of Student Affairs (Day)

**Dr. D. Kothandaraman**, M.A., M.Phil., Ph.D.,  
Associate Professor & Controller of Examination

**Mr. Y. David Naresh Benjamin**, M.A., M.Phil.,  
Assistant Professor

**Dr. T. Dayalan**, M.A., M.Phil., Ph.D.,  
Assistant Professor

#### **DEPARTMENT OF POLITICAL SCIENCE**

**Dr. B.S. Selvakumar**, M.A.(Pub.Adm), M.A.(Hum.Rts.), M.Phil., Ph.D.,  
Assistant Professor & HOD

#### **DEPARTMENT OF DEFENCE STUDIES**

**Dr. E.R.S. Kumar**, M.A., M.Phil., Ph.D.,  
Associate Professor, HOD & Vice Principal (Day)

**Mr. D.Thirumaran**, M.A., M.A. (Pol.Sc.), M.Phil.,  
Assistant Professor

**Mr. Y. Gowtham Raja Sathish**, M.A., M.Phil.,  
Assistant Professor

#### **PG & RESEARCH DEPARTMENT OF COMMERCE**

**Dr. D. Paulraj**, M.Com., M.Phil., B.Ed., Ph.D.,  
Associate Professor & HOD

**Dr. A. John Ditto**, M.Com, M.Phil., Ph.D.,  
Assistant Professor

**Dr. A.Nelson Vimalanathan**, M.Com., M.Phil., M.Ed., Ph.D.,  
Assistant Professor

**Mr. D.Sathya Prasath Kumar**, M.Com., M.A., M.Ed., M.Phil.,  
Assistant Professor

**Mr. K.Kishore**, M.Com., M.Phil.,  
Assistant Professor

**Mr. B.Nirmal Prasana**, M.Com., M.Phil.,  
Assistant Professor

**Dr. K.Gnanalin Shiny**, M.Com., M.Phil., Ph.D.,  
Assistant Professor

#### **DEPARTMENT OF PHYSICAL EDUCATION**

**Dr.N.Anbu**, M.A., M.P.Ed., M.Phil., B.Ed., NIS(C), Ph.D.,  
Director of Physical Education

#### **DEPARTMENT OF LIBRARY**

Librarian



**TEACHING STAFF ( Management )**

**PG & RESEARCH DEPARTMENT OF TAMIL**

Dr. Y. Immanuel  
Lecturer

Mr. Michael  
Lecturer

Ms. Vasantha Kumari  
Lecturer

Mr. P. Swamy Doss, M.A., M.Phil., B.Ed., D.C.A.,  
Lecturer

Ms. M.Indira Issac, M.A., B.Ed.,M.Phil.,  
Lecturer

Ms. S.Jain Badma Hema Priya, M.A.,B.Ed.,M.Phil.,  
Lecturer

**PG & RESEARCH DEPARTMENT OF ENGLISH**

Mr. V.Prabhu, M.A., M.Phil.,  
Lecturer

Ms. D. Rachel Ranjini, M.A., M.Phil.,  
Lecturer

Ms. B. Vijaya M.A., M.Phil.,  
Lecturer

Ms. S.A. Nesamani Maragatham, M.A.,  
Lecturer

Ms. J. Sheeba Sathya Devakirubai, M.A., B.Ed.,  
Lecturer

Mr. I. Rufus Sathishkumar, M.A., B.Ed.,  
Lecturer

**DEPARTMENT OF MATHEMATICS**

Ms. M. Angeline Kavitha, M.Sc., M.Phil., B.Ed.,  
Lecturer

Mr. J. Joshua Raja Rathinam, M.Sc., M.Phil., B.Ed.,  
Lecturer

**PG & RESEARCH DEPARTMENT OF PHYSICS**

Ms. R. Dhivya, M.Sc., B.Ed.,  
Lecturer

Ms. M.K. Mohana Priya, M.Sc., B.Ed., M.Phil.,  
Lecturer

Ms. D. Meena, M.Sc., B.Ed., M.Phil.,  
Lecturer  
Mr. S.W. Noah Eastman, M.Sc.,  
Lecturer

#### **PG & RESEARCH DEPARTMENT OF CHEMISTRY**

Dr. D.Somasundaram, M.Sc., M.Phil., Ph.D.,  
Lecturer

Ms. Hemima Jebakumari, M.Sc., M.Phil.,  
Lecturer

Ms. T.Mahalakshmi, M.Sc., M.Phil.,  
Lecturer

#### **DEPARTMENT OF ZOOLOGY**

Mr. D. Stanley Prabakaran, M.Sc., M.Phil., B.Ed.,  
Lecturer

Ms. S. Valli, M.Sc., M.Phil.,  
Lecturer

#### **PG DEPARTMENT OF BOTANY**

Ms. K. Poonkodi, M.Sc., M.Phil.,  
Lecturer

Ms. A. Subashini, M.Sc., M.Phil.,  
Lecturer

Mr. J. Benjamin Prasad Kumar, M.Sc., M.Ed., M.Phil.,  
Lecturer

#### **PG & RESEARCH DEPARTMENT OF ECONOMICS**

Mr. S. Arun Prithiviraj, M.A., M.A., (His)  
Lecturer

Mr. A. Yakob, M.A., M.Phil., B.Ed.,  
Lecturer

Mr. V. Anantha Babu, M.A., B.Ed.,  
Lecturer

#### **PG DEPARTMENT OF DEFENCE**

Mr. J. Mani, M.A., M.Phil.,  
Lecturer

### DEPARTMENT OF COMMERCE

Mr. I. Simon, M.Com., B.Ed., PGDPM., M.Phil.,  
Lecturer

Mr. S. Daniel Sankaran, M.Com., M.Phil.,  
Lecturer

Mr. S.G. Samuel Collison, M.Com., M.A., M.Ed., M.Phil.,  
Lecturer

Mr. A. Gnanavel, M.Com. B.Ed., DCA, M.Phil.,  
Lecturer

Mr. S. Murugan, M.Com., M.Phil., DCA,  
Lecturer

Ms. J.P. Evelyn Freeda, M.Com., M.Phil., B.Ed.,  
Lecturer

Ms. C. Gajalakshmi, M.Com., M.Phil.,  
Lecturer

Mr. S. Aaron Prasath, M.Com., DCA., DCM.,  
Lecturer

### PG DEPARTMENT OF COMPUTER SCIENCE

Mr. A. Russell Premraj Benjamin, M.C.A.,  
Lecturer & HOD

Mr. V. Shafeeq Ahmed, M.Sc., M.Phil.,  
Lecturer

Ms. V. Ruckmani, M.Sc., M.Phil.,  
Lecturer

Mr. Y. Arun Samraj, M.Sc., M.Phil.,  
Lecturer

Ms. B. Sonia Mary, M.C.A.,  
Lecturer

Mr. B. Immanuel Sumanth, M.Sc.(S.E),  
Lecturer

### DEPARTMENT OF COMPUTER APPLICATION

Mr. M. Amenraj, M.Sc., M.Phil., B.Ed.,  
Lecturer & HOD

Mr. P. Baskaran, M.Sc., M.Phil., B.Ed.,  
Lecturer

Ms. B. Sudha, M.C.A., M.Phil.,  
Lecturer

Mr. D. Abel Dhanasingh, M.C.A., M.Phil.,  
Lecturer



### **PG DEPARTMENT OF SOCIAL WORK**

Dr.Y. Edison Nesadoss, M.A.(SW), PGDGC, PGDPM., Ph.D.,  
Lecturer & HOD

Ms. M. Jayasudha, MSW, M.Phil., PGDGC.,  
Lecturer

Dr. C.Ashok, MSW, M.Phil, Ph.D.,  
Lecturer

### **DEPARTMENT OF BUSINESS ADMINISTRATION**

Mr. S. Sathianathan Prasanna, M.A.,M.B.A.,PGDT.,DCA.,D.DTP.,  
Lecturer, HOD & Dean of Student Affairs (Eve)

Mr. V. Gunasekaran, M.Com., M.B.A., M.Phil., B.Ed.,  
Lecturer

Ms. C.S. Sandhya Preethi Christina, B.Tech. M.B.A.,  
Lecturer

### **DEPARTMENT OF LIBRARY**

Mr. M. Divakar, B.P.Ed., M.A., M.L.I.S.,

### **NON - TEACHING STAFF (Aided)**

Mr. A. Krishnamurthi, M.A., M.Phil., CCOM., C.O.A., H.D.C.A.,  
Superintendent

Ms. C. Joice Parimala, Assitsant

Mr. K. Panneer Selvam, M.A., M.A., B.Ed., M.Phil., Typist, S.G.

Mr. G .Inbanathan, B.Com., M.A., Assistant

Mr. M.D. Mahimairaj, Jr. Assistant

Mr. L. Joseph Beski, B.Com., PGDCE., Junior Assistant

Mr. J. Dhananjayan, Lab Assistant S.G.

Mr. D. Ramesh, Lab Assistant, S.G.

Ms. D. Indra Gandhi, M.A., Lab Assistant

Ms. P. Gnana Kalai Arasi, Lab Assistant

Mr. D. Rajan Babu, Lab Assistant

Mr. S. Gangadharan, Lab Assistant

Mr. J. Francis, Lab Assistant  
Mr. C. Panneerselvam, Record Clerk  
Mr. W. M. Godwin Premkumar, Record Clerk  
Mr. W. Augustin William, B.A., M.L.I.S., Library Assistant  
Mr. P. Selvaraj, Office Assistant, Spl.Gr,  
Mr. S. Ramaraj, Watchman, Spl.Gr,  
Mr. D. Sathi, Gardener, Spl.Gr,  
Mr. M. Sekar, Games Marker  
Mr. K. Selvam, Games Marker, S.G.

#### **NON - TEACHING STAFF (Management)**

Mr. B. Yesudoss  
Mr. J. Asirvatham  
Mr. I. Rajendiran  
Mr. G. Udayakumar  
Mr. C. Ezhil Maran  
Mr. S. Jernus  
Mr. J. Arul Christopher  
Mr. R. Yesupatham  
Mr. P. Neelamegam  
Miss. M. Gunasundari  
Mr. M. Raja  
Mr. S. Alex Stephenraj

## COMMITTEES

### Grievance Redressal Committee

|                         |                                 |
|-------------------------|---------------------------------|
| Chairman                | : Dr. S.Ezhil Christadoss       |
| Vice Principal (D)      | : Dr. E.R.S. Kumar              |
| Dean of Student Affairs | : Dr. P. Navin Philip Devakumar |
| Dean of Humanities      | : Dr. G. Nirmal Mohandoss       |
| Dean of Sciences        | : Dr. F. Gricilda Shoba         |
| Dean of Women(D)        | : Dr. J. Annie Kamala Florence  |
| Controller of Exams     | : Dr. D. Kothandaraman          |
| Superintendent          | : Mr. A. Krishnamurthi          |

### Internal Quality Assurance Cell (IQAC)

|             |                                   |
|-------------|-----------------------------------|
| Chairperson | : Dr. S. Ezhil Christadoss        |
| Members     | : Dr. D. Paulraj (Convener)       |
|             | : Dr. E.R.S. Kumar                |
|             | : Dr. M.Jaya Selvadoss            |
|             | : Dr. I.Stanley Jones Karunakaran |
|             | : Dr. D. Kothandaraman            |
|             | : Dr. S.F. Lesley Soundarraaj     |
|             | : Dr. D. Jaikumar                 |
| Management  | : Dr. D. Chellaiah                |
| Public      | : Dr. L. Baktha Lawrence Godwin   |

### Anti - Ragging Committee

|                         |  |
|-------------------------|--|
| Head of the Institution | : Dr. S.Ezhil Christadoss, Principal       |
| Civil Administration    | : Mr. Nedumaran, Tahsildar, Vellore        |
| Police Administration   | : Mr. Nagarajan, Inspector, Vellore -South |
| Local Media             | : Ms. Serena, The Hindu, Press             |
| NGO's                   | : Mr.E.R.A.Chandrasekar, Udavum Ulangal    |

### Faculty Members :

|                               |                                  |
|-------------------------------|----------------------------------|
| Dr. E.R.S. Kumar              | , Vice Principal (Day)           |
| Dr. M. Jaya Selvadass         | , Vice Principal (Eve)           |
| Dr. P. Navin Philip Devakumar | , Dean of Students Affairs (Day) |
| Dr. J. Annie Kamala Florence  | , Dean of Women (Day)            |
| Mr.Sathianathan Prasanna      | , Dean of Students Affairs (Eve) |

|               |   |
|---------------|---|
| Non -Teaching | : Mr. A. Krishnamurthi, Superintendent  |
| Parents Rep.  | : Mr. W. Edwin                          |
| Students Rep  | : UG - Ms. A. Shanthini, III B.A. Tamil |
|               | Mr. Ezekiel Edward, III B.Sc. CS        |
|               | : PG - Mr. W. Prasana, II M.A. Def      |
|               | Ms. V. Suganya, II M.Sc(Che)            |



#### **Hostel Committee**

1. Dr. I.Stanley Jones Karunakaran (Convener)
2. Ms. J. Christina Yakkal Sarojini
3. Dr. S. Caleb Noble Chandar
4. Dr. M. Paul Dinakaran
5. Ms. Vasantha Kumari

#### **Library Committee**

1. Librarian, (Convener)
2. Dr. M.Jaya Selvadoss
3. Dr. I.Stanley Jones Karunakaran
4. Dr. S.F. Lesley Soundarraaj
5. Mr. V.P.Prince Prabakaran
6. Dr. K.Kennedy
7. Dr. T. Dayalan
8. Ms. D.Sathiya

#### **Discipline Committee**

1. Dr. E.R.S. Kumar (Convener)
2. Dr. M. Jaya Selvadass
3. Dr. Balwin Nambikkairaj

4. Dr. D. Manivana Pandian
5. Dr. A. John Ditto
6. Ms. D. Anusuya
7. Mr. Sasikumar
8. Mr. D. Theodore Raj Kumar
9. Mr. R. Joshuva Benjamin Daveraj
10. Mr. D. Thirumaran
11. Mr. G.Thirupathi
12. Dr. Y. Immanuel

#### **HIV / AIDS Counseling**

1. Mr. A. Russell Premraj Benjamin (Convener)
2. Dr. B.S. Selvakumar
3. Mr. Y. David Naresh Benjamin
4. Dr. Edison Nesadoss
5. Mr. M.Amenraj

#### **Purchase Committee**

1. Dr. I.Stanley Jones Karunakaran (Convener)
2. Dr. D. Kothandaraman
3. Dr. S.F. Lesley Soundarraaj

4. Dr. J. Annie Kamala Florence
5. Ms. B. Angelin Vijayakumari
6. Mr. J. John David Chellaiah

#### **Religious Works Committee**

1. Dr. P. Anbalagan, (Convener)
2. Ms. E. Roseline Gladis Siromani
3. Mr. Y. David Naresh Benjamin
4. Dr. S. Caleb Noble Chandar
5. Ms. J. Christina Yakkal Sarojini
6. Ms. S.E. Annie Jasmine
7. Dr. M. Paul Dinakaran
8. Dr. S. Sendil Kumar
9. Dr. Binu Anitha Joseph
10. Ms.T. Parimala Shantha Kumari
11. Mr. S.W. Noah Eastman
12. Mr. J.Joshua

#### **Placement Cell**

1. Dr. P. Navin Philip Devakumar (Convener)
2. Dr. D. Paulraj
3. Dr. A. John Ditto
4. Mr. A.J. Theodore Rajkumar
5. Mr. A. Russell Premraj Benjamin

#### **Sports Committee**

1. Dr.N. Anbu (Convener)
2. Dr. E.R.S. Kumar
3. Dr. M. Jaya Selvadass
4. Dr. I. Stanley Jones Karunakaran
5. Dr. L. Francis Raj
6. Mr. D. Thirumaran
7. Mr. M. Amenraj
8. Ms.R. Themangani
9. Mr. M. Goutham Raja Sathish
10. Dr. M.Akilan
11. Mr. B. Nirmal Prasanna
12. Dr. K.Gnalin Shiny

#### **Counselling Cell**

1. Dr. M. Jaya Selvadass (Convener)
2. Ms. E. Roseline Gladis Siromani
3. Mr. V.P.Prince Prabakaran
4. Mr. A.J.Theodore Rajkumar
5. Mr. D.Sathya Prasath Kumar
6. Dr. R. Annie Vidhya

#### **Examination Committee**

1. Dr. D.Kothandaraman (Convener)
2. Dr. A.Nelson Vimalanathan
3. Mr. A.Russell Premraj Benjamin
4. Mr. V.P. Prince Prabakaran
5. Mr. D.Thirumaran
6. Dr. M. Paul Dinakaran
7. Dr. K. Balaji
8. Mr. S.W. Noah Eastman
9. Mr. J. Joshua Rajarathinam
10. Ms. B.Sonia Mary

#### **Women Cell**

1. Dr. J. Annie Kamala Florence (Convener)
2. Ms. Anusuya
3. Ms. M.Praveena
4. Ms. D.Dorathy Prema Kavitha
5. Ms. I. Epsy Devakirubai
6. Ms. S. Hepsy Christina Mary
7. Ms. S. Sheela Jayakumari
8. Dr. V.Manjula
9. Ms. C.S. Sandhya Preethi Christina

10. Ms. B. Sudha

11. Ms. M.K. Mohanapriya

#### **NAAC Committee**

1. Dr. S.Ezhil Christadoss (Chairman)
2. Dr. E.R.S. Kumar
3. Dr. M. Jaya Selvadoss
4. Dr. Stanley Jones Karunakaran
5. Dr. Balwin Nambikkairaj
6. Dr. D.Paulraj ( Co-ordinator)
7. Dr. D. Kothandaraman
8. Dr. B.S. Selvakumar

#### **Fine Arts Committee**

1. Dr. Roopkumar Williams (Convener)
2. Dr. Lesley Soundarraj (Co-convener)
3. Dr. C. Prince Jebadass Issac
4. Mr. K.Kishore
5. Dr. M. Job Gopinath
6. Ms.M. Angelin Kavitha
7. Mr. S.W. Noah Eastman

#### **Enviro / Campus Maintenance Committee**

1. Dr. Balwin Nambikkairaj (Convener)
2. Dr. F. Gricilda Shoba
3. Ms. B. Angelin Vijayakumari
4. Mr. V. Vijayakumar
5. Dr. N. Nirmal Magadalenal
6. Ms. G. Rekha
7. Mr. I. Simon
8. Ms. K. Poonkodi
9. Mr. A. Krishnamurthi ( Superintendent )
10. Mr.G. Inbanathan (Junior Asst.)

### **UNIVERSITY REGULATIONS REQUIREMENTS FOR THE UNIVERSITY EXAMINATIONS**

A candidate will be permitted to take the University Examination of any Semester, if

- i. He / she secures not less than 75% of attendance out of the 90 Instructional days during the Semester. (In the case of married women students the minimum attendance requirement shall be 55% of the total Instructional days.
- ii. He / she earns a Progress Certificate from the Head of the Institution of having satisfactorily completed the prescribed course of study in the subjects as required by these Regulations and his / her conduct has been satisfactory, provided that it shall be open to the Syndicate or any authority delegated with such powers by the Syndicate to grant exemption to a candidate who has failed to earn 75% of the attendance prescribed for any valid reason(s) subject to the usual conditions.
- iii. A candidate who has secured attendance less than 75% but 65% and above, shall be permitted to take the Examination on



the recommendation of the Head of the Institution to condone the lack of attendance on payment of the prescribed fees to the University.

iv. A candidate who has secured attendance less than 65% but 55% and above in any Semester has to compensate the shortage of attendance in the subsequent Semester besides, earning the required percentage of attendance in that Semester and take the Examination of both the Semester papers together at the end of the later Semester.

v. A candidate who has secured less than 55% of attendance in any Semester will not be permitted to take the regular examinations and to continue the study in the subsequent Semester. He / she has to re-do the course by rejoining the Semester in which the attendance is less than 55%.

vi. A candidate who has secured less than 65% of attendance in the final Semester has to compensate his/her attendance shortage in a manner to be decided by the Head of the Department concerned after rejoining the course.

## REVALUATION AND RETOTALLING

Candidates who appeared for final Under Graduate Examination for the first time as regular candidates are eligible to apply for re-valuation for any number of subjects in the final year provided they should not have any arrear subjects in the previous year's examination at the time of applying for re-valuation. A Stipulated fee is prescribed.

Revaluation of answer papers for PG Examinations for any number of theory papers in the final year will be considered only for those candidates who have completed the study within the minimum period prescribed for the course provided they have passed all the subjects of the previous years irrespective of their attempts.

## **COLLEGE RULES**

### **A. GENERAL DISCIPLINE**

1. Students should at all times be neatly dressed and should practice courtesy to each other and to their lecturers.
2. Under no circumstance will students be allowed to borrow or lend pens, erasers, instruments, mathematical tables and so forth during college examinations.
3. Disobedience, copying or prompting in examinations and other moral delinquencies shall be severely dealt with.
4. When a lecturer enter the class room the students shall rise and remain standing until asked to sit or till the lecturer sits.
5. All students are requested to be in their seats before the bell rings.
6. No student shall leave the class room until the class is dismissed, but do so with the permission of the lecturer.
7. Students are not to deface or damage the building or furniture in any way; any damage done will be repaired by the College and the cost of the repair shall be recovered from the erring Student.

8. No student is allowed to attend or take part in any political meeting or in any gathering of any kind which is likely to result in disturbance of peace, expressions or actions of disloyalty to the Government.

9. Any student found to be indifferent to or careless in his work or whose conduct is considered to be detrimental to the best interests of the College may at any time be suspended or dismissed from the institution. In case of a dismissal, a record of such dismissal shall be kept and the fact of dismissal report will be sent to the parent or guardian and to the appropriate authority.

10. Smoking, consuming alcohol and using abusive language in the College premises are strictly prohibited.

11. The Government prohibits ragging. Any student caught in this act is liable for severe punishment including dismissal and Criminal proceeding.

12. Any student found willfully preventing other students attending classes or inciting a strike will be expelled from the college.

13. Students who come late may be admitted into the class at

the discretion of the staff – in charge but they may not be given attendance.

14. Students should take up all the three Continuous class Internal Assessment Examinations (CIA) and should do all the Assignments given .

### **RAGGING**

Ragging is totally banned under the orders of the Central and State Governments and the Thiruvalluvar University. There should be no ragging / orientation initiation of any sort in campus or outside. Students of the College who violate this directive will be severely dealt with. Punishment for such violation ranges from imprisonment up to a period of two years / fine up to Rs. 10,000/ or expulsion from College. Incidents of ragging or attempted ragging, whether in the College campus, in the hostel, or any where else should be reported to the Dean of Student Affair or to the Principal.

### **B. ATTENDANCE**

1. Attendance will be marked at the beginning of each class hour.
2. Students shall assemble in their respective lecture rooms five minutes before the hour. They shall occupy the fixed places, assigned for them in the class, and shall answer with promptness when the attendance is taken.
3. Student who come after the attendance is taken shall report himself to the lecturer – in charge at the close of the session.
4. No student should absent himself / herself from the College without previously obtaining leave, except in case of sudden illness or other circumstances which may prevent him / her from doing so.
5. Application for leave must state clearly the reasons and must be countersigned by parent / guardian or warden in case of residential students.



6. If a student absents himself / herself from the College without leave he / she shall pay a fine of Rs. 5/- for each day of absence.

7. No leave can be granted from examinations or tests except for reasons of grave necessity. In case of illness, a proper medical certificate must be produced before the close of the examination.

8. If without leave, or under any false pretext a student be absent from any college examination, he shall be treated as having failed in the same.

### **C. EXAMINATION**

1. If a student loses more than 25% of the total number of working days through absence without leave he / she will not be eligible to appear for the University Examination. In case where the absence has been for genuine reasons he / she may be permitted to apply to the University through the Principal for condonation, paying a condonation fee of Rs.250/- provided the shortage of attendance does not

exceed 12.5% and the Principal considers that the reasons given for failure to keep the prescribed attendance satisfactory.

2. If a student is detained in the I & II years due to shortage of attendance below 50%, he/she will be allowed to take I & II years Examination only after the completion of the III year courses or II year PG degree Courses as the case may be provided he / she puts in 40% attendance during the detention year, otherwise he / she will not be promoted to II / III.

### **D. PAYMENT OF FEES**

1. The fee for each term shall be paid not later than the 5th working day of the term.

2. If a student fails to pay his / her fee on the day fixed for payment, a fine at the rate of Re.1/- per day shall be levied.

3. If the fee is not paid with in the end of the month, the student's name shall be struck off the rolls. If re-admitted he/she shall, in 'addition' to the fee and fine due from



him/her, pay a re-admission fee of Rs. 5/- (M.E.R.99). In calculating the amount of fine due, all authorized holidays will be left out of account.

4. When a student's name is struck off the College rolls he forfeits his place in the hostel as well.
5. No one will be permitted to sit for any of the semester examinations without clearing the college fee arrears.

### **E. DEPARTMENTAL TOURS**

Educational Tours may be organized by the Department either as a class or as a department. Maximum of one week will be permitted for a tour organized by the out-going (Men) students. One day tour is permitted and the students should be accompanied by a minimum of two staff members, one of whom has to be a lady staff member, if the tour party consists of girls. PG students of both boys and girls are permitted for 5 days provided a lady staff accompany the tour along with a male staff member. Application for railway concession for the tour should be handed over to the Principal's Office through the Head of the Department at least three days before collecting the concession forms.

### **F. IDENTITY CARDS**

The Student ID Card issued by the College is a document to be carried by the student at all times when in campus. It should be surrendered, on demand to any official of the institution. Copy of the ID card will not be accepted.

### **G. SCHOLARSHIPS**

1. Full and half tuition fee under 92 TNER is available to students from the Backward Class, Most Backward Class, the Scheduled Class, the Scheduled Tribes and Adi-Dravida Christians. For full fee concession the income limit of parents is Rs. 50,000/- per annum. There is no income limit for MBC, SC & ST students and Adi-Dravida Christians. Special fee has to be paid in full.

### **RESIDENTIAL SCHOLARSHIP AND NON - RESIDENTIAL SCHOLARSHIP**

Residential and Non-Residential Scholarships are also available for BC, MBC, SC, ST, ADC students.

### **SCHOLARSHIPS THROUGH THE DIRECTOR OF COLLEGIATE EDUCATION**

1. National Merit Scholarships, Government of India Scheme.
2. Merit cum National Loan Scholarship.
3. State Scholarship to Children of school teachers.
4. Scholarships to the Children of Freedom Fighters
5. Adhoc Merit Grant Scheme:

An amount of Rs.300/- is sanctioned to students belonging to SC, ST and converted Christians studying in the 1<sup>st</sup> year of the Degree course after passing Higher Secondary Examination in the first attempt securing not less than 60% of marks in the aggregate.

### **COLLEGE ENDOWMENT SCHOLARSHIP**

Out of the income from endowed money, the College awards scholarships to deserving students on the basis of merit and need.

Grant of all scholarships and concessions is admissible to students only when sanction orders are issued by the appropriate authorities. The College is not responsible for the grant or non grant of government scholarships. All students are expected to pay their dues to the College until sanction orders are issued by the Government.

All money due to the College and Hostel will be recovered from the scholarship money at the time of disbursement of the same.

### **THE STUDENT AID FUND**

The Fund which is sponsored and subsidized by the UGC and draws its income from an annual contribution made by the student body, intends to render financial assistance to poor students irrespective of caste or creed who are not in receipt of any other assistance to pay their tuition or examination fees or to purchase books or to meet similar expenses connected with their study in college. Applications will be invited during the course of the year from students who require assistance from the fund.

### **WORK SERVICE PROGRAMME**

Under this programme poor and needy students will be assigned work in the office, library and other departments to assist existing staff. They will be paid a fixed amount for services rendered. Poor students who wish to benefit from this may apply to the Principal.



## **VOORHEES COLLEGE**

### **SPECIAL PRIZES AND AWARDS**

#### **Christian Students**

1. The Roeholf Memorial Prize is awarded to the best Christian student studying Commerce.
2. Tmt. Pankajam Deverajan Memorial Prize awarded to the best Christian students of I M.Sc.Zoology
3. Late. Mrs & Mr.G.Williams Endowment scholarship awarded to Christian student of III B.A., History.
4. Former Principal Dr.R Jayakaran Isaac endowment scholarship to deserving Christian student of III B.Sc., Computer Science.
5. Late. Smt. A.M.Kannammal Sigamani (Rtd H.M) memorial prize for moar deserving Christian student of III B.A., Tamil.
6. Former Principal Dr.M.J.John Scholarships for deserving Christian students of each year of every department.
7. Special prize awarded for Relegious Instruction I year, II year and III year UG Students.

## **DEPARTMENT OF TAMIL**

8. Special prize of proficiency in Tamil literature is given to a student of III B.A., Tamil.
9. Dr.Malcolm S. Adiseshiah Prize for Proficiency in Tamil literature is given to a student of III B.A. Tamil.
10. The Dr.John H.Piet Prize is awarded to the best outstanding student in literary activities.

## **DEPARTMENT OF ENGLISH**

11. Dr. Eric Rajadurai Prize for Proficiency in English Literature awarded to a student of III B.A.English.
12. Rev. L. Hekhius Memorial award instituted by Mr.P.Kuppu Roa (old student 1923 - 24) awarded to a student of III B.A., English.
13. Mr. L.Christian Everest Memorial prize instituted by the Department of English, is awarded to a deserving student of II B.A., English.
14. Prof. H. D. Stanely Endowment Scholarship instituted by the Department of English, is awarded to an outgoing English major student based on Performance in II year University Examination & Character.
15. Ubadesiyar Samuel Award to the Best outgoing Christian Students.

#### DEPARTMENT OF MATHEMATICS

16. Principal Savarirayan prize for proficiency in Mathematics awarded to a student of III B.Sc., Mathematics.
17. Principal M.J. John Prize is awarded to the most outstanding students of I M.Sc., Mathematics.
18. The Sri Radhakrishnan Prize is awarded to the most outstanding student of the I M.Sc. Mathematics.
19. The Sri Radhakrishnan Prize is awarded to the most outstanding student of the II M.Sc. Mathematics.
20. Dr.S.Athisaya Raj endowment scholarship awarded to outstanding student of I B.Sc., Mathematics.
21. Dr.S.Athisaya Raj endowment scholarship awarded to outstanding student of II M.Sc., Mathematics.
22. Late Prof. Rajkumar Gold medal awarded to the M.Sc., Mathematics student scored highest mark in Algebra
23. Late Prof. Rajkumar Gold medal awarded to the B.Sc., Mathematics student scored highest mark in Algebra
24. Late. Mrs. Samuel Prize for the UG student scores first mark in Numerical Methods.
25. Late. Mrs. Samuel Prize for the PG student, scores first mark in Discrete Mathematics.

#### DEPARTMENT OF PHYSICS

26. Principal Jesurathinam Prize for Proficiency in Physics is awarded to a III B.Sc. Physics Students.
27. ASA prize for best student of I B.Sc., Physics.
28. Prof. P.S. Hariharan memorial prize awarded to a III B.Sc., Physics Student.
29. Dr.K. Nesamony Endowment prize for the best outgoing student of M.Sc., Physics.

#### DEPARTMENT OF CHEMISTRY

30. Dr. Malcolm S. Adiseshiah prize for Proficiency in Chemistry awarded to a student of III B.Sc. Chemistry.
31. Shri. Masilamani Endowment fund awarded to a best student in III B.Sc., Chemistry.
32. Thirumathi. Saroja Annamalai award for the best chemistry brain in the final year of M.Sc., Chemistry.
33. Thiru. Annamalai Arumugam award for the best chemistry brain for the girl student of final year B.Sc., chemistry.



#### **DEPARTMENT OF ZOOLOGY**

34. Principal Jesurathinam Prize for Proficiency in zoology is awarded to a III B.Sc., Zoology Students.
35. Late.Smt.Lalitha W/o. Shri Ramaoorthy memorial prize awarded to the best outgoing UG student of Zoology.
36. Tmt. Pankajam Devarajan memorial prize for best women student of II M.Sc., Zoology.
37. Late.Smt.Lalitha W/o. Shri Ramaoorthy memorial prize awarded to the best outgoing PG student of Zoology.
38. Prof. Dr.D. Manley Nambikkairaj memorial endowment prize awarded for deserving outgoing PG student of Zoology

#### **DEPARTMENT OF COMMERCE**

39. Thiru. Sarangapani Memorial Prize for Proficiency in Commerce is awarded to a student of III year B.Com.,
40. Principal Dr.M.J. John Prize is awarded to the most outstanding student of I B.Com.,
41. Dr.K.Vaidyanatha Iyer Memorial Prize for Proficiency in Commerce optional subjects, is awarded to a UG student in commerce.
42. Dr. P. Arunachalam Memorial Prize for III B.Com., Student in the Evening College.

43. Dr. K. Viswanathan memorial prize to III B.Com Student
44. Late Mr. Saravana Kumar (II B.Com.,) Scholarship awarded to II B.Com., student.
45. Bharathi Press Thiruvengadasamy & Kuppuram Prize to II B.Com., student scoring the highest marks in Accountancy in I B.Com. University Examination.
46. ASA prize for best student in Commerce.
47. Dr.K.Vaidyanatha Iyer Memorial Prize for Proficiency in Commerce optional subjects, is awarded to PG student in commerce.

#### **DEPARTMENT OF ECONOMICS**

48. Thiru. Sarangapani Memorial Prize for Proficiency in Economics is awarded to III year student of B.A., Economics.
49. Dr. M.J. Sudarsanam Prize awarded to the best student of III B.A., Economics.
50. ASA prize for best student in Economics.

#### **DEPARTMENT OF HISTORY**

51. Dr. Malcom S. Adiseshiah prize for Proficiency in History awarded to student of III B.A., History.

52. Late Mrs. & Mr. G. Williams Endowment Scholarship to Non - Christian student of III B.A., History

#### **DEPARTMENT OF DEFENCE STUDIES**

53. Thiru. Sarangapani Memorial Prize for Proficiency in Defence studies is awarded to III year student of B.A., Defence.

#### **DEPARTMENT OF COMPUTER SCIENCE**

54. Former Principal Dr. R. Jayakaran Isaac endowment Scholarship to deserving Non - Christian student of III B.Sc., Computer Science.
55. Former Principal Dr. R. Jayakaran Isaac endowment Scholarship to deserving Christian student of III B.Sc., Computer Science.

#### **DEPARTMENT OF COMPUTER APPLICATIONS**

56. Former Superintendent Mr. D. John Jawaharlal award for best outgoing Christian student

#### **DEPARTMENT OF SOCIAL WORK**

57. Dr.Bennet Benjamin Gold medal awarded for the best outgoing student of II M.S.W.

#### **DEPARTMENT OF BUSINESS ADMINISTRATION**

58. Special prize for proficiency awarded to III B.B.A., student.

#### **DEPARTMENT OF BOTANY**

59. Prof. D.Manoj Chelladurai, former Vice Principal prize for proficiency in Plant Sciences and Bio-Technology is awarded to Two Students of final year.

#### **SPORTS AND NCC**

60. Prof. Ronald Rajendra Singh memorial Scholarship for the outgoing student in the field of sports preferably in Ball Badminton.
61. Dr.A.N.Gopal prize awarded to the best sportsman
62. Major Dr. Alpheus Benjamin Former HOD of Physics Endowment prize to best NCC cadets (RDC Cadets).

#### **DIFFERENTLY ABLED STUDENTS**

63. Mr.V.E. Venkatramani memorial prize for differently abled challenged Students.

### GENERAL

64. Mr. A. Gunaseelan Endowment prize instituted by (former Reader in Commerce Dr. John Gunaseelan) awarded to non teaching staff children.
65. Former Principal Dr. R. Jayakaran Isaac endowment scholarship awarded to son /daughter of non-teaching staff.
66. Late Smt. Kannammal Sigamani (Rtd H.M.) Memorial Prize awarded to the most deserving student from Chittoor (A.P.)
67. Mr. C. V. Ramamoorthy scholarship awarded to a deserving student in any degree class.
68. Late. I. B. Rajendran memorial prize awarded to a student for extra curricular activities.
69. Mrs. S. Annammal Samuel Award to the best outgoing girl student.
70. The Adiseshiah Memorial Gold Medal for Proficiency in English is awarded to the III year student of BA & B.Sc., on the basis of marks obtained in English in the University Examination of the previous years.

71. Special prize awarded in Moral Instruction for the best students in each year of all the UG courses.

72. Dr. M. J. John Scholarship for the very poor students for all UG & PG classes

73. VANZANTA WOOD prize awarded to the best all rounder in the college.

### STUDENT FACILITIES

#### THE CHAPEL

To enable students and staff to begin each day with devotion and blessings, a short service of worship will be held at 8.45 a.m. at the Chapel on every College working day. All students are invited to attend this worship.

The Evening College students and staff will have short devotion at the Chapel on every working day by 1.30 pm. All Evening College students are welcome to attend.

#### CANTEEN

A Canteen serving food, snacks and refreshments is located inside the College premises. This will remain open throughout the day from 8.30 a.m. to 5.30 p.m.



### **WOMEN'S REST ROOM**

A spacious Rest Room for the use of women staff and women students are provided in the campus. A quarantine is also attached with it.

### **RECORDS OFFICE**

All records of students will be maintained and kept at the Vice-Principal's Office.

### **PARKING FACILITIES**

1. All vehicles must be parked in the places allotted for the purpose.
2. Motorized vehicles of students should be parked only at the place near the main gate.
3. No vehicle belonging to the outsiders other than the visitors to the College should be parked inside the campus.
4. No vehicle belonging to the outsiders will be allowed to enter the campus without permission.
5. Residential students are not permitted to have motorized vehicles.

### **SPORTS & GAMES**

The College playground is situated in the De Boer Campus which is about 2 km. from the College. In addition, facilities to play Basket Ball, Volley Ball, Cricket, Indoor Games like Table Tennis, Carom and Chess and a Gymnasium are also available for students in the college campus.

### **COLLEGE HOSTEL**

The Hostel provides accommodation for about one hundred students both men and women. Only a limited number of women students around Twenty five can be accommodated at present. Those who do not live with their parents or relatives are accepted to reside in the hostel or in rooms approved by the College authorities.

After securing admission in the College, separate application must be made for admission into the hostel (Forms are available with the Hostel Warden).

The Warden shall be responsible for the strict enforcement of the rules and by-laws and for the conduct of the inmates. Each year a Managing Committee of 5 students is elected for the Internal Management. Any student whose name is on the rolls of the College is eligible for admission.



No one who ceased to be a student of the College shall retain the privileges of membership. Expulsion from the Hostel for a serious offence shall involve expulsion from the College also. No member may absent himself from the hostel for any night without obtaining previous permission of the Warden.

The members shall not receive visitors (other than guests, parents or guardians) except in the evening from 4.30 p.m. to 7.00 p.m.

No one shall be found loitering in the Hostel premises during college hours.

The mess is run by 'Dividing System'. The estimated mess rate per month is Rs.1500/- All scholarship holders must pay mess charges regularly up to the end of the I term as the scholarship amount will not cover board charges in full.

Study time commences at 7.00 p.m. in the Hostel. Roll call will be taken at 9.30 p.m. Rooms must be kept open during this period.

Electricity and water charges will be borne by the residents.

## THE LIBRARY

The Library contains approximately one lakh volumes at present and substantial additions are made every year. There are also a good number of journals and magazines. The Library is open to all members of the College.

Digital Library and Smart Class are new additions to facilitate e-learning facilities for the students of the college.

### LIBRARY RULES

The Library is open on all working days from 8.30 a.m. to 5.00 p.m. The Library will remain closed on Sundays and National holidays.

Books are lent on production of tokens. Students will be given token as follows:

Undergraduate students 2 tokens

Postgraduate students 4 tokens

Each token entitles the holder to borrow one book. The token is not transferable and books cannot be borrowed on behalf of others. If a token is lost, mutilated, or defaced, it will be replaced at a cost of Rs.10/- Students will have to surrender their tokens at the close of each academic year.

Books borrowed may be retained for 4 days. A fine of Re.1/- will be imposed for each day a book is over due. Reference books cannot be taken out.

Students may read magazines, periodicals and newspapers in leisure periods but are not allowed to take them outside the library.

Any kind of marking, clipping or highlighting of book is absolutely forbidden. Readers shall be held responsible for damage done by them and shall be required to replace such books or pay the value thereof. Silence shall be observed at all times in the Library.

#### **RULES FOR STAFF**

Members of the Faculty are privileged to borrow up to 5 books at a time and the number of books in their possession shall not exceed 10 at a time. A book may be held for a maximum period of four weeks. When it is necessary to hold a book for a longer period, the book may be returned and borrowed again for a further period of four weeks. All books must be returned a week before the last working day of the academic year.

#### **FINE ARTS CLUB**

The Fine Arts Club was started in the year 2013 to identify and develop the latent talent and skill in the students and are encouraged to participate in the college programmes and inter collegiate competitions. Dr. Roopkumar Williams is the convener of the club.

#### **ENVIRO / CAMPUS MAINTENANCE CLUB**

The Enviro Club was established in the year 2014 in order to maintain the college campus and the Hostel Premises clean and tidy. The Enviro Club imparts knowledge, participation and training to the students with regard to cleanliness, environmental protection and conservation. Dr. Balwin Nambikkairaj is the convener of the club.

#### **EXTRA CURRICULAR ACTIVITIES**

##### **NATIONAL CADET CORPS (NCC)**

The NCC which has lofty aims and ideals provides training in drill, weapon training, map reading etc. The Voorhees College Unit has four platoons of the infantry division. The officer of the NCC is Capt. Dr. D. Manivanna Pandian, Associate Professor of Tamil.



### **NATIONAL SERVICE SCHEME (NSS)**

There are three units in the College. Nearly 300 volunteers are enrolled in a year. Each unit is divided into various groups. The Programme Officers assisted by a group of leaders, conduct NSS Programmes at Voorhees College effectively. The Programme Officers of NSS units are Dr. E.R.S. Kumar (Dept. of Defence Studies), Dr. Balwin Nambikkairaj (Dept. of Zoology) and Dr. A. Nelson Vimalanathan (Dept. of Commerce).

### **RED RIBBON CLUB**

In order to provide awareness on HIV / AIDS the Red Ribbon Club project is organised. Capt. Dr. D.Manivanna Pandian is the Programme officer of the Club.

### **WOMEN'S CELL**

This Cell has started functioning in Voorhees College since 2000. Women students are members of the Cell. The Cell has been organizing seminars, meetings on woman empowerment, self-employment, counseling, women's rights etc. Dr. J. Annie Kamala Florence (Dept. of Chemistry) is the co-ordinator of the Cell

### **YOUTH RED CROSS**

The Youth Red Cross (YRC) is formed to create an awareness of one's duty and to inculcate the spirit of service in the minds of youth, YRC has been functioning since 2011. The programme officers are Mr. Y. David Naresh Benjamin (Day) and Mr. A. Russell Premraj Benjamin (Eve).

### **STUDENT'S COUNSELING UNIT**

Students Counseling Unit is formed as per the norms of the Government of Tamilnadu. This unit helps the student community to tide over Educational and psychological problems. The convener of this counseling unit and the co-ordinators of this unit are Dr. S. Ezhil Christudoss, Mr. T. Thomas Sekar and Dr. J. Annie Kamala Florence.

### **PARENT-TEACHERS ASSOCIATION / STAFF COUNSELING**

Parent-Teachers Association & Staff Counseling Cell are new Associations added in the Academic Year 2011-2012. Parent Teachers Association is established to bring Parents and Teachers of College together to understand and solve the

problems faced by them in the realm of Education and Development of Personality of the Students. The Staff Counseling Cell is established to solve staff problems and to foster Staff Welfare. Dr. S.Ezhil Christadoss is the Convenor of these Associations.

#### **STUDENT CHRISTIAN MOVEMENT (SCM)**

The Membership of this organization is open to all Christian students of the College. Its purpose is to facilitate the spiritual, intellectual and physical development of the students. Organizing prayer, conducting special meetings like White Christmas, Candle Lighting Ceremony, student's retreat are the main activities of the organization.

These programmes add great value to the students and it is hoped that their influence will be felt in all phases of college life. The Staff in-charge are Ms.J.Christina Yakkal Sarojini, Dr.A. Nelson Vimalanathan, (Day) and Mr.A.Russell Premraj Benjamin (Eve).

#### **THE VOORHEES COLLEGE ALUMNI ASSOCIATION**

The Alumni Association was first formed in April 1915. In the year 2003 the Association was revived and new office bearers of the Association were elected at the general body meeting of the Association. The office bearers are:

- President : **Thiru. G.Viswanathan,**  
Chancellor, VIT, Vellore.
- Secretary : **Thiru. A.S.A.Shanmugam,**  
ASA Bakery Vellore.
- Vice-Presidents : **Thiru. A.Maninathan,**  
Secretary, DKM College, Vellore.  
**Thiru. M.S.Narasimhan,**  
Advocate, Vellore.
- Treasurer : **Dr. I.Stanley Jones Karunakaran**  
Bursar.
- Alumni Officer : **Mr.A. Russell Premraj Benjamin**  
HOD, Dept.of Computer Science

The main aim of the Alumni Association is to help the students to maintain link with their Alma Mater. Therefore when a student leaves the College, he / she is invited to become an active life member of the Association.



### **VOCATIONAL GUIDANCE CENTRE**

Vocational Guidance Centre is formed as per the norms of the Government. Periodical lectures are given to students with the aid of experts. Dr.P.Navin Philip Devakumar is the Placement Officer

### **AIDS COUNSELING CELL**

Students are given counseling on HIV / AIDS. Regular awareness programme and personal counseling is offered. Mr.A.Russell Premraj Benjamin heads the cell activities.

### **BLOOD DONOR'S CLUB**

Students are encouraged to donate blood to save the life of many needy patients. Dr.M.Jayaselvadoss manages and coordinates the club activities

### **CONSUMER CLUB**

Awareness on consumerism and consumer redressal are provided through this Club. Dr. P. Anbalagan heads the club activities.

### **ANTI - HARASSMENT COMMITTEE**

The Anti-Harassment Committee is constituted to prevent and to enquire in to the issues and complaints of harassment of women students and women staff members.

The following are the members of the committee

1. Dr. S. Ezhil Christadoss (Chairman)
2. Dr. E.R.S. Kumar
3. Dr. M. Jaya Selvadoss
4. Dr. I. Stanley Jones Karunakaran
5. Dr. G. Nirmal Mohandoss
6. Dr. E. Gricilda Shoba

### **CENTRE FOR EXTENSION ACTIVITIES**

The Centre for Extension Activities has been established in this academic year to foster extension programmes for the benefit of students and to the society at large.

The following are the members of the committee

1. Dr. S. Ezhil Christadoss (Chairman)
2. Dr. I. Stanley Jones Karunakaran
3. Dr. B.S. Selvakumar
4. Dr. A. Nelson Vimalanathan
5. Dr. N. Nirmal Magadendal
6. Mr. A. Russell Premraj Benjamin
7. Dr. Y. Edison Nesadoss

### **ACADEMIC CALENDAR**

**2016 - 2017**

| Date | Day | JUNE 2016       | D.O | W.D |
|------|-----|-----------------|-----|-----|
| 1    | Wed |                 |     |     |
| 2    | Thu |                 |     |     |
| 3    | Fri |                 |     |     |
| 4    | Sat |                 |     |     |
| 5    | Sun |                 |     |     |
| 6    | Mon |                 |     |     |
| 7    | Tue |                 |     |     |
| 8    | Wed |                 |     |     |
| 9    | Thu |                 |     |     |
| 10   | Fri |                 |     |     |
| 11   | Sat |                 |     |     |
| 12   | Sun |                 |     |     |
| 13   | Mon |                 |     |     |
| 14   | Tue |                 |     |     |
| 15   | Wed |                 |     |     |
| 16   | Thu | College Reopens | I   | 1   |

*The Lord thy God, he will go over before thee*

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| Date | Day | JUNE 2016 | D.O | W.D |
|------|-----|-----------|-----|-----|
| 17   | Fri |           | II  | 2   |
| 18   | Sat |           | -   | -   |
| 19   | Sun |           | -   | -   |
| 20   | Mon |           | III | 3   |
| 21   | Tue |           | IV  | 4   |
| 22   | Wed |           | V   | 5   |
| 23   | Thu |           | VI  | 6   |
| 24   | Fri |           | I   | 7   |
| 25   | Sat |           | II  | 8   |
| 26   | Sun |           | -   | -   |
| 27   | Mon |           | III | 9   |
| 28   | Tue |           | IV  | 10  |
| 29   | Wed |           | V   | 11  |
| 30   | Thu |           | VI  | 12  |
|      |     |           |     |     |
|      |     |           |     |     |

*Commit thy Works unto the Lord*

87



| Date | Day | JULY 2016     | D.O | W.D |
|------|-----|---------------|-----|-----|
| 1    | Fri |               | I   | 13  |
| 2    | Sat |               | -   | -   |
| 3    | Sun |               | -   | -   |
| 4    | Mon |               | II  | 14  |
| 5    | Tue |               | III | 15  |
| 6    | Wed |               | IV  | 16  |
| 7    | Thu | Ramzan        | -   | -   |
| 8    | Fri |               | V   | 17  |
| 9    | Sat |               | -   | -   |
| 10   | Sun |               | -   | -   |
| 11   | Mon |               | VI  | 18  |
| 12   | Tue |               | I   | 19  |
| 13   | Wed |               | II  | 20  |
| 14   | Thu | Staff Retreat | -   | -   |
| 15   | Fri |               | III | 21  |
| 16   | Sat |               |     |     |

*Now therefore, O God; Strengthen my hands*

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| Date | Day | JULY 2016                       | D.O | W.D |
|------|-----|---------------------------------|-----|-----|
| 17   | Sun |                                 | -   | -   |
| 18   | Mon |                                 | IV  | 22  |
| 19   | Tue |                                 | V   | 23  |
| 20   | Wed |                                 | VI  | 24  |
| 21   | Thu |                                 | I   | 25  |
| 22   | Fri |                                 | II  | 26  |
| 23   | Sat |                                 | -   | -   |
| 24   | Sun |                                 | -   | -   |
| 25   | Mon |                                 | III | 27  |
| 26   | Tue |                                 | IV  | 28  |
| 27   | Wed | II, III UG & II PG CIA-I Begins | V   | 29  |
| 28   | Thu |                                 | VI  | 30  |
| 29   | Fri |                                 | I   | 31  |
| 30   | Sat |                                 | -   | -   |
| 31   | Sun |                                 | -   | -   |

*Let all your things be done with Charity*

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| Date | Day | AUGUST 2016      | D.O | W.D |
|------|-----|------------------|-----|-----|
| 1    | Mon |                  | II  | 32  |
| 2    | Tue |                  | III | 33  |
| 3    | Wed |                  | IV  | 34  |
| 4    | Thu |                  | V   | 35  |
| 5    | Fri |                  | VI  | 36  |
| 6    | Sat |                  | -   | -   |
| 7    | Sun |                  | -   | -   |
| 8    | Mon |                  | I   | 37  |
| 9    | Tue |                  | II  | 38  |
| 10   | Wed |                  | III | 39  |
| 11   | Thu |                  | IV  | 40  |
| 12   | Fri |                  | V   | 41  |
| 13   | Sat |                  | -   | -   |
| 14   | Sun |                  | -   | -   |
| 15   | Mon | Independence Day | -   | -   |
| 16   | Tue |                  | VI  | 42  |

*Fear thou not, for I am with thee*

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| Date | Day | AUGUST 2016         | D.O | W.D |
|------|-----|---------------------|-----|-----|
| 17   | Wed |                     | I   | 43  |
| 18   | Thu |                     | II  | 44  |
| 19   | Fri |                     | III | 45  |
| 20   | Sat |                     | -   | -   |
| 21   | Sun |                     | -   | -   |
| 22   | Mon | I UG & I PG CIA - I | IV  | 46  |
| 23   | Tue |                     | V   | 47  |
| 24   | Wed |                     | VI  | 48  |
| 25   | Thu | Gokulastami         | -   | -   |
| 26   | Fri |                     | I   | 49  |
| 27   | Sat |                     | -   | -   |
| 28   | Sun |                     | -   | -   |
| 29   | Mon |                     | II  | 50  |
| 30   | Tue |                     | III | 51  |
| 31   | Wed |                     | IV  | 52  |

*For the tree is known by his fruits*

91

| Date | Day | SEPTEMBER 2016                       | D.O | W.D |
|------|-----|--------------------------------------|-----|-----|
| 1    | Thu |                                      | V   | 53  |
| 2    | Fri |                                      | VI  | 54  |
| 3    | Sat |                                      | -   | -   |
| 4    | Sun |                                      | -   | -   |
| 5    | Mon | Teacher's Day / Vinayagar Chathurthi | -   | -   |
| 6    | Tue |                                      | I   | 55  |
| 7    | Wed |                                      | II  | 56  |
| 8    | Thu |                                      | III | 57  |
| 9    | Fri | CIA-II Begins                        | IV  | 58  |
| 10   | Sat |                                      | -   | -   |
| 11   | Sun |                                      | -   | -   |
| 12   | Mon |                                      | V   | 59  |
| 13   | Tue | Bakrid                               | -   | -   |
| 14   | Wed |                                      | VI  | 60  |
| 15   | Thu |                                      | I   | 61  |
| 16   | Fri |                                      | II  | 62  |

*I am Merciful, saith the Lord*

92

| Date | Day | SEPTEMBER 2016 | D.O | W.D |
|------|-----|----------------|-----|-----|
| 17   | Sat |                | -   | -   |
| 18   | Sun |                | -   | -   |
| 19   | Mon |                | III | 63  |
| 20   | Tue |                | IV  | 64  |
| 21   | Wed |                | V   | 65  |
| 22   | Thu |                | VI  | 66  |
| 23   | Fri |                | I   | 67  |
| 24   | Sat |                | -   | -   |
| 25   | Sun |                | -   | -   |
| 26   | Mon |                | II  | 68  |
| 27   | Tue |                | III | 69  |
| 28   | Wed |                | IV  | 70  |
| 29   | Thu |                | V   | 71  |
| 30   | Fri |                | VI  | 72  |
|      |     |                |     |     |
|      |     |                |     |     |

*Yet the Lord Thinketh upon me*

93



| Date | Day | OCTOBER 2016 | D.O | W.D |
|------|-----|--------------|-----|-----|
| 1    | Sat |              | -   | -   |
| 2    | Sun |              | -   | -   |
| 3    | Mon |              | I   | 73  |
| 4    | Tue |              | II  | 74  |
| 5    | Wed |              | III | 75  |
| 6    | Thu |              | IV  | 76  |
| 7    | Fri |              | V   | 77  |
| 8    | Sat |              | -   | -   |
| 9    | Sun |              | -   | -   |
| 10   | Mon |              | -   | -   |
| 11   | Tue |              | -   | -   |
| 12   | Wed |              | -   | -   |
| 13   | Thu |              | VI  | 78  |
| 14   | Fri |              | I   | 79  |
| 15   | Sat |              | -   | -   |
| 16   | Sun |              | -   | -   |

*You are the Light of the World*

94

| Date | Day | OCTOBER 2016 | D.O | W.D |
|------|-----|--------------|-----|-----|
| 17   | Mon | CIA - III    | II  | 80  |
| 18   | Tue |              | III | 81  |
| 19   | Wed |              | IV  | 82  |
| 20   | Thu |              | V   | 83  |
| 21   | Fri |              | VI  | 84  |
| 22   | Sat |              | -   | -   |
| 23   | Sun |              | -   | -   |
| 24   | Mon |              | I   | 85  |
| 25   | Tue |              | II  | 86  |
| 26   | Wed |              | III | 87  |
| 27   | Thu |              | IV  | 88  |
| 28   | Fri |              | V   | 89  |
| 29   | Sat | Deepavali    | -   | -   |
| 30   | Sun |              | -   | -   |
| 31   | Mon |              | VI  | 90  |

*The fear of the Lord is a fountain of life*

95

| Date | Day | NOVEMBER 2016        | D.O | W.D |
|------|-----|----------------------|-----|-----|
| 1    | Tue | All Saints Day       | I   | 91  |
| 2    | Wed | All Souls Day        | -   | -   |
| 3    | Thu |                      | II  | 92  |
| 4    | Fri | Twin Vacation Begins | -   | -   |
| 5    | Sat |                      | -   | -   |
| 6    | Sun |                      | -   | -   |
| 7    | Mon |                      | -   | -   |
| 8    | Tue |                      | -   | -   |
| 9    | Wed |                      | -   | -   |
| 10   | Thu |                      | -   | -   |
| 11   | Fri |                      | -   | -   |
| 12   | Sat |                      | -   | -   |
| 13   | Sun |                      | -   | -   |
| 14   | Mon |                      | -   | -   |
| 15   | Tue |                      | -   | -   |
| 16   | Wed |                      | -   | -   |

*Trust in the Lord with all their Heart*

| Date | Day | NOVEMBER 2016              | D.O | W.D |
|------|-----|----------------------------|-----|-----|
| 17   | Thu |                            | -   | -   |
| 18   | Fri |                            | -   | -   |
| 19   | Sat |                            | -   | -   |
| 20   | Sun |                            | -   | -   |
| 21   | Mon |                            | -   | -   |
| 22   | Tue |                            | -   | -   |
| 23   | Wed | II, IV & VI Semester Begin | I   | 1   |
| 24   | Thu |                            | II  | 2   |
| 25   | Fri |                            | III | 3   |
| 26   | Sat |                            | -   | -   |
| 27   | Sun |                            | -   | -   |
| 28   | Mon |                            | IV  | 4   |
| 29   | Tue |                            | V   | 5   |
| 30   | Wed |                            | VI  | 6   |
|      |     |                            |     |     |
|      |     |                            |     |     |

*Judge not, that yet be not Judged*

| Date | Day | DECEMBER 2016    | D.O | W.D |
|------|-----|------------------|-----|-----|
| 1    | Thu |                  | I   | 7   |
| 2    | Fri |                  | II  | 8   |
| 3    | Sat |                  | -   | -   |
| 4    | Sun |                  | -   | -   |
| 5    | Mon |                  | III | 9   |
| 6    | Tue |                  | IV  | 10  |
| 7    | Wed |                  | V   | 11  |
| 8    | Thu |                  | VI  | 12  |
| 9    | Fri |                  | I   | 13  |
| 10   | Sat | Human Rights Day | -   | -   |
| 11   | Sun |                  | -   | -   |
| 12   | Mon |                  | II  | 14  |
| 13   | Tue | Miladi Nabi      | -   | -   |
| 14   | Wed |                  | III | 15  |
| 15   | Thu |                  | IV  | 16  |
| 16   | Fri |                  | V   | 17  |

*Sing unto the Lord with thanksgiving*

98

| Date | Day | DECEMBER 2016      | D.O | W.D |
|------|-----|--------------------|-----|-----|
| 17   | Sat |                    | VI  | 18  |
| 18   | Sun |                    | -   | -   |
| 19   | Mon |                    | I   | 19  |
| 20   | Tue | Christmas Vacation | -   | -   |
| 21   | Wed |                    | -   | -   |
| 22   | Thu |                    | -   | -   |
| 23   | Fri |                    | -   | -   |
| 24   | Sat |                    | -   | -   |
| 25   | Sun | Christmas          | -   | -   |
| 26   | Mon |                    | -   | -   |
| 27   | Tue |                    | -   | -   |
| 28   | Wed |                    | -   | -   |
| 29   | Thu |                    | -   | -   |
| 30   | Fri |                    | -   | -   |
| 31   | Sat |                    | -   | -   |

*And they shall see his face*

99



| Date | Day | JANUARY 2017      | D.O | W.D |
|------|-----|-------------------|-----|-----|
| 1    | Sun | New Year          | -   | -   |
| 2    | Mon | College Reopens   | II  | 20  |
| 3    | Tue |                   | III | 21  |
| 4    | Wed |                   | IV  | 22  |
| 5    | Thu |                   | V   | 23  |
| 6    | Fri |                   | VI  | 24  |
| 7    | Sat |                   | -   | -   |
| 8    | Sun |                   | -   | -   |
| 9    | Mon |                   | I   | 25  |
| 10   | Tue |                   | II  | 26  |
| 11   | Wed |                   | III | 27  |
| 12   | Thu |                   | IV  | 28  |
| 13   | Fri | Bogi              | -   | -   |
| 14   | Sat | Pongal            | -   | -   |
| 15   | Sun | Thiruvalluvar Day | -   | -   |
| 16   | Mon | Uzhavar Thirunal  | -   | -   |

*Serve the Lord with Gladness*

100

| Date | Day | JANUARY 2017 | D.O | W.D |
|------|-----|--------------|-----|-----|
| 17   | Tue |              | V   | 29  |
| 18   | Wed |              | VI  | 30  |
| 19   | Thu |              | I   | 31  |
| 20   | Fri |              | II  | 32  |
| 21   | Sat |              | -   | -   |
| 22   | Sun |              | -   | -   |
| 23   | Mon |              | III | 33  |
| 24   | Tue |              | IV  | 34  |
| 25   | Wed |              | V   | 35  |
| 26   | Thu | Republic Day | -   | -   |
| 27   | Fri |              | VI  | 36  |
| 28   | Sat |              | I   | 37  |
| 29   | Sun |              | -   | -   |
| 30   | Mon | CIA - I      | II  | 38  |
| 31   | Tue |              | III | 39  |

*A time to keep silence, And a time to speak*

101

| Date | Day | FEBRUARY 2017 | D.O | W.D |
|------|-----|---------------|-----|-----|
| 1    | Wed |               | IV  | 40  |
| 2    | Thu |               | V   | 41  |
| 3    | Fri |               | VI  | 42  |
| 4    | Sat |               | I   | 43  |
| 5    | Sun |               | -   | -   |
| 6    | Mon |               | II  | 44  |
| 7    | Tue |               | III | 45  |
| 8    | Wed |               | IV  | 46  |
| 9    | Thu |               | V   | 47  |
| 10   | Fri |               | VI  | 48  |
| 11   | Sat |               | -   | -   |
| 12   | Sun |               | -   | -   |
| 13   | Mon |               | I   | 49  |
| 14   | Tue |               | II  | 50  |
| 15   | Wed |               | III | 51  |
| 16   | Thu |               | IV  | 52  |

*He is the rock, His work is perfect*

102

| Date | Day | FEBRUARY 2017 | D.O | W.D |
|------|-----|---------------|-----|-----|
| 17   | Fri |               | V   | 53  |
| 18   | Sat |               | VI  | 54  |
| 19   | Sun |               | -   | -   |
| 20   | Mon |               | I   | 55  |
| 21   | Tue |               | II  | 56  |
| 22   | Wed |               | III | 57  |
| 23   | Thu |               | IV  | 58  |
| 24   | Fri |               | V   | 59  |
| 25   | Sat |               | VI  | 60  |
| 26   | Sun |               | -   | -   |
| 27   | Mon | CIA - II      | I   | 61  |
| 28   | Tue |               | II  | 62  |
|      |     |               |     |     |
|      |     |               |     |     |
|      |     |               |     |     |
|      |     |               |     |     |
|      |     |               |     |     |
|      |     |               |     |     |

*Keep yourselves in the Love of God*

103

| Date | Day | MARCH 2017    | D.O | W.D |
|------|-----|---------------|-----|-----|
| 1    | Wed | Ash Wednesday | -   | -   |
| 2    | Thu |               | III | 63  |
| 3    | Fri |               | IV  | 64  |
| 4    | Sat |               | V   | 65  |
| 5    | Sun |               | -   | -   |
| 6    | Mon |               | VI  | 66  |
| 7    | Tue |               | I   | 67  |
| 8    | Wed | Women's Day   | II  | 68  |
| 9    | Thu |               | III | 69  |
| 10   | Fri |               | IV  | 70  |
| 11   | Sat |               | V   | 71  |
| 12   | Sun |               | -   | -   |
| 13   | Mon |               | VI  | 72  |
| 14   | Tue |               | I   | 73  |
| 15   | Wed |               | II  | 74  |
| 16   | Thu |               | III | 75  |

*And his mercy on those that fear Him*

104

| Date | Day | MARCH 2017 | D.O | W.D |
|------|-----|------------|-----|-----|
| 17   | Fri |            | IV  | 76  |
| 18   | Sat |            | -   | -   |
| 19   | Sun |            | -   | -   |
| 20   | Mon |            | V   | 77  |
| 21   | Tue |            | VI  | 78  |
| 22   | Wed |            | I   | 79  |
| 23   | Thu |            | II  | 80  |
| 24   | Fri | CIA - III  | III | 81  |
| 25   | Sat |            | IV  | 82  |
| 26   | Sun |            | -   | -   |
| 27   | Mon |            | V   | 83  |
| 28   | Tue |            | VI  | 84  |
| 29   | Wed |            | I   | 85  |
| 30   | Thu |            | II  | 86  |
| 31   | Fri |            | III | 87  |

*And with His stripes we are Healed*

105



| Date | Day | APRIL 2017                   | D.O | W.D |
|------|-----|------------------------------|-----|-----|
| 1    | Sat |                              | -   | -   |
| 2    | Sun |                              | -   | -   |
| 3    | Mon |                              | IV  | 88  |
| 4    | Tue |                              | V   | 89  |
| 5    | Wed |                              | VI  | 90  |
| 6    | Thu |                              | I   | 91  |
| 7    | Fri | Last Working Day             | II  | 92  |
| 8    | Sat |                              | -   | -   |
| 9    | Sun | Mahavir Jayanthi             | -   | -   |
| 10   | Mon |                              | -   | -   |
| 11   | Tue |                              | -   | -   |
| 12   | Wed |                              | -   | -   |
| 13   | Thu |                              | -   | -   |
| 14   | Fri | Tamil New Year / Good Friday | -   | -   |
| 15   | Sat |                              | -   | -   |
| 16   | Sun | Easter                       | -   | -   |

*The Light of the righteous rejoices*

106

| Date | Day | APRIL 2017 | D.O | W.D |
|------|-----|------------|-----|-----|
| 17   | Mon |            |     |     |
| 18   | Tue |            |     |     |
| 19   | Wed |            |     |     |
| 20   | Thu |            |     |     |
| 21   | Fri |            |     |     |
| 22   | Sat |            |     |     |
| 23   | Sun |            |     |     |
| 24   | Mon |            |     |     |
| 25   | Tue |            |     |     |
| 26   | Wed |            |     |     |
| 27   | Thu |            |     |     |
| 28   | Fri |            |     |     |
| 29   | Sat |            |     |     |
| 30   | Sun |            |     |     |
|      |     |            |     |     |
|      |     |            |     |     |

*I will Joy in the God of my Salvation*

107

## Semester I / III / V

| Period<br>Day Order | 1 | 2 | 3 | Break |  |  | 4 | 5 | 6 |
|---------------------|---|---|---|-------|--|--|---|---|---|
|                     |   |   |   |       |  |  |   |   |   |
| 1                   |   |   |   |       |  |  |   |   |   |
| 2                   |   |   |   |       |  |  |   |   |   |
| 3                   |   |   |   |       |  |  |   |   |   |
| 4                   |   |   |   |       |  |  |   |   |   |
| 5                   |   |   |   |       |  |  |   |   |   |
| 6                   |   |   |   |       |  |  |   |   |   |

## Semester II / IV / VI

| Period<br>Day Order | 1 | 2 | 3 | Break |  |  | 4 | 5 | 6 |
|---------------------|---|---|---|-------|--|--|---|---|---|
|                     |   |   |   |       |  |  |   |   |   |
| 1                   |   |   |   |       |  |  |   |   |   |
| 2                   |   |   |   |       |  |  |   |   |   |
| 3                   |   |   |   |       |  |  |   |   |   |
| 4                   |   |   |   |       |  |  |   |   |   |
| 5                   |   |   |   |       |  |  |   |   |   |
| 6                   |   |   |   |       |  |  |   |   |   |

### STUDENT LEAVE RECORD

[illegible]**CIA / UNIVERSITY EXAM RECORD**

| Exam | Date | Remarks |
|------|------|---------|
|      |      |         |



| Name | Phone Number |
|------|--------------|
|      |              |

| Memo |
|------|
|      |

## Memo

### CALENDAR COMMITTEE

Dr. E.R.S.Kumar (Convener)

Dr. B.S.Selvakumar (Co-convener)

Dr. D.Jaikumar

Mr. V.P.Prince Prabakaran

Dr. R.Annie Vidhya

Mr. A.Krishnamurthi (Superintendent)